



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

BOARD MEMBERS

Scott Sedgley <i>Chair</i>	Leon Garcia <i>Vice-Chair</i>	Jess Malgapo <i>Member</i>	Alfredo Pedroza <i>Member</i>
Peter Mott <i>Alternate Member</i>	Joan Bennett <i>Alternate Member</i>	Robert H. McConnell <i>Alternate Member</i>	Mark Luce <i>Alternate Member</i>

OFFICERS

Richard Luthy <i>Executive Director</i>	Tracy Schulze <i>Auditor</i>	Martha Burdick <i>Secretary/Clerk</i>
Jeff Richard <i>Legal Counsel</i>		Tamie Frasier <i>Treasurer</i>

**BOARD OF DIRECTORS REGULAR MEETING
Thursday December 10, 2015 at 9:00 a.m.**

**City of American Canyon
City Council Meeting Chambers
4381 Broadway Street, Ste 201 - American Canyon, CA 94503**

GENERAL INFORMATION

The Napa-Vallejo Waste Management Authority meets the 1st Thursday of each month at 9:00 A.M. at 4381 Broadway Street, Suite 201, American Canyon, California 94503. The meeting room is wheelchair accessible. Requests for disability related modifications or accommodations, aids or services may be made no less than 72 hours prior to the meeting date by contacting 707 253-4471.

The Agenda is divided into two sections:

CONSENT ITEMS: These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

ADMINISTRATIVE ITEMS: These items include significant policy and administrative actions, and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Napa-Vallejo Waste Management Authority which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of, but prior to the meeting, will be available for public inspection, at the time of such distribution, in the office of Auditor Controller, 1195 Third Street, Suite B-10, Napa CA 94559, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or Napa Vallejo Waste Management staff, and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

5. **PRESENTATIONS AND COMMENDATIONS**
6. **CONSENT ITEMS**

A. APPROVAL OF MINUTES

REQUESTED ACTION: Approval of Board Minutes for the November 5, 2015 Regular Meeting.

B. 2016 MEETING CALENDAR

REQUESTED ACTION: Acceptance of the 2016 NVWMA Board meeting calendar.

C. CANCEL MEETING

REQUESTED ACTION: Approval and authorization to cancel the January 7, 2016 Regular Meeting.

D. BUDGET ADJUSTMENT

NROWS Budget Adjustment for Extraordinary Costs Related to Construction

REQUESTED ACTION: Approval and authorization for the Chair to sign Budget Transfer NVW 004 for fiscal year 2015-16, increasing the Transfer Station Operation Professional Services appropriation by \$54,400 for a new total of \$4,776,377, for additional work required to accommodate Transfer Station operations during construction; and authorizing payment of subject extraordinary expenses.

E. AMENDMENT TO AGREEMENT 2015-03 BARTELT

REQUESTED ACTION: Approval and authorization for the Chair to sign Amendment No. 1 to Agreement No. 2015-03 with Bartelt Engineering, extending the expiration date from December 31, 2015 to March 31, 2016; amending the Scope of Services and increasing the maximum amount by \$44,000, for a new maximum of \$158,000, for the Phase II DRTS Rehabilitation project, with all other terms and conditions of the original Agreement to remain the same.

F. AGREEMENT 2016-05 KENWOOD ENERGY

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement 2016-05 with

Kenwood Energy in the amount of \$11,100 effective December 10, 2015 through June 30, 2016, for an engineering evaluation of potential energy production at the American Canyon Sanitary Landfill site.

7. ADMINISTRATIVE ITEMS

A. DRTS QUARTERLY INTERNAL AUDIT

REQUESTED ACTION: Executive Director requests acceptance of Napa-Vallejo Waste Management Authority -- Internal Audit Report for the quarter ended June 30, 2015.

8. FACILITIES BUSINESS ITEMS

A. EXECUTIVE DIRECTOR'S REPORT

DISCUSSION ITEM: Executive Director to report on Authority related activities.

9. OTHER BUSINESS ITEMS

A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: Jess Malgapo
- ii. Napa City: Scott Sedgley
- iii. Napa County: Alfredo Pedroza
- iv. American Canyon: Leon Garcia

B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

10. CLOSED SESSION

11. ADJOURNMENT

The next regularly scheduled meeting of the Authority Board of Directors will be held THURSDAY, JANUARY 07, 2016 at 9:00 a.m.