



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

**BOARD MEMBERS**

Alfredo Pedroza  
*Member*

Leon Garcia  
*Member*

Hermie R. Sunga  
*Chair*

Mark Luce  
*Vice-Chair*

Peter Mott  
*Alternate Member*

Joan Bennett  
*Alternate Member*

Bob Sampayan  
*Alternate Member*

Brad Wagenknecht  
*Alternate Member*

**OFFICERS**

Richard Luthy  
*Executive Director*

Tracy Schulze  
*Auditor*

Martha Burdick  
*Secretary/Clerk*

Rob Paul  
*Legal Counsel*

Tamie Frasier  
*Treasurer*

**BOARD OF DIRECTORS REGULAR MEETING  
Thursday June 06, 2013 at 9:00 a.m.**

**City of American Canyon  
City Council Meeting Chambers  
4381 Broadway Street, Ste 201 - American Canyon, CA 94503**

**GENERAL INFORMATION**

The Napa-Vallejo Waste Management Authority meets the 1st Thursday of each month at 9:00 A.M. at 4381 Broadway Street, Suite 201, American Canyon, California 94503. The meeting room is wheelchair accessible. Requests for disability related modifications or accommodations, aids or services may be made no less than 72 hours prior to the meeting date by contacting 707 253-4471.

The Agenda is divided into two sections:

**CONSENT ITEMS:** These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

**ADMINISTRATIVE ITEMS:** These items include significant policy and administrative actions, and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Napa-Vallejo Waste Management Authority which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of, but prior to the meeting, will be available for public inspection, at the time of such distribution, in the office of Auditor Controller, 1195 Third Street, Suite B-10, Napa CA 94559, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or Napa Vallejo Waste Management staff, and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA,** please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**AGENDA AVAILABLE ONLINE AT [www.countyofnapa.org](http://www.countyofnapa.org)**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

5. **PRESENTATIONS AND COMMENDATIONS**
6. **CONSENT ITEMS**

**A. APPROVAL OF MINUTES**

Approval of the Board Minutes for the May 2, 2013 Regular Meeting.

**B. AGREEMENT 2014-02 GOLDER**

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement 2014-02 with Golder Associates for the term July 1, 2013 through June 30, 2014, in an amount not to exceed \$143,050 for FY 2014, with an option to renew for each of the next two years through Fiscal Year 2016, for professional services related to the American Canyon Sanitary Landfill.

**C. AMENDMENT TO AGREEMENT 2011-13 VENCE**

REQUESTED ACTION: Approval and authorization for the Chair to sign Amendment No. 2 to Agreement No. 2011-13 with Tom Vence dba Vence Consulting, extending the expiration date from December 31, 2012 to June 30, 2013, with all other terms and conditions of the original Agreement to remain the same.

**D. AMENDMENT TO AGREEMENT 2012-04 GOLDER**

REQUESTED ACTION: Approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 2012-04 with Golder Associates, Inc. increasing the amount by \$12,500 for a new maximum of \$57,600 in FY 2013 only, for professional services related to increased well monitoring and compliance conformity issues with all other terms and conditions of the Agreement to remain the same.

**E. AMENDMENT TO AGREEMENT 2012-09 SHAW**

REQUESTED ACTION: Approval and authorization for the Chair to sign Amendment No. 1 to Agreement No. 2012-09 with Shaw Environmental, Inc. and the City of American Canyon extending the term from December 31, 2012 to June 30, 2013 for technical evaluation of the microturbine project at the American Canyon Sanitary Landfill with all other terms and conditions of the Agreement

to remain the same.

**F. UNCOLLECTIBLES.**

REQUESTED ACTION: Approval to excuse accounts totalling \$552.48 for payments due to the Devlin Road Transfer Station, due to the inability to locate or collect from a responsible party for the charges against the uncollectible accounts.

**7. ADMINISTRATIVE ITEMS**

**A. 2014-01 DISPOSAL SERVICES AGREEMENT**

REQUESTED ACTION: Approval of and authorization for the Chair to sign Agreement No. 2014-01 with Potrero Hills Landfill, Inc. for Long Term Residue Disposal and ADC Capacity, effective January 1, 2014 through December 31, 2018 or December 31, 2023, as determined by the Board, with three 5-year renewal options.

**B. 9:00 A.M. PUBLIC HEARING - RECOMMENDED FISCAL YEAR 2013-2014 BUDGET**

REQUESTED ACTION: Approval of Authority Resolution #2014-03 adopting the Final Fiscal Year 2013-2014 recommended Operations and Capital Improvement budgets. (weighted vote required.)

**C. DRTS QUARTERLY FINANCIAL AUDIT**

REQUESTED ACTION: Accept Board Summary of Accountants' Report on Applying Agreed-Upon Procedures for the Quarter ended December 31, 2012.

**8. FACILITIES BUSINESS ITEMS**

**A. EXECUTIVE DIRECTOR'S REPORT**

DISCUSSION ITEM: Executive Director to report on Authority related activities.

**9. OTHER BUSINESS ITEMS**

**A. REPORTS FROM JURISDICTIONS**

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: Hermie Sunga
- ii. Napa City: Alfredo Pedroza
- iii. Napa County: Mark Luce
- iv. American Canyon: Leon Garcia

**B. FUTURE AGENDA ITEMS**

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

**10. CLOSED SESSION**

**11. ADJOURNMENT**

The next regularly scheduled meeting of the Authority Board of Directors will be held THURSDAY, JULY 11, 2013 at 9:00 a.m.