



Agenda Date: 6/21/2017

Agenda Placement: 6D

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Cheryl P. Schuh for Timothy Healy - General Manager
NS-Administration

REPORT BY: Cheryl P. Schuh, Human Resources Officer/Clerk of the Board - 258-6003

SUBJECT: Authorize Travel for Human Resources Officer/Clerk of the Board to San Antonio, Texas for the annual IPMA/HR International Training Conference & Expo

RECOMMENDATION

Authorize out-of-state travel for Human Resources Officer/Clerk of the Board for the purpose of attending the annual International Public Management Association for Human Resources (IPMA-HR) International Training Conference & Expo in San Antonio, Texas from September 16th - 20th, 2017.

EXECUTIVE SUMMARY

This action authorizes travel for the District's Human Resources Officer/Clerk of the Board to the annual IPMA-HR International Training Conference held in San Antonio, Texas this year from September 16 - 20, 2017. The conference, specifically designed for public agencies human resources management professionals, will provide training and discussions on best management practices, success stories, tools and practical solutions that the District will use to continue its efforts to improve its management practices and operational effectiveness. This conference attendance will also provide continuing education credits required for the Human Resources Officer's professional certification with IPMA-HR. The conference is part of IPMA-HR's overall mission to promote excellence in public sector Human Resources.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Travel and conference dues are included in the FY 2017/18 budget.

Is it Mandatory or Discretionary? Discretionary

Discretionary Justification: Opportunity to learn the best human resources management practices, success stories, tools and practical solutions for the District to use for continued managerial and operational improvement.

Is the general fund affected? Yes

Future fiscal impact: None.

Consequences if not approved: Human Resources Officer/Clerk would not have the opportunity to learn what the conference has to offer on management practices and solutions, and networking with other public agency human resources professionals. She also would not receive the continuing education credits required for her IPMA-HR professional certification.

Additional Information:

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

None

Napa Sanitation District: Approve

Reviewed By: Timothy Healy