



Agenda Date: 4/6/2016  
Agenda Placement: 7G

## Napa Sanitation District Board Agenda Letter

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**TO:** Honorable Board of Directors

**FROM:** Timothy Healy - General Manager  
NS-Technical Services/Engineer

**REPORT BY:** Robin D. Gamble, Junior Engineer - 258-6000 x-531

**SUBJECT:** Award Task Order for the Sarco Creek Pipeline Replacement Project (CIP 15703) Environmental Services During Construction

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### **RECOMMENDATION**

Authorize the Purchasing Agent to execute a task order with ESA to provide Environmental Services during construction of the Sarco Creek Pipeline Replacement Project (CIP 15703) in the amount of \$64,258.90.

### **EXECUTIVE SUMMARY**

ESA will provide environmental services during construction of the Sarco Creek Pipeline Replacement Project (CIP 15703). The consultant's scope of work includes assisting the District in complying with the terms and conditions established in state permits for the project, as well as the mitigation measures adopted by the California Department of Transportation (Caltrans) as part of the Negative Declaration.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The project is budgeted in the FY 15/16 and proposed FY 16/17 10-year capital improvement plan. Caltrans will reimburse the District for all costs in accordance with the utility agreement between Caltrans and the District for the project.
Is it Mandatory or Discretionary?	Discretionary

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Discretionary Justification:	The project environmental documents require environmental surveys and monitoring. ESA has experience in this work.
Is the general fund affected?	Yes
Future fiscal impact:	Construction activities will be completed next fiscal year. The total estimated project cost budgeted in this fiscal year will be carried forward into next fiscal year.
Consequences if not approved:	District staff does not have experience in environmental compliance monitoring. If not approved, District staff will provide environmental permit compliance monitoring during the construction projects or an alternative professional with the necessary credentials will need to be hired. Additionally, this will impact staff's ability to complete other planned projects.
Additional Information:	

**ENVIRONMENTAL IMPACT**

None.

**BACKGROUND AND DISCUSSION**

The State of California Department of Transportation (Caltrans) will be replacing the bridge and widening a portion of the creek channel on Highway 121 at Sarco Creek in the Summer of 2017. There is an existing sewer main west of the bridge that will be impacted by the proposed construction. Caltrans has requested the District relocate approximately 90 feet of sewer main prior to their construction project due to a restricted working window near the creek (June 15th to October 15th).

The Board authorized the General Manger to execute an Utility Agreement with Caltrans on June 3, 2015 and an Amendment to the Utility Agreement on March 2, 2016 whereby Caltrans will reimburse the District for all expenses associated with relocating of the sewer main including staff time, engineering, construction and inspection.

**SUPPORTING DOCUMENTS**

A . Task Order 30 - ESA

Napa Sanitation District: Approve

Reviewed By: Timothy Healy