



Agenda Date: 4/5/2017
Agenda Placement: 7D

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Jeff Tucker - Director of Administrative Services/CFO
NS-Administration

REPORT BY: Cyndi Bolden, Senior Accountant - 258-6001

SUBJECT: Authorize Senior Accountant to Travel to Denver, Colorado for the Government Finance Officers Association 111th Annual Conference

RECOMMENDATION

Authorize out-of-state travel for Senior Accountant, Cyndi Bolden, for the purpose of attending the Government Finance Officers Association (GFOA) Conference in Denver, Colorado from May 21st through May 24th, 2017.

EXECUTIVE SUMMARY

The Government Finance Officers Association 111th Annual Conference will be held in Denver, Colorado this year from May 21 - 24, 2017. The conference is one of the best opportunities for government finance professionals to attend classes and workshops in the areas of accounting, financial reporting, budgeting, performance measurement, capital planning, benefits administration and debt management.

The conference will provide training and discussions on financial issues that the District will use to continue its efforts of fiscal sustainability and accountability.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Estimated cost to attend the GFOA conference is \$2,200 per person, including travel, accommodation and meals. Adequate funds are included in the FY 2016-17 budget.

Is it Mandatory or Discretionary? Discretionary

Discretionary Justification: Opportunity to learn about new GASB pronouncements and new practices and successful strategies for the District to use for continued fiscal sustainability.

Is the general fund affected? Yes

Future fiscal impact: None.

Consequences if not approved: District employees will not attend this valuable conference. Staff will rely on existing knowledge or seek other sources for important information.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

None

Napa Sanitation District: Approve

Reviewed By: Jeff Tucker