



Agenda Date: 4/6/2016
Agenda Placement: 7F

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Timothy Healy - General Manager
NS-Technical Services/Engineer

REPORT BY: Robin D. Gamble, Junior Engineer - 258-6000 x-531

SUBJECT: Award Task Order for the Sarco Creek Pipeline Replacement Project (CIP 15703) Construction Management and Inspection Services

RECOMMENDATION

Authorize the Purchasing Agent to execute a task order with Consolidated CM to provide Construction Management and Inspection Services for the Sarco Creek Pipeline Replacement Project (CIP 15703) in the amount of \$265,932.

EXECUTIVE SUMMARY

Consolidated CM (CCM) will provide construction management and inspection services during the construction of the Sarco Creek Pipeline Replacement Project. CCM's scope of work includes providing full time staffing to monitor the Contractors' work for compliance with the contract documents. CCM's scope of work also includes coordinating the work between contractors, coordinating project meetings, review of construction document submittals, maintaining project record drawings, preparing daily inspection reports, reviewing monthly progress payments, and assistance with funding requirements compliance.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The project is budgeted in the FY 15/16 and proposed FY 16/17 10-year capital improvement plan. Caltrans will reimburse the District for all costs in accordance with the utility agreement between Caltrans and the District for the project.

Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Construction management and full-time inspection of this project is necessary to ensure compliance with plans and specifications, environmental requirements, and Caltrans' traffic control requirements.
Is the general fund affected?	Yes
Future fiscal impact:	Construction activities will be completed next fiscal year. The total estimated project cost budgeted in this fiscal year will be carried forward into next fiscal year.
Consequences if not approved:	District staff will manage and inspect the construction project which will impact staff's ability to complete other planned projects.
Additional Information:	

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

The State of California Department of Transportation (Caltrans) will be replacing the bridge and widening a portion of the creek channel on Highway 121 at Sarco Creek in the Summer of 2017. There is an existing sewer main west of the bridge that will be impacted by the proposed construction. Caltrans has requested the District relocate approximately 90 feet of sewer main prior to their construction project due to a restricted working window near the creek (June 15th to October 15th).

The Board authorized the General Manager to execute an Utility Agreement with Caltrans on June 3, 2015 and an Amendment to the Utility Agreement on March 2, 2016 whereby Caltrans will reimburse the District for all expenses associated with relocating of the sewer main including staff time, engineering, construction and inspection.

The District conducted a competitive selection process by issuing a request for proposal (RFP) to four firms to perform construction management and inspection services. District staff interviewed the top two scoring firms and selected Consolidated CM as the most qualified team to perform the professional services.

SUPPORTING DOCUMENTS

A . Task Order 01 - CCM

Napa Sanitation District: Approve

Reviewed By: Timothy Healy