



Agenda Date: 4/2/2018
Agenda Placement: 4A

Napa Sanitation District Finance Committee Board Agenda Letter

TO: Finance Committee
FROM: Jeff Tucker - Director of Administrative Services/CFO
NS-Administration
REPORT BY: Jeff Tucker, Director of Administrative Services/CFO - 707-258-6000
SUBJECT: Discuss Proposed Fiscal Year 2018/19 Operating Budget

RECOMMENDATION

Discuss and provide direction to staff on the proposed Fiscal Year 2018/19 Operating Budget.

EXECUTIVE SUMMARY

Attached is the proposed operating budget for Fiscal Year 2018/19. The packet includes the following components of the Proposed Operating and Capital Budget:

- | Summary Presentation
- | Summary of Significant Services & Supplies Budget Changes
- | Revenue and Expenditure Tables
- | 10-Year Financial Forecast

Staff is looking for direction from the committee regarding the major initiatives included in the budget, and any assumptions, increases and decreases to the proposed operating budget.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The majority of NapaSan's operating revenue is from sewer service charges, with additional revenues from the sale of recycled water, wastehauler fees,

	leases and investment interest.
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	This budget sets the financial plan for NapaSan for FY 2018/19 and establishes a baseline of level of service for future budget development.
Consequences if not approved:	The draft proposed Operating Budget for FY 2018/19 is presented here for information, discussion and direction only. Direction provided will be incorporated into the Proposed Operating Budget for FY 2018/19.
Additional Information:	None.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

- A . Presentation on FY 18/19 Operating Budget
- B . Summary of Significant Services & Supplies Budget Changes
- C . FY 18/19 Revenues
- D . FY 18/19 Operating Expenses - By Line Item
- E . FY 18/19 Operating Expenses - By Major Expense Category
- F . FY 18/19 Operating Expenses - By Department
- G . 10-Year Financial / Cash Flow Forecast

Napa Sanitation District Finance Committee: Approve

Reviewed By: Jeff Tucker