



Agenda Date: 2/7/2018
Agenda Placement: 7C

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Cheryl P. Schuh for Timothy Healy - General Manager
NS-General Manager Office

REPORT BY: Cheryl P. Schuh, Human Resources Officer/Clerk of the Board - 258-6003

SUBJECT: Reschedule Regular Meeting on February 21, 2018 to February 28, 2018 at 5:00 p.m, and Cancel Regular Meeting on March 7, 2018

RECOMMENDATION

Reschedule Regular meeting on February 21st to February 28th at 5:00 p.m., and cancel Regular Meeting on March 7, 2018 due to the lack of business.

EXECUTIVE SUMMARY

General Manager Healy and Director of Administrative Services Tucker will be of town attending a conference the week of February 19th. Staff requests that the Board reschedule the February 21st Board meeting to February 28th at 5:00 p.m. due to staff unavailability, and cancel March 7, 2018 Regular Board meetings due to lack of business.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

None

Napa Sanitation District: Approve

Reviewed By: Timothy Healy