



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

BOARD MEMBERS

Gerald Davis <i>Member</i>	Mark Luce <i>Member</i>	Jill Techel <i>Chair</i>	Leon Garcia <i>Vice Chair</i>
Tony Pearsall <i>Alternate Member</i>	Brad Wagenknecht <i>Alternate Member</i>	James Krider <i>Alternate Member</i>	Joan Bennett <i>Alternate Member</i>

OFFICERS

Trent Cave <i>Manager</i>	Pamela Kindig <i>Auditor</i>	Belinda Yamate <i>Secretary/Clerk</i>
Patricia Tyrrell <i>Legal Counsel</i>	Marcia Hull <i>Treasurer</i>	

BOARD OF DIRECTORS REGULAR MEETING
Thursday December 04, 2008 Thursday, at 8:30 a.m.

City of Vallejo
City Council Meeting Chambers
555 Santa Clara Street - Vallejo, CA 94590

Devlin Road Transfer Station
Administrative Office Conference Room
889 Devlin Road - American Canyon, CA 94589

Board of Supervisors Meeting Chambers
Napa County Administration Building
1195 Third Street - Napa, CA 94559

City of American Canyon
Police Department Conference Room
2185 Elliott Drive - American Canyon, CA 94503

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

4. PRESENTATIONS AND COMMENDATIONS

5. CONSENT ITEMS

- A. Approval of the Board Minutes for November 6, 2008.

6. ADMINISTRATIVE ITEMS

A. MONTHLY FINANCIAL REPORTS

DISCUSSION AND POSSIBLE ACTION: Staff to discuss the monthly financial reports and year end summary of the Authority.

- B. **ANNUAL FINANCIAL AUDIT** REQUESTED ACTION: Acceptance of the Authority's Annual Audit for Fiscal Year ending June 30, 2007 as prepared by Bartig, Basler and Ray, LLP.

C. CONFLICT OF INTEREST CODE

REQUESTED ACTION: Approval to open a 45 day comment period for Napa Vallejo Waste Management Authority employees regarding the Board's intention to adopt an amended Conflict of Interest Code and to continue adoption of the amended Code to February 5, 2009.

D. DRTS QUARTERLY FINANCIAL AUDIT

REQUESTED ACTION: Approval and acceptance of the Summary Accountants' Report on Applying Agreed-Upon Procedures for the quarter ended December 31, 2007.

7. FACILITIES BUSINESS ITEMS

A. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members wish to have addressed at a future meeting date.

8. OTHER BUSINESS ITEMS

A. MANAGER'S REPORT

DISCUSSION AND POSSIBLE ACTION: Manager will report on activities related to the Authority.

B. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: Tom Bartee
- ii. Napa City: Peter Mott
- iii. Napa County: Mark Luce
- iv. American Canyon: Leon Garcia

C. BOARD OF DIRECTORS' COMMENTS

DISCUSSION ITEM: Opportunity for the Board members to raise any issues or concerns not addressed elsewhere on the agenda.

9. CLOSED SESSION

10. ADJOURNMENT

The next regularly scheduled meeting of the Authority Board of Directors will be held at 8:30 a.m. in the .