



Agenda Date: 12/6/2017

Agenda Placement: 7F

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Timothy Healy - General Manager
NS-Technical Services/Engineer

REPORT BY: Robin D. Gamble, Asset Manager - (707) 258-6031

SUBJECT: Accept Completion of the 2017 Sanitary Sewer Manhole Adjustment Project, Phase VI (CIP 13702)

RECOMMENDATION

Adopt Resolution accepting completion and directing the General Manager to file the Notice of Completion at the Office of the Recorder, Napa County, California for the 2017 Sanitary Sewer Manhole Adjustment Project, Phase VI (CIP 13702).

EXECUTIVE SUMMARY

On July 27, 2017, NapaSan entered into a contract with H&R Plumbing and Drain Cleaning, Inc. to furnish all labor, materials, equipment, and services for the construction of the 2017 Sanitary Sewer Manhole Adjustment Project, Phase VI (CIP 13702). On November 29, 2017, the General Manager submitted his Certificate of Completion to the Board Secretary certifying that the project was completed to his satisfaction.

The original contract amount was \$145,500. A change order for the project resulted in a decrease of \$22,050 which is 15.2% less than the original contract amount. The final contract amount is \$123,450.

Staff will file the Notice of Completion with the County Recorder once a maintenance bond for 10% of the final contract amount is submitted to NapaSan. The full 5% retention amount will be released to the Contractor 35-days after filing of the Notice of Completion with the Recorder and NapaSan receives confirmation that all vendors and subcontractors have been paid in full.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

This is an ongoing program to adjust/raise manhole and flush hole frames and covers in streets that have been resurfaced.

SUPPORTING DOCUMENTS

- A . Certificate of Completion - CIP 13702
- B . Completion Resolution - CIP 13702

Napa Sanitation District: Approve

Reviewed By: Timothy Healy