



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 8/9/2011  
Agenda Placement: 7K

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Britt Ferguson for Nancy Watt - County Executive Officer  
County Executive Office  
**REPORT BY:** Nadine Willoughby, Administrative Support Technician - 253-4595  
**SUBJECT:** Appointment & Reappointments to the Advisory Board on Alcohol and Drug Programs

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### **RECOMMENDATION**

County Executive Officer requests the Board make three (3) appointments to the Advisory Board on Alcohol and Drug Program (ABAD) with terms of office to commence immediately and expire as noted below.

<u>Applicant</u>	<u>Representing</u>	<u>Term Expiration</u>
Catalina Chávez-Tapia*	Interested Citizen	January 1, 2014
Guadalupe Garcia*	Student Member (Shared)	January 1, 2012
Chuck Mottern*	Business Community	January 1, 2013

\* Recommended by ABAD

### **EXECUTIVE SUMMARY**

There are currently seven (7) openings on the Advisory Board on Alcohol and Drug Programs (ABAD) due to three (3) resignations from members representing Interested Citizen, Recovering Community and Business Community and four (4) vacancies. The County Executive Office advertised the openings on the Advisory Board on Alcohol and Drugs Programs and received two (2) new applications for Business Community and Student Member (Shared) and one (1) application from the Business Community representative who resigned this position to apply for the Interested Citizen representative vacant member seat.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

There are currently seven (7) openings on the Advisory Board on Alcohol and Drug Programs (ABAD) for one (1) Recovering Community, one (1) Business Community, three (3) Interested Citizen and two (2) Student Member (Shared) representatives due to term expirations, resignations and ongoing vacancies. The County Executive Office advertised the openings on the Advisory Board and received two (2) new applications and one (1) application from Ms. Chavez-Tapia who resigned her position on ABAD representing Business Community to apply for the vacant Interested Citizen representative position. The Advisory Board has submitted the attached recommendation letter dated July 22, 2011 requesting appointments of Catalina Chávez-Tapia as Interested Citizen, Guadalupe Garcia as Student Member (Shared) and Chuck Mottern as Business Community representative.

The purpose of the Advisory Board is as follows:

- a. to participate in the planning process for the development and maintenance of the County alcohol and drug programs;
- b. to review and evaluate the County alcohol and drug program budgets;
- c. to advise the County Alcohol and Drug Program Administrator and provide a public forum on the policies and goals of alcohol and drug programs and on other related matters which may be referred to it, or raised by the Advisory Board;
- d. to review and generally evaluate the community's programs, needs, services, and facilities; encourage public understanding of the problems of inappropriate use of alcohol and other drugs; encourage support throughout the County for development and implementation of effective programs; and,
- e. to report the Napa County Board of Supervisors on a regular basis.

The Advisory Board allows for a minimum of thirteen members (13) and a maximum of sixteen (16) members. The Board is comprised as follows; One (1) representative from a law enforcement agency, one (1) representative from the Probation Department, one (1) representative from an educational institution, one (1) shared student position with one voting representative, one (1) representative from the business community, one (1) representative from the alcohol industry, two (2) representatives from the recovering community, and five to eight (5 to 8) interested citizens.

The County Executive Office will continue to coordinate with the Advisory Board on Alcohol and Drug Programs to recruit for the remaining four (4) vacancies: two (2) Interested Citizen, one (1) Recovering Community and one (1) Student Member (Shared) representatives.

**SUPPORTING DOCUMENTS**

- A . Catalina Chávez-Tapia Application
- B . Guadalupe Garcia Application
- C . Chuck Mottern Application

D . ABAD Recommendation Letter

CEO Recommendation: Approve

Reviewed By: Danny Nguyen