



Agenda Date: 3/21/2018
Agenda Placement: 7G

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors
FROM: Timothy Healy - General Manager
NS-Technical Services/Engineer
REPORT BY: Karl Ono, Associate Engineer - (707) 258-6013
SUBJECT: Authorize Execution of Agreement for Napa Courtyards

RECOMMENDATION

Authorize Chair to sign the Capacity Charge Deferral Agreement for Napa Courtyards.

EXECUTIVE SUMMARY

This development, by Napa Pacific Associates, a California Limited Partnership, is for a 20-unit housing development located at 535 Coombsville Road in Napa. The developers have requested to defer the payment of capacity charges in the amount of \$179,935.65. NapaSan policy allows development projects to defer payment of capacity charges if certain conditions are met by the developers. One of the conditions is that the developer designates at least ten percent (10%) of the units to be constructed as affordable housing units. Napa Pacific Associates, LP, will build twenty (20) affordable units, which meets this 10% requirement. The policy also requires that the developer enters into an agreement with NapaSan, which will be recorded with the Napa County Records Office. The agreement for capacity charge deferral is attached.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	NapaSan will receive capacity charges as required by NapaSan code (collection of capacity charges could be delayed up to 18 months). The capacity charge revenue has been budgeted in the Expansion Fund.
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification: The project meets NapaSan's capacity charge deferral guidelines.
Is the general fund affected? No
Future fiscal impact: The collection of capacity charges could be delayed up to 18 months.
Consequences if not approved: The development would be required to pay capacity charges prior to starting construction of the buildings.
Additional Information:

ENVIRONMENTAL IMPACT

None for this item.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

A . Capacity Charge Deferral Agreement

Napa Sanitation District: Approve

Reviewed By: Timothy Healy