



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

BOARD MEMBERS

Mark Luce <i>Chair</i>	Peter Mott <i>Vice Chair</i>	Leon Garcia <i>Member</i>	<i>Member</i>
Joanne Schivley <i>Alternate Member</i>	Brad Wagenknecht <i>Alternate Member</i>	Jill Techel <i>Alternate Member</i>	Joan Bennett <i>Alternate Member</i>

OFFICERS

Trent Cave <i>Manager</i>	Tracy Schulze <i>Auditor</i>	Sandra Linehan <i>Secretary/Clerk</i>
Minh Tran <i>Legal Counsel</i>	Tamie Frasier <i>Treasurer</i>	

**BOARD OF DIRECTORS REGULAR MEETING
Thursday February 04, 2010, at 9:00 a.m.**

City of American Canyon
City Council Meeting Chambers
4381 Broadway Street, Ste 201 - American Canyon, CA 94503

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

- 4. PRESENTATIONS AND COMMENDATIONS**
- 5. CONSENT ITEMS**

A. Approval of the Board Minutes for the January 14, 2010 Regular Meeting.

B. SAS 70 AUDIT AGREEMENT

REQUESTED ACTION: Approval of and authorization for the Chair to sign the following:

1. Agreement No. 10-10 with Burr Pilger Mayer Inc., in an amount not to exceed \$25,000 for the term February 4, 2010 through June 30, 2010 to conduct a Type II SAS 70 Audit.
2. Budget Transfer No. 3 in the amount of \$25,000 increasing Appropriations in the Operating Budget to fund Agreement No. 10-10.

6. ADMINISTRATIVE ITEMS**A. UNCOLLECTIBLES.**

REQUESTED ACTION: Approval to excuse accounts adding to a total of \$1,673.26 from collections previously due to the Devlin Road Transfer Station, primarily due to the inability to locate or collect from a responsible party for charges against the uncollectible accounts.

B. MONTHLY FINANCIAL REPORTS

DISCUSSION AND POSSIBLE ACTION ITEM: Staff to present the six month financial review for the Authority.

7. FACILITIES BUSINESS ITEMS**8. OTHER BUSINESS ITEMS****A. AD HOC COMMITTEE REPORT**

DISCUSSION AND POSSIBLE ACTION: Staff to present report and recommendations on the current Ad Hoc Committee assignments.

B. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo:
- ii. Napa City: Peter Mott
- iii. Napa County: Mark Luce
- iv. American Canyon: Leon Garcia

C. MANAGER'S REPORT

DISCUSSION ITEM: Manager to report on Authority related activities.

D. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future

meeting date.

9. CLOSED SESSION

A. CLOSED SESSION:

Potential of litigation pursuant to subdivision (c) of Government Code Section 54956.9: (2 cases)

10. ADJOURNMENT

The next regularly scheduled meeting of the Authority Board of Directors will be held THURSDAY, MARCH 04, 2010 at 9:00 a.m.