



Agenda Date: 6/21/2017  
Agenda Placement: 8D

## Napa Sanitation District Board Agenda Letter

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**TO:** Honorable Board of Directors  
**FROM:** Cheryl P. Schuh for Timothy Healy - General Manager  
NS-General Manager Office  
**REPORT BY:** Cheryl P. Schuh, Human Resources Officer/Clerk of the Board - 258-6003  
**SUBJECT:** Consider CASA Conference Attendance

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### **RECOMMENDATION**

Consider Attendance at the CASA Conference to be held in San Diego, CA August 22-24, 2017.

### **EXECUTIVE SUMMARY**

The CASA Annual Conference will be held in San Diego, CA at the Marriott on August 22nd - 24th, 2017. Staff would like to know which Board members would like to attend the conference for registration purposes, and which members would also like to attend the CSRMA conference on Tuesday morning, August 22nd. Staff has tentatively held rooms for the conference for all Board members. Staff requests that the Board authorize travel on Monday, August 21st through Thursday, August 24th.

The conference preliminary schedule and the CSRMA conference schedule is attached for your information.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

None.

**BACKGROUND AND DISCUSSION**

None.

**SUPPORTING DOCUMENTS**

A . CASA Program

B . CSRMA Preliminary Program

Napa Sanitation District: Approve

Reviewed By: Timothy Healy