



Agenda Date: 9/21/2016  
Agenda Placement: 7C

## Napa Sanitation District Board Agenda Letter

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**TO:** Honorable Board of Directors  
**FROM:** Jeff Tucker - Director of Administrative Services/CFO  
NS-Administration  
**REPORT BY:** WILLIAM MCWHIRT, SAFETY TRAINING & FLEET MAINT OFFICER - 258-6000 ext520  
**SUBJECT:** Authorize Surplus of Fleet Vehicle Number 164

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### **RECOMMENDATION**

Authorize the surplus and sale at auction of vehicle #164 (2003 Ford Ranger).

### **EXECUTIVE SUMMARY**

District vehicle replacement program analysis has determined that this vehicle is surplus. Analysis of monthly usage records indicate that this vehicle is no longer needed as there is insufficient usage to justify the maintenance expenses. The functions and equipment mounted in the truck have been transferred to existing fleet vehicles. This vehicle will not be replaced.

The estimated selling price at auction for the vehicle has been determined by utilizing fair market pricing based on industry standards. The Kelly Blue Book Value for privately owned vehicle is \$2,400.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

None

**BACKGROUND AND DISCUSSION**

None.

**SUPPORTING DOCUMENTS**

A . Surplus Property Disposal Authorization Vehicle #164

Napa Sanitation District: Approve

Reviewed By: Jeff Tucker