



Agenda Date: 7/13/2016
Agenda Placement: 7D

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Jeff Tucker for Timothy Healy - General Manager
NS-Administration

REPORT BY: Jeff Tucker, Director of Administrative Services/CFO - 707-258-6000

SUBJECT: Authorize Travel to New Orleans for the Water Environment Federation Annual Technical Exhibition and Conference

RECOMMENDATION

Authorize out-of-state travel to New Orleans, Louisiana for Board Director Peter Mott and Laboratory Supervisor Mark Koekemoer for the purpose of attending the 89th Annual Water Environment Federation Technical Exhibition and Conference (WEFTEC) from September 24-28, 2016.

EXECUTIVE SUMMARY

The 89th Annual WEFTEC will be held in New Orleans, Louisiana, from September 24-28, 2016. This is the largest and most comprehensive water quality exhibition in North America. The conference includes over 100 technical sessions, full day workshops and over 1,000 exhibiting companies available to answer questions and demonstrate cutting edge technology for our industry.

Approval would authorize Director Peter Mott and Laboratory Supervisor Mark Koekemoer to attend the WEFTEC conference with staff.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Travel and conference dues are included in the FY 16/17 Board of Directors Budget and Laboratory Budget.

Is it Mandatory or Discretionary? Discretionary

Discretionary Justification: Attendance at the conference will increase knowledge of technologies and techniques available to the District, as well as provide information on current trends in the industry.

Is the general fund affected? Yes

Future fiscal impact: None.

Consequences if not approved: The information will be obtained in other ways.

Additional Information: None.

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

None

Napa Sanitation District: Approve

Reviewed By: Jeff Tucker