



Agenda Date: 10/26/2017
Agenda Placement: 4A

Napa Sanitation District Personnel Committee Board Agenda Letter

TO: Napa Sanitation District Personnel Committee
FROM: Timothy Healy - General Manager
NS-Administration
REPORT BY: Jeff Tucker, Director of Administrative Services/CFO - 707-258-6000
SUBJECT: Review Natural Disaster Compensation Policy

RECOMMENDATION

Evaluate NapaSan's Natural Disaster Compensation Policy in relation to the recent fire emergency, and evaluate its adequacy.

EXECUTIVE SUMMARY

NapaSan has a policy for compensation of employees during natural disasters. The policy provides guidance on how to compensate employees who are sent home or are told not to report to duty due to emergency or environmental conditions. The purpose of the discussion is for the committee to review the policy in regards to the recent fire emergencies and provide guidance on whether the policy met its intended goals.

A comparison of NapaSan, Napa County and City of Napa policy regarding employee compensation during the wildfire fire emergency has been provided as a reference for discussion purposes.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

- A . Comparison of Compensation Policies
- B . NapaSan Natural Disaster Compensation Policy
- C . Napa County Memo

Napa Sanitation District Personnel Committee: Approve

Reviewed By: Timothy Healy