



Agenda Date: 7/13/2016
Agenda Placement: 7H

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Jeff Tucker for Timothy Healy - General Manager
NS-Technical Services/Engineer

REPORT BY: Robin D. Gamble, Junior Engineer - 258-6000 x-531

SUBJECT: Authorize Purchasing Agent to Execute Work Order for the Sanitary Sewer Manhole Adjustment Project, Phase IV (CIP 13702)

RECOMMENDATION

Concur with Staff's CEQA determination that project is Categorically Exempt, and authorize the Purchasing Agent to execute a Work Order with G.D. Nielson Construction Inc. for the amount of \$174,085 for the Sanitary Sewer Manhole Adjustment Project, Phase IV (CIP 13702) and issue the Notice to Proceed, when appropriate.

EXECUTIVE SUMMARY

The District received no bids on June 7, 2016 for the 2016 Sanitary Sewer Manhole Adjustment Project, Phase IV when the project was bid. Since there were no interested bidders on June 7, requests for quotes (RFQ) were subsequently sent to four contractors. The District received two quotes. The lowest quote was submitted by G.D. Nielson Construction Inc. for \$174,085. The second quote received by Hess Concrete Construction Co., Inc. for \$275,500. The Engineer's Estimate for the project was \$165,000.

This project will raise to grade 125 sanitary sewer manholes and 15 sanitary sewer flush holes after completion of the City of Napa's annual paving projects. Work will be completed within 60 calendar days from notice to proceed.

Unit prices for raising manholes and flush holes in the quote received from G.D. Nielson are comparable to previous unit prices paid for similar projects in the last 2 years. Staff recommends that the Board award the work order to G.D. Neilson Construction Inc.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	This item is budgeted for under CIP 13702 with \$198,900 available in Fiscal Year 16/17.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This project is necessary for the District to have access to its facilities to clean and maintain the collections system.
Is the general fund affected?	Yes
Future fiscal impact:	None.
Consequences if not approved:	Collection department personnel would not have access to its underground collection system to perform cleaning and maintenance and to respond to emergencies in areas that the City of Napa has paved.

Additional Information:

ENVIRONMENTAL IMPACT

Staff determined that this project is Categorical Exempt under State Code Number 15302 (b). This project involves Replacement or Reconstruction of existing utility systems and/or facilities involving negligible or no expansion. A Notice of Exemption was filed with Napa County Recorder on May 12, 2016.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

A . Quote Summary - SS Manhole Adjustment Project, Phase IV

B . CEQA - SS Manhole Adjustment Project, Phase IV

Napa Sanitation District: Approve

Reviewed By: Jeff Tucker