



A Tradition of Stewardship  
A Commitment to Service

# AGENDA

## NAPA COUNTY BOARD OF SUPERVISORS

**Tuesday August 09, 2011 9:00 A.M.**

Brad Wagenknecht  
District 1

Mark Luce  
District 2

Diane Dillon  
District 3

Bill Dodd  
District 4

Keith Caldwell  
District 5

Nancy Watt  
County Executive Officer

Gladys I. Coil, CCB  
Clerk of the Board

Robert Westmeyer  
County Counsel

### GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580 (253-6088TDD).

**The agenda is divided into three sections:**

**CONSENT ITEMS** - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

**SET MATTERS - PUBLIC HEARINGS** - These items are noticed hearings, work sessions, and items with a previously set time.

**ADMINISTRATIVE ITEMS** - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 310, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA** please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**AGENDA AVAILABLE ONLINE AT [www.countyofnapa.org](http://www.countyofnapa.org)**

1. **CALL TO ORDER; ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES**
4. **PRESENTATIONS AND COMMENDATIONS**
5. **PUBLIC COMMENT**

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

6. **DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**
7. **CONSENT ITEMS**

#### Human Services

- A. Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 2 to Agreement No. 7064 with BlackTalon Enterprises, Inc., incorporating an Addendum to the Compensation section to reduce the rate of compensation effective July 1, 2011, for transportation services for clients in the Mental Health programs.
- B. Director of Health and Human Services requests approval of and authorization for the Chairman to sign a Memorandum of Understanding for Data Sharing and Use with the Centers for Disease Control and Prevention (CDC) for a five-year term commencing from the date of final signatures for influenza surveillance.
- C. Director of Health and Human Services requests approval of and authorization for the Chairman to sign an agreement with Denae Leigon, MFT, for a maximum of \$10,000 for the term August 9, 2011 through June 30, 2012, with a provision for annual renewal, to provide counseling services in the Mental Health Managed Care Outpatient Program.

#### Community Resources & Infrastructure

- D. Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chairman to sign the renewal of Revenue Agreement No. 7448 with the California Department of Food and Agriculture (CDFA) for a maximum of \$952,938 for the term February 1, 2011 through December 31, 2011 for activities related to European Grapevine Moth detection program.

- E.** Director of Conservation, Development and Planning requests approval of and authorization for the Chairman to sign the following related to groundwater compliance and monitoring:
1. A funding agreement with the Napa County Flood Control and Water Conservation District for the purpose of engaging technical assistance for the County's groundwater monitoring program; and
  2. Amendment No. 2 to Agreement No. 7219 with Luhdorff & Scalmanini Consulting Engineers increasing the amount by \$34,000 for a new maximum of \$305,194, extending the term and amending the scope of work to include: assisting with preparation of the Countywide CASGEM Plan; updating the groundwater Data Management System and preparing and attending presentations for the County's Groundwater Resources Advisory Committee.
- F.** Director of Public Works requests approval of plans and specifications for the "Napa River Rutherford Reach Restoration - Reach 4 Revegetation Project", PW 11-18, authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.
- G.** Director of Public Works requests acceptance of the work as complete and authorization for the Chairman to sign and Clerk of the Board to file a Notice of Completion with the Clerk/Recorder for Contract No. PW 11-03, "Napa City/County Library Remodel Project."

#### General Admin & Finance

- H.** Auditor-Controller requests the Board to approve and instruct the Clerk of the Board to file the Internal Audit Plan for fiscal year 2011-12.
- I.** Director of Human Resources and Sheriff/Coroner request the adoption of a resolution amending the Departmental Allocation for the Sheriff's Office and the Table and Index of Classes, as follows, effective August 9, 2011, creating an annual cost savings and with no net increase in the number of full time equivalents:
1. Amend Departmental Allocation List by:
    - a. Deleting one (1.0 FTE) Matron Clerk;
    - b. Adding one (1.0 FTE) Legal Clerk I/II\*
  2. Amend the Table and Index of Classes by deleting Matron Clerk.
- \*Flexibly staffed position
- J.** County Executive Officer requests appointment of Thomas M. McNicholas to serve on the Board of Directors of the Area Agency on Aging Serving Napa and Solano representing District 2 with the term of office to commence immediately and expire July 1, 2013.

- K. County Executive Officer requests the Board make three (3) appointments to the Advisory Board on Alcohol and Drug Program (ABAD) with terms of office to commence immediately and expire as noted below.

<u>Applicant</u>	<u>Representing</u>	<u>Term Expiration</u>
Catalina Chávez-Tapia*	Interested Citizen	January 1, 2014
Guadalupe Garcia*	Student Member (Shared)	January 1, 2012
Chuck Mottern*	Business Community	January 1, 2013

\* Recommended by ABAD

## 8. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

### 9. SET MATTERS OR PUBLIC HEARINGS

#### A. 9:15 AM PUBLIC HEARING

Director of Public Works recommends that the Board of Supervisors hold a public hearing and consider a resolution adopting the Napa County Five Year Capital Improvement Plan for Fiscal Years 2011/2012 to 2015/2016 as provided for by Government Code Section 66002.

#### B. 10:00 AM PUBLIC HEARING

Director of Public Works requests adoption of a resolution updating the Napa County Road and Street Standards.

**(CONTINUED FROM JUNE 28 AND JULY 12, 2011)**

#### C. 10:30 AM

Recess to the Napa County Flood Protection and Watershed Improvement Authority (NCFPWIA) special meeting (See NCFPWIA Agenda).

## 10. ADMINISTRATIVE ITEMS

### Law & Justice

- A. Chief Probation Officer and representatives of BI, Incorporated to provide a presentation on the Community Corrections Service Center.

### Community Resources & Infrastructure

- B. Director of Environmental Management and Sustainable Napa County to provide an update on the implementation of Energy Upgrade California (EUC), a State sponsored program which encourages residential energy efficiency projects and practices.

General Admin & Finance

- C. Auditor-Controller requests adoption of a resolution establishing the fiscal year 2011-12 appropriations limit and estimated revenue subject to the limit for the County of Napa as required by Article XIII B of the California Constitution.
- D. Director of Housing and Intergovernmental Affairs to discuss and seek possible direction regarding funding of Park and Open Space projects.
- E. County Executive Officer requests discussion and possible action to authorize the Chairman to sign a letter transmitting a response to the update requests for the following Grand Jury 2010-2011 Final Reports:
  - 1. Pesticide Use in Napa County;
  - 2. Department of Corrections/Jail;
  - 3. Auditor-Controller; and
  - 4. Juvenile Hall.
- F. County Executive Officer requests that the Board receive a status report on the County's Facilities Master Planning efforts for both the Health and Human Services campus and the downtown Napa campus.

**11. LEGISLATIVE ITEMS****12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS****13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS****14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS****15. CLOSED SESSION****A. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)**

Agency Designated Representative: Rick Bolanos, Liebert Cassidy and Whitmore and Suzanne Mason, Human Resources Director

Employee Organization: SEIU Local 1021 - NAPE (Public Services Employee Unit and Supervisory Unit of the County of Napa);

Unrepresented Employees: Non-Classified Management, Classified Management and Confidential Employees of the County of Napa (Excluding Elected Officials)

**16. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING, TUESDAY, AUGUST 16, 2011 AT 8:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON AUGUST 5, 2011 BY 5:00 PM. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)  
GLADYS I. COIL, Clerk of the Board