



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

BOARD MEMBERS

Tom Bartee <i>Chair</i>	Mark Luce <i>Vice Chair</i>	Peter Mott <i>Member</i>	Leon Garcia <i>Member</i>
Joanne Schivley <i>Alternate Member</i>	Brad Wagenknecht <i>Alternate Member</i>	Jill Techel <i>Alternate Member</i>	Joan Bennett <i>Alternate Member</i>

OFFICERS

Trent Cave <i>Manager</i>	Tracy Schulze <i>Auditor</i>	Sandra Linehan <i>Secretary/Clerk</i>
Susan Altman <i>Legal Counsel</i>	Tamie Frasier <i>Treasurer</i>	

**BOARD OF DIRECTORS REGULAR MEETING
Friday, February 06, 2009 at 9:00 a.m.**

Devlin Road Transfer Station
Administrative Office Conference Room
889 Devlin Road - American Canyon, CA 94589

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

- 4. PRESENTATIONS AND COMMENDATIONS**
- 5. CONSENT ITEMS**

- A. Approval of the Board Minutes for December 4, 2008 and January 8, 2009.
- B. **BYLAWS REVISION.**
REQUESTED ACTION: Adoption of Resolution No. 09-01 amending the Authority ByLaws changing the commencement of Regular meetings from 8:30 a.m. to 9:00 a.m., as approved by the Board at the January 8, 2009 meeting, with all other provisions of the ByLaws remaining the same.
- C. **UNCOLLECTIBLES.**
REQUESTED ACTION: Approval to excuse accounts adding to a total of \$2,160.66 from collections previously due to the Devlin Road Transfer Station, primarily due to the inability to locate or collect from a responsible party for charges against the uncollectible accounts.
- D. **CONFLICT OF INTEREST CODE**
REQUESTED ACTION: County Counsel requests adoption of Resolution 09-04 amending the Conflict of Interest Code for the Napa Vallejo Waste Management Authority.
- E. **RESOLUTION TO DESIGNATE EMERGENCY INTERIM MANAGER**
REQUESTED ACTION: Approval of Resolution #09-02 designating the Auditor Controller as the emergency interim Authority Manager.

6. ADMINISTRATIVE ITEMS

- A. **MONTHLY FINANCIAL REPORTS**
DISCUSSION AND POSSIBLE ACTION: Staff to discuss the December financial statements for the Authority.
- B. **HDR AGREEMENT**
REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement No. 09-03 with HDR Engineering, Inc., in an amount not to exceed \$23,477 for the term February 6, 2009 through June 30, 2009, with a provision to extend for one additional year at no additional cost, to review the Devlin Road Transfer Station (DRTS) operations contract and to provide recommendations related to the definition of special materials.

7. FACILITIES BUSINESS ITEMS

- A. **ALTERNATIVE DISPOSAL SITE**
REQUESTED ACTION: Discussion and possible action on a proposal by Allied Waste Services to utilize an alternative affiliated disposal facility for a portion of the residuals generated within the JPA service area.
- B. **DRTS QUARTERLY FINANCIAL AUDIT**

REQUESTED ACTION: Approval and acceptance of the Summary Accountants' Report on Applying Agreed-Upon Procedures for the quarter ended March 31, 2008.

8. OTHER BUSINESS ITEMS

A. MANAGER'S REPORT

DISCUSSION AND POSSIBLE ACTION: Manager will report on activities related to the Authority.

B. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: Tom Bartee
- ii. Napa City: Peter Mott
- iii. Napa County: Mark Luce
- iv. American Canyon: Leon Garcia

C. BOARD OF DIRECTORS' COMMENTS

DISCUSSION ITEM: Opportunity for the Board members to raise any issues or concerns not addressed elsewhere on the agenda.

D. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members wish to have addressed at a future meeting date.

9. CLOSED SESSION

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CONFERENCE WITH LEGAL COUNSEL-Anticipated Litigation

Initiation of litigation pursuant to subdivision (c) of the Government Code Section 54956.9: (1 case)

10. ADJOURNMENT

The next regularly scheduled meeting of the Authority Board of Directors will be held at 9:00 a.m. in the Napa BOS Meeting Chamber, Napa.