



Agenda Date: 4/19/2017

Agenda Placement: 8B

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Jeff Tucker for Timothy Healy - General Manager
NS-General Manager Office

REPORT BY: Jeff Tucker, Director of Administrative Services/CFO - 707-258-6000

SUBJECT: Approve NapaSan's Strategic Plan Update

RECOMMENDATION

Approve NapaSan's Strategic Plan update.

EXECUTIVE SUMMARY

On March 15, 2017, the Board conducted a workshop to set objectives and priorities for NapaSan. The attached updated Strategic Plan includes the accumulation of comments received at that workshop and during one-on-one interviews with Board members and the consultant.

The Strategic Plan has six main goals, with a number of objectives under each goal. These goals and objectives are based on comments and feedback at the Board workshop. Staff has suggested dates by which the objectives could be completed.

There is an Option A and an Option B for Goal 6 Resource Recover, Objective 6B regarding the water reuse goal. Option A sets the goal at 50% of average dry weather flow, while Option B sets the goal at 50% of total influent. Option A results in the recycling of about 3,100 AF of water, which is greater than currently recycled but within NapaSan's current ability to produce and within the Board's allocation policy allowance (currently at 3,600 AF). Option B results in recycling about 4,500 AF of water, which is greater than NapaSan's ability to produce during the summer and would require increased winter distribution, additional storage, or other strategies to reach this goal. Staff is seeking guidance on the Board's intended direction.

The Board should review the attached draft update to determine whether it correctly incorporates the Board's priorities, to review the suggested timeframes for completion of objectives, and to determine whether there are any objectives not included that should be included.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

- A . Strategic Plan Update - Redline Version
- B . Strategic Plan Update - Clean Version
- C . Strategic Plan Update - GANTT Chart

Napa Sanitation District: Approve

Reviewed By: Jeff Tucker