



Agenda Date: 7/19/2017
Agenda Placement: 7B

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors
FROM: Cheryl P. Schuh for Timothy Healy - General Manager
NS-Administration
REPORT BY: Regina Bataller-Byrd, Administrative Assistant II - 258-6022
SUBJECT: Receive County of Napa Voucher Register Dated 6/6/17 through 7/3/17.

RECOMMENDATION

Receive County of Napa Voucher Register Dated 6/6/17 through 7/3/17.

EXECUTIVE SUMMARY

Voucher Register lists all invoices that have been paid by Napa Sanitation District during the above dates. Totals are as follows:

| <u>Description</u> | <u>Amount</u> |
|------------------------------------|----------------------|
| General Operations and Maintenance | \$ 571,613.90 |
| <u>Capital Projects</u> | <u>\$ 600,119.65</u> |
| Total All Accounts | \$ 1,171,733.55 |

Attached is a detailed report of payments made using the District's US Bank Purchasing Card.

Budget adjustments were made in capital accounts this period, a copy of which is attached.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

- A . Voucher Register
- B . US Bank Charges
- C . Budget Transfer

Napa Sanitation District: Approve

Reviewed By: Timothy Healy