



Agenda Date: 4/5/2017  
Agenda Placement: 8E

## Napa Sanitation District Board Agenda Letter

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**TO:** Honorable Board of Directors  
**FROM:** Timothy Healy - General Manager  
NS-Technical Services/Engineer  
**REPORT BY:** Kyle Broughton, SENIOR CIVIL ENGINEER - 258-6000 x530  
**SUBJECT:** Award Task Order for the Soscol/Sousa Trunk Rehabilitation Project (CIP 17705) Construction Management and Inspection Services

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### **RECOMMENDATION**

Authorize the Purchasing Agent to execute a Task Order with Brown and Caldwell to provide Construction Management and Inspection Services for the Soscol/Sousa Trunk Rehabilitation Project (CIP 17705) in the amount of \$97,244.

### **EXECUTIVE SUMMARY**

Brown and Caldwell will provide third party construction management and inspection services during construction of the Soscol/Sousa Trunk Rehabilitation Project. Brown and Caldwell's scope of work includes providing full time staffing during construction to monitor the Contractor's work for compliance with the contract documents, City of Napa encroachment permit requirements, quality assurance, and safety. The consultant's work also includes coordinating work, conducting project meetings, preparing inspection reports, and reviewing progress payments.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	\$1,000,000 is budgeted for the project in the FY 16/17 and the proposed FY 17/18 Capital Improvement Plan budgets. Additional funding will be added to the FY 17/18 CIP to cover additional costs.
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification: The construction method of cured-in-place pipe is considered specialty construction, and the large diameter sewer mains scheduled for rehabilitation add to project complexity and difficulty.

Is the general fund affected? Yes

Future fiscal impact: Construction will be completed next fiscal year.

Consequences if not approved: District staff will manage and inspect the project. This will impact staff's ability to complete other planned projects and pose staffing issues as a majority of the work will occur at night and during weekends.

Additional Information:

### **ENVIRONMENTAL IMPACT**

None.

### **BACKGROUND AND DISCUSSION**

NapaSan staff determined that Brown and Caldwell was the most qualified firm to provide construction management and inspection services for the project through a competitive letter proposal process. The construction method of cured-in-place pipe is considered specialty construction, and the large diameter sewer mains scheduled for rehabilitation add to project complexity and difficulty. Brown and Caldwell's proposed Construction Manager has extensive experience with similar large diameter sewer rehabilitation projects.

### **SUPPORTING DOCUMENTS**

A . Brown and Caldwell Task Order

Napa Sanitation District: Approve

Reviewed By: Timothy Healy