



Agenda Date: 11/15/2017

Agenda Placement: 7E

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Timothy Healy - General Manager
NS-Technical Services/Engineer

REPORT BY: Andrew Damron, Technical Services Director - 707-258-6000

SUBJECT: Authorize Increase of Change Order Signing Authority of the General Manager for the Soscol/Sousa Trunk Rehabilitation Project (CIP 17705)

RECOMMENDATION

Authorize an increase of change order signing authority for the General Manager from \$108,830 (10% of original contract) to a maximum of \$217,660 (20% of original contract) for the Soscol/Sousa Trunk Rehabilitation Project (CIP 17705) for a potential total approved contract amount of \$1,305,960.

EXECUTIVE SUMMARY

After award of the construction contract, NapaSan staff coordinated with Napa Valley Transportation Authority (NVTA) to minimize impacts to bus service during construction of the project. NVTA's Transit Center is on Burnell Street and buses use the intersection at Soscol Avenue and Eighth Street frequently. The sewer bypass plan for the project required the narrowing of Burnell Street near Eighth Street which precluded the use of Burnell Street past the project site for buses. As a solution, NapaSan staff agreed to provide traffic control flagging at the intersection of Burnell Street and Third Street as an alternative route for bus traffic that minimized the impacts of the project on NVTA operations. The estimate for additional traffic control is approximately \$55,000.

The contract documents required the contractor to clean the 45-inch pipeline prior to rehabilitation and assumed that the material removed from the pipeline would be non-hazardous. The material was tested and included hazardous levels of lead and mercury. The material must be disposed at an approved site. The additional hauling and disposal costs are approximately \$85,000.

The construction contract was awarded to the contractor by the NapaSan Board on April 5, 2017 in the amount of \$1,088,300. Per NapaSan procurement rules, the General Manager can approve contract change orders up to 10% of the original contract amount. The additional traffic control and hazardous material disposal costs exceed the authorized change order amount of \$108,830 (10% of original contract).

Staff is requesting that the Board authorize the General Manager to approve up to a maximum of \$217,660 (20% of original contract) in change orders for the project. This amount would cover the proposed change orders.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	\$1.45 million is budgeted for the project in the FY 16/17 and FY 17/18 Capital Improvement Plan budgets. There is sufficient budget in the approved capital plan to cover additional project costs.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The current potential contract change order will exceed the General Manager's current approval authority. The General Manager cannot approve change orders above the signing authority without Board authorization.
Is the general fund affected?	Yes
Future fiscal impact:	None.
Consequences if not approved:	The General Manager would be unable to approve change orders in excess of 10% of the original contract amount that will be required for the completion of the project.
Additional Information:	

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

None

Napa Sanitation District: Approve

Reviewed By: Timothy Healy