



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

BOARD MEMBERS

Tom Bartee <i>Member</i>	Mark Luce <i>Member</i>	Peter Mott <i>Chair</i>	Leon Garcia <i>Vice Chair</i>
Joanne Schivley <i>Alternate Member</i>	Brad Wagenknecht <i>Alternate Member</i>	Jill Techel <i>Alternate Member</i>	Joan Bennett <i>Alternate Member</i>

OFFICERS

Trent Cave <i>Manager</i>	Pamela Kindig <i>Auditor</i>	Sandra Linehan <i>Secretary/Clerk</i>
Patricia Tyrrell <i>Legal Counsel</i>	(Vacant) <i>Treasurer</i>	

BOARD OF DIRECTORS REGULAR MEETING
Thursday March 06, 2008 Thursday, at 8:30 a.m.

Board of Supervisors Meeting Chambers
Napa County Administration Building
1195 Third Street - Napa, CA 94559

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

4. **PRESENTATIONS AND COMMENDATIONS**
 - A. **ELECTIONS**
REQUESTED ACTION: Accept nominations and elect officers for Chair and Vice-Chair.

5. CONSENT ITEMS

- A. Approval of the Board Minutes for December 6, 2007.

- B. **BUDGET TRANSFER.**
REQUESTED ACTION: Approval and authorization for the Chair to sign a budget transfer of \$40,000 to transfer funds from the operating budget to the capitol improvement budget.

6. ADMINISTRATIVE ITEMS

- A. **AD HOC COMMITTEE**
DISCUSSION AND POSSIBLE ACTION: Add Peter Mott to the ad hoc advisory committee to assist the Manager with issues pertaining to sale of Oat Hill Quarry.

- B. **PUBLIC HEARING: RATES**
REQUESTED ACTION: Approval of Authority Resolution #08-01, setting disposal rates for the Devlin Road Transfer Station.

- C. **DRTS QUARTERLY FINANCIAL AUDIT**
REQUESTED ACTION: Approval and acceptance of the Summary of Accountants' Reports on Applying Agreed-Upon Procedures for the quarter ending June 30, 2007.

- D. **ANNUAL FINANCIAL AUDIT REQUESTED ACTION:** Approval and acceptance of the Authority's Fiscal Year 2006/2007 annual audit.

- E. **UNCOLLECTIBLES.**
REQUESTED ACTION: Approval to excuse accounts adding to a total of \$2,703.05 from collections previously due to the Devlin Road Transfer Station, primarily due to the inability to locate a responsible party for charges against the uncollectible accounts.

- F. **MONTHLY FINANCIAL REPORTS**
DISCUSSION AND POSSIBLE ACTION: Staff to discuss the October 2007 monthly financial reports of the Authority.

7. FACILITIES BUSINESS ITEMS

- A. **PG&E AGREEMENT**
REQUESTED ACTION: Authorization for the Manger to sign Authority Agreement #08-02, with the

Pacific Gas & Electric Company extending electrical service and distribution to American Canyon Sanitary Landfill to supply electricity to the leachate transfer system pumps, the gas flare, and the gas conditioning equipment for the microturbine project.

8. OTHER BUSINESS ITEMS

A. MANAGER'S REPORT

DISCUSSION AND POSSIBLE ACTION: Manager will report on activities related to the Authority.

B. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: Tom Bartee
- ii. Napa City: Peter Mott
- iii. Napa County: Mark Luce
- iv. American Canyon: Leon Garcia

C. BOARD OF DIRECTORS' COMMENTS

DISCUSSION ITEM: Opportunity for the Board members to raise any issues or concerns not addressed elsewhere on the agenda.

D. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members wish to have addressed at a future meeting date.

9. CLOSED SESSION

10. ADJOURNMENT

The next regularly scheduled meeting of the Authority Board of Directors will be held at 8:30 a.m. at the City of American Canyon' Community Meeting Room.