



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

BOARD MEMBERS

Gerald Davis <i>Chair</i>	Mark Luce <i>Member</i>	Jill Techel <i>Vice Chair</i>	Leon Garcia <i>Member</i>
Tony Pearsall <i>Alternate Member</i>	Brad Wagenknecht <i>Alternate Member</i>	James Krider <i>Alternate Member</i>	Ben Anderson <i>Alternate Member</i>

OFFICERS

Trent Cave <i>Manager</i>	Pamela Kindig <i>Auditor</i>	Belinda Yamate <i>Clerk</i>
Jill Pahl <i>Secretary</i>	Robert Paul <i>Legal Counsel</i>	Marcia Hull <i>Treasurer</i>

**BOARD OF DIRECTORS SPECIAL MEETING
Monday, June 19, 2006 at 8:30 a.m.**

Devlin Road Transfer Station
Administrative Office Conference Room
889 Devlin Road - American Canyon, CA 94503

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

4. **PRESENTATIONS AND COMMENDATIONS**
None.
5. **CONSENT ITEMS**
 - A. **APPROVAL OF MINUTES**

REQUESTED ACTION: Approval of the May 4, 2006 regular meeting minutes.

B. ANNUAL GROUNDWATER MONITORING AGREEMENT

REQUESTED ACTION: Approval and authorization for the Chair to sign Authority Agreement #06-02 with Shaw Environmental to provide groundwater monitoring services at the American Canyon Sanitary Landfill for the upcoming fiscal year.

C. BUDGET TRANSFER

REQUESTED ACTION: Approval and authorization for the Chair to sign a budget transfer in the amount of \$71,666.64 to increase the appropriations in the Debt Service Budget to pay the bond principle (Account No. 2080-8400-53465000) and with an increase revenue of \$71,666.64 from the Revenue Trust Account (Account No. 2080-8400-460913000). (4/5 vote required.)

6. ADMINISTRATIVE ITEMS

A. AD HOC COMMITTEE RECOMMENDATION

REQUESTED ACTION: Discussion and possible action relative to future transfer station operators and disposal sites.

B. EXTEND AD HOC COMMITTEE AND REVISE SCOPE

DISCUSSION AND POSSIBLE ACTION: Authorization to continue the ad hoc advisory committee to assist the Manager with issues pertaining to future potential transfer station operations and disposal sites including the evaluation of proposals.

C. FIRST AMENDMENT TO BROWN, VENCE AND ASSOCIATES, INC. AGREEMENT #05-16

REQUESTED ACTION: Approve and authorize the Chair to sign the first amendment to Agreement #05-16 adding Task 9-Procure an operator for Devlin Road Transfer Station and increase the contract amount by \$52,783 for a total amount of \$162,131.

D. PUBLIC HEARING: PURCHASING AGENT ORDINANCE AMENDMENT

REQUESTED ACTION: First reading and motion of intent to adopt of an ordinance amending the authority of the Manager acting as Purchasing Agent to allow for the Purchasing Agent to enter into contracts not exceeding \$50,000.

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

E. PUBLIC HEARING: 2006/2007 FISCAL YEAR BUDGET

REQUESTED ACTION: Approval of Authority Resolution #06-03 adopting the final fiscal year 2006/2007 recommended debt service and operations budgets. (4/5 vote required.)

F. INSURANCE

REQUESTED ACTION: Approval and acceptance of the Authority's proposed insurance coverages.

G. MONTHLY FINANCIAL REPORTS

DISCUSSION AND POSSIBLE ACTION ITEM: Staff to discuss the April and May 2006 monthly financial reports of the Authority.

7. FACILITIES BUSINESS ITEMS**A. OAT HILL QUARRY APPRAISAL (continued from May 4, 2006 regular meeting)**

REQUESTED ACTION: Approval and acceptance of the Oat Hill Quarry appraisal.

B. DRTS QUARTERLY FINANCIAL REPORT

REQUESTED ACTION: Approval and acceptance of the Summary of Accountants' Report on Applying Agreed-Upon Procedures for July 1, 2004 to December 31, 2004.

C. TERMINATION OF AGREEMENT #04-02

REQUESTED ACTION: Approval to terminate Authority Agreement #04-02 with Value Engineering to construct the Microturbine Landfill Gas to Energy Facilities - American Canyon Sanitary Landfill and Wastewater Treatment Plant.

D. REQUEST FOR BIDS FOR MICROTURBINE PROJECT

REQUESTED ACTION: Approve the revised plans and specifications for the Napa-Vallejo Waste Management Authority Landfill Gas and City of American Canyon Microturbine Facilities at the American Canyon Waste Water Treatment Plant Project, Authority Agreement #06-04, and authorize staff to advertise for bids and to set the date and time for the opening of the bid.

8. OTHER BUSINESS ITEMS**A. MANAGER'S REPORT**

DISCUSSION AND POSSIBLE ACTION ITEM: Manager will report on activities related to the Authority.

B. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relative to the Authority by the member jurisdictions:

- i. *Vallejo*: Gerald Davis
- ii. *Napa City*: Jill Techel
- iii. *Napa County*: Mark Luce
- iv. *American Canyon*: Leon Garcia

C. BOARD OF DIRECTORS' COMMENTS

DISCUSSION ITEM: Opportunity for the Board members to raise any issues or concerns not addressed elsewhere on the agenda.

D. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members wish to have addressed at a future meeting date.

9. CLOSED SESSION

None.

10. ADJOURNMENT

The next regularly scheduled meeting of the Authority Board of Directors will be held Thursday, July 13, 2006 at 8:30 a.m. in the Napa County Board of Supervisors Meeting Chambers.