



Agenda Date: 4/6/2016
Agenda Placement: 7H

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Timothy Healy - General Manager
NS-Technical Services/Engineer

REPORT BY: Robin D. Gamble, Junior Engineer - 258-6000 x-531

SUBJECT: Award Task Order for the Sarco Creek Pipeline Replacement Project (CIP 15703) Engineering Services During Construction

RECOMMENDATION

Authorize the Purchasing Agent to execute a task order with Carollo Engineers to provide Engineering Services During Construction for the Sarco Creek Pipeline Replacement Project (CIP 15703) in the amount of \$87,736.

EXECUTIVE SUMMARY

Carollo Engineers will provide engineering services during the construction of the Sarco Creek Pipeline Replacement Project (CIP 15703). The Consultant's scope of work includes review of construction document submittals, responding to contractor requests for information, and preparing record documents after completion of construction. Carollo is the engineer of record for the design of the project and they are the most qualified to review submittals and evaluate impacts to the project design from changes that may occur during construction.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The project is budgeted in the FY 15/16 and proposed FY 16/17 10-year capital improvement plan. Caltrans will reimburse the District for all costs in accordance with the utility agreement between Caltrans and the District for the project.

Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Carollo designed and prepared the construction documents for the projects. They are the most qualified to provide engineering services during construction of the projects.
Is the general fund affected?	Yes
Future fiscal impact:	Construction activities will be completed next fiscal year. The total estimated project cost budgeted in this fiscal year will be carried forward into next fiscal year.
Consequences if not approved:	District staff would provide engineering support during construction. This could impact staff's ability to complete other planned projects.
Additional Information:	

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

The State of California Department of Transportation (Caltrans) will be replacing the bridge and widening a portion of the creek channel on Highway 121 at Sarco Creek in the Summer of 2017. There is an existing sewer main west of the bridge that will be impacted by the proposed construction. Caltrans has requested the District relocate approximately 90 feet of sewer main prior to their construction project due to a restricted working window near the creek (June 15th to October 15th).

The Board authorized the General Manger to execute an Utility Agreement with Caltrans on June 3, 2015 and an Amendment to the Utility Agreement on March 2, 2016 whereby Caltrans will reimburse the District for all expenses associated with relocating of the sewer main including staff time, engineering, construction and inspection.

SUPPORTING DOCUMENTS

A . Task Order 17 - Carollo

Napa Sanitation District: Approve

Reviewed By: Timothy Healy