



Agenda Date: 2/1/2017
Agenda Placement: 7D

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Cheryl P. Schuh for Timothy Healy - General Manager
NS-Administration

REPORT BY: Cheryl P. Schuh, Human Resources Officer/Clerk of the Board - 258-6003

SUBJECT: Authorize Travel for Human Resources Officer/Clerk of the Board to Las Vegas, NV for the IPMA/HR Western Region Annual Conference

RECOMMENDATION

Authorize out-of-state travel for Human Resources Officer/Clerk Cheryl Schuh for the purpose of attending the annual Western Region International Public Management Association for Human Resources (IPMA-HR) Conference in Las Vegas, Nevada, from April 26th - April 28th, 2017.

EXECUTIVE SUMMARY

This action authorizes travel for the District's Human Resources Officer/Clerk of the Board to the annual Western Region IMPA-HR Conference held in Las Vegas, Nevada this year from April 26 - April 28, 2017. The conference, specifically designed for public agencies human resources management professionals, will provide training and discussions on best management practices, success stories, tools and practical solutions that the District will use to continue its efforts to improve its management practices and operational effectiveness. This conference attendance will also provide continuing education credits required for the Human Resources Officer's professional certification with IPMA-HR. The conference is part of IPMA-HR's overall mission to promote excellence in public sector HR.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Estimated cost to attend the conference is \$1,500. Adequate funds are

included in the FY 2016/17 budget.

Is it Mandatory or Discretionary? Discretionary

Discretionary Justification: Opportunity to learn the best human resources management practices, success stories, tools and practical solutions for the District to use for continued managerial and operational improvement.

Is the general fund affected? Yes

Future fiscal impact: None.

Consequences if not approved: Ms. Schuh will not attend this conference and will not have the opportunity to learn what the conference has to offer on management practices and solutions, and networking with other public agency human resources professionals. She also would not receive the continuing education credits required for her IPMA-HR professional certification.

Additional Information:

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

None

Napa Sanitation District: Approve

Reviewed By: Timothy Healy