



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

Agenda Date: 11/3/2016

Agenda Placement: 7A

## Napa-Vallejo Waste Management Authority Board Agenda Letter

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**TO:** Board of Directors

**FROM:** Richard Luthy - Executive Director  
Napa-Vallejo Waste Management Authority

**REPORT BY:** Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314

**SUBJECT:** Meeting Cancellation and Rescheduling

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### **RECOMMENDATION**

#### **CANCEL AND RESCHEDULE MEETING**

REQUESTED ACTION: Approval and authorization to cancel the December 1, 2016 Regular Meeting and replace it with a Special Meeting on December 8, 2016.

### **EXECUTIVE SUMMARY**

Due to proximity of the regularly scheduled meeting to the Thanksgiving holiday, staff is recommending canceling the Regular December 1, 2016 meeting and replacing it with a Special Meeting on December 8.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

Staff is recommending canceling the December 1, 2016 meeting due to potential conflicts with the Thanksgiving holiday and replacing it with a Special Meeting on December 8.

**SUPPORTING DOCUMENTS**

None

Executive Director: Approve

Reviewed By: Martha Burdick