



Agenda Date: 10/26/2017
Agenda Placement: 4C

Napa Sanitation District Personnel Committee Board Agenda Letter

TO: Napa Sanitation District Personnel Committee
FROM: Timothy Healy - General Manager
NS-Administration
REPORT BY: Jeff Tucker, Director of Administrative Services/CFO - 707-258-6000
SUBJECT: Provide Direction Whether to Proceed with Employee Survey and Changes in Content

RECOMMENDATION

Provide direction to staff on whether to proceed with employee survey in Fall 2017 and whether any changes are desired.

EXECUTIVE SUMMARY

The Strategic Plan Goal Four: Employee Development, Objective 4B is to conduct an employee survey in Fall 2017. This will be the fourth survey conducted, with previous surveys conducted in 2010, 2011 and 2014.

Staff is seeking direction from the Personnel Committee to confirm the timing of the survey and to get direction and feedback on whether there are any specific questions or areas of inquiry the committee would like to include in the survey.

Attached are the draft survey questions for 2017. They are the same questions that were asked in the previous surveys.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

A . Draft 2017 Employee Survey Questions

Napa Sanitation District Personnel Committee: Approve

Reviewed By: Timothy Healy