



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

BOARD MEMBERS

| | | | |
|--|---|--|---|
| Tom Bartee <i>Chair</i> | Mark Luce <i>Vice Chair</i> | Peter Mott <i>Member</i> | Leon Garcia <i>Member</i> |
| Joanne Schivley <i>Alternate Member</i> | Brad Wagenknecht <i>Alternate Member</i> | Jill Techel <i>Alternate Member</i> | Joan Bennett <i>Alternate Member</i> |

OFFICERS

| | | |
|--------------------------------------|-----------------------------------|--|
| Trent Cave <i>Manager</i> | Tracy Schulze <i>Auditor</i> | Sandra Linehan <i>Secretary/Clerk</i> |
| Susan Altman <i>Legal Counsel</i> | Tamie Frasier <i>Treasurer</i> | |

**BOARD OF DIRECTORS REGULAR MEETING
Thursday December 03, 2009, at 9:00 a.m.**

City of American Canyon
City Council Meeting Chambers
4381 Broadway Street, Ste 201 - American Canyon, CA 94503

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

- 4. PRESENTATIONS AND COMMENDATIONS**
- 5. CONSENT ITEMS**

- A.** Approval of the Board Minutes for the October 1, 2009 Regular Meeting and the November 5, 2009

Special Meeting.

B. FUNDING AGREEMENT

REQUESTED ACTION: Approval of and authorization for the Chair to sign Funding Agreement No. 10-09 with P3 Renewable Energy LLC (P3) in an amount not to exceed \$42,987 for the term December 3, 2009 through June 30, 2010 to pay for the feasibility assessment by HDR Inc.

C. HDR AGREEMENT

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement No. 10-08 with HDR, Inc., in an amount not to exceed \$42,987 for the term December 3, 2009 through June 30, 2010, to conduct a feasibility assessment of the P3 Renewable Energy LLC's (P3) proposal to develop a catalytic depolymerization (KDV) facility at the Devlin Road Transfer Station.

D. AGREEMENT AMENDMENT

REQUESTED ACTION: Approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 08-05 with Golder Associates, Inc., to expand the non-routine tasks related to gas collection and control, to extend the term for an additional two years through June 30, 2012, and to increase the total amount by \$25,000 for a new maximum of \$50,000 per fiscal year; all other provisions remain the same.

E. CPS AGREEMENT

REQUESTED ACTION: Approval of and authorization for the Chair to sign Agreement No. 10-06 with CPS Human Resource Services in the amount of \$22,000 for the term December 3, 2009 to June 30, 2010, for the recruitment of an Executive Director for the Authority.

6. ADMINISTRATIVE ITEMS

A. ANNUAL FINANCIAL AUDIT

REQUESTED ACTION: Acceptance of the Authority's Annual Audit for Fiscal Year ending June 30, 2009 as prepared by Gallina LLP.

B. DRTS QUARTERLY FINANCIAL AUDIT

REQUESTED ACTION: Approval and acceptance of the Summary Accountants' Report on Applying Agreed-Upon Procedures for the quarters ended March 31 and June 30, 2009.

C. MONTHLY FINANCIAL REPORTS

DISCUSSION ITEM: Staff to present the October financial statements for the Authority.

7. FACILITIES BUSINESS ITEMS

A. AD HOC COMMITTEE REPORT

DISCUSSION AND POSSIBLE ACTION: Staff to present report and recommendations on the current Ad Hoc Committee assignments.

8. OTHER BUSINESS ITEMS

A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: Tom Bartee
- ii. Napa City: Peter Mott
- iii. Napa County: Mark Luce
- iv. American Canyon: Leon Garcia

B. MANAGER'S REPORT

DISCUSSION ITEM: Manager to report on Authority related activities.

C. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members wish to have addressed at a future meeting date.

9. CLOSED SESSION

A. CLOSED SESSION:

Potential of litigation pursuant to subdivision (c) of Government Code Section 54956.9: (2 cases)

10. ADJOURNMENT

The next regularly scheduled meeting of the Authority Board of Directors will be held January 7, 2010 at 9:00 a.m.