



NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY

BOARD MEMBERS

Peter Mott <i>Chair</i>	Leon Garcia <i>Vice Chair</i>	Michael Wilson <i>Member</i>	Mark Luce <i>Member</i>
Jill Techel <i>Alternate Member</i>	Joan Bennett <i>Alternate Member</i>	Joann Schivley <i>Alternate Member</i>	Brad Wagenknecht <i>Alternate Member</i>

OFFICERS

Richard Luthy <i>Executive Director</i>	Tracy Schulze <i>Auditor</i>	Martha Burdick <i>Secretary/Clerk</i>
Minh Tran <i>Legal Counsel</i>		Tamie Frasier <i>Treasurer</i>

BOARD OF DIRECTORS REGULAR MEETING
Thursday June 02, 2011, at 9:00 a.m.

City of American Canyon
City Council Meeting Chambers
4381 Broadway Street, Ste 201 - American Canyon, CA 94503

GENERAL INFORMATION

The Napa-Vallejo Waste Management Authority meets the 1st Thursday of each month at 9:00 A.M. at 4381 Broadway Street, Suite 201, American Canyon, California 94503. The meeting room is wheelchair accessible. Requests for disability related modifications or accommodations, aids or services may be made no less than 72 hours prior to the meeting date by contacting 707 253-4471.

The Agenda is divided into two sections:

CONSENT ITEMS: These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

ADMINISTRATIVE ITEMS: These items include significant policy and administrative actions, and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Napa-Vallejo Waste Management Authority which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of, but prior to the meeting, will be available for public inspection, at the time of such distribution, in the office of Environmental Management, 1195 Third Street, Suite 101, Napa CA 94559, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or Napa Vallejo Waste Management staff, and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

5. **PRESENTATIONS AND COMMENDATIONS**
6. **CONSENT ITEMS**

A. Approval of the Board Minutes for the May 5, 2011 Regular Meeting.

B. HAZARDOUS WASTE FACILITY AGREEMENT

REQUESTED ACTION: Approval and authorization for the Chair to sign Authority Agreement No. 2011-04 with 21st Century Environmental Management of CA, LP, a subsidiary of PSC Environmental Services, for operation of the Permanent Household Hazardous Waste Collection Facility.

C. NAPA STATE HOSPITAL AGREEMENT

REQUESTED ACTION: Approval and authorization for the Chair to sign Authority Agreement No.2011-09 with Napa State Hospital (State Agreement No.11-41001) for the term July 1, 2011 through June 20, 2013 for revenues to the Authority derived from the offloading of municipal waste at the Devlin Road Transfer Station, .

D. OUTSIDE AUDIT AGREEMENT

REQUESTED ACTION: Approval of Agreement No. 2011-10 with Gallina LLP, to complete the Authority's annual audit for a maximum of \$29,925 for the three year term June 2, 2011 through June 30, 2014, for signature by the Executive Director.

E. ENVIRONMENTAL MONITORING AMENDMENT

REQUESTED ACTION: Approval and authorization for the Chair to sign Amendment No. 2 to Agreement No.10-01 with Shaw Environmental, Inc. increasing the annual maximum from \$165,799 to \$172,420, a difference of \$6,221, for groundwater monitoring services at the American Canyon Sanitary Landfill, effective July 1, 2011, with no other changes to the terms and conditions of the Agreement.

F. ELECTRIFICATION PROJECT AMENDMENT

REQUESTED ACTION: Approval and authorization for the Chair to sign Amendment No. 2 to

Agreement No. 10-03 with Shaw Environmental, Inc., extending the term for an additional year to June 30, 2012, and increasing the maximum contract amount by \$38,355 for a new maximum of \$151,682 with all other terms and conditions remaining the same.

G. BUDGET TRANSFER Capital Improvements

REQUESTED ACTION: Approval and authorization for the Chair to sign Budget Transfer NVW 007 in the amount of \$83,000 establishing a Professional Special Services:Other Appropriation in the Capital Improvement Budget for rehabilitation master planning services at the Devlin Road Transfer Station, with a corresponding decrease in the DRTS Paving Capital Improvement Project, with no net effect to the approved FY 2011 Capital Budget.

7. ADMINISTRATIVE ITEMS

A. 9:00 A.M. PUBLIC HEARING - Continued from December 16, 2010, February 3, 2011, March 3, 2011, April 7, 2011 and May 5, 2011

SOLAR PROJECT AGREEMENT AND GROUND LEASE

REQUESTED ACTION: Approval and authorization for the Chair to sign Solar Project and Ground Lease Agreement No. 2011-02 with Green Tech Power Group, LLC, leasing a portion of APN Nos. 058-020-011, 058-020-012 and 058-050-042 at the American Canyon Sanitary Landfill site, for a solar energy production project and which term shall expire twenty (20) years following the Commercial Operation Date, unless terminated or extended as provided for in the Agreement.

B. 9:00 A.M. PUBLIC HEARING - RECOMMENDED FISCAL YEAR 2011/12 BUDGET

REQUESTED ACTION: Approval of Authority Resolution #2011-07 adopting the Final Fiscal Year 2011/2012 recommended Operations, Capital Improvement, and Debt Service budgets. (weighted vote required.)

C. 9:15 A.M. PUBLIC HEARING: RATES

REQUESTED ACTION: Approval of Authority Resolution #2011-08, setting disposal rates for the Devlin Road Transfer Station.

D. RESERVE POLICIES

REQUESTED ACTION: Discussion and possible adoption of an Operating and a Capital Replacement Reserve Policy for the Authority.

E. FINANCIAL REPORTS/ADMINISTRATIVE ITEM

DISCUSSION ITEM: Staff to present and discuss the April 2011 financial statements for the Authority.

8. FACILITIES BUSINESS ITEMS

A. KELLER CANYON

DISCUSSION AND POSSIBLE ACTION: Consideration of possible extension of Keller Canyon

Disposal Contract.

B. EXECUTIVE DIRECTOR'S REPORT

DISCUSSION ITEM: Executive Director to report on Authority related activities.

9. OTHER BUSINESS ITEMS

A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: Michael Wilson
- ii. Napa City: Peter Mott
- iii. Napa County: Mark Luce
- iv. American Canyon: Leon Garcia

B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

C. CLOSED SESSION:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: APN 058-020-011, 058-020-012 and 058-050-042

Agency Negotiator: Richard Luthy, Executive Director

Negotiating Parties: Napa Vallejo Waste Management Authority and Green Tech Power Group, LLC

Under Negotiation: Both Price and Terms of Payment (Lease)

10. CLOSED SESSION

A. CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9: (1 case)

11. ADJOURNMENT

The next regularly scheduled meeting of the Authority Board of Directors will be held THURSDAY, JULY 14, 2011 at 9:00 a.m.