



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 8/9/2011

Agenda Placement: 7A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst - 253-4720  
**SUBJECT:** Amendment No. 2 to Agreement with BlackTalon Enterprises, Inc.

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 2 to Agreement No. 7064 with BlackTalon Enterprises, Inc., incorporating an Addendum to the Compensation section to reduce the rate of compensation effective July 1, 2011, for transportation services for clients in the Mental Health programs.

### **EXECUTIVE SUMMARY**

Under the existing agreement, BlackTalon Enterprises, Inc. provides: 1) security guard services for individuals deemed a potential risk to themselves and/or others during the time they are being evaluated by Health and Human Services Agency staff; and 2) transportation services for indigent clients from the Agency's Emergency Response Unit to inpatient psychiatric hospital placements. Approval of the recommended amendment will incorporate an Addendum to the Compensation section to decrease the rate of transportation services from \$79 to \$39 per hour, with no change to the contract maximum amount of \$185,000.

BlackTalon Enterprises, Inc. is a local vendor.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

Under the existing agreement, BlackTalon Enterprises, Inc. provides security-related services for the Health and Human Services Agency's (HHS) Mental Health (MH) and Child Welfare Services (CWS) Divisions. The services are designed to ensure that staff, the individual being provided services, and others will remain safe and secure during the individual's assessment and/or transportation in circumstances involving a psychiatric emergency and/or involuntary psychiatric hospitalization. The services provided by the contractor are:

Security Guard Services: These services are utilized in situations in which individuals are deemed a potential risk to themselves and/or others during the time in which they are being evaluated in: a) MH's Emergency Response Unit (ERU) to determine if involuntary hospitalization and transfer to an inpatient psychiatric facility is warranted, pursuant to Welfare and Institutions Code 5150; or b) CWS as part of an emergency or ongoing Child Protective Services (CPS) case. The contractor's trained security staff assume oversight of individuals initially brought to the ERU or to CPS by law enforcement personnel until such time as staff determine that this level of security is not warranted. Alternatively, the contractor's specialized security guard services may be needed for individuals (referred to the ERU or CPS through means other than law enforcement) who exhibit at-risk behaviors while receiving crisis intervention or child protective services.

Transportation Services: These services are used, when needed, to transport indigent mental health clients from the ERU to inpatient psychiatric hospital placements for involuntary admissions. The transportation services do not apply to individuals seen in CWS.

Approval of the recommended amendment will incorporate a decrease in the transportation rate from \$79 to \$39 per hour and an increase in the mileage rate from \$0.69 to \$0.79 per mile included for Transportation Services, effective July 1, 2011. There is no change to the rate for Security Guard Services. Although approval of the amendment will reduce the cost of the transportation component of the agreement, at this time staff is not requesting a reduction in the overall contract maximum of \$185,000, because the cost of Transportation Services is a significantly smaller part of the overall contract cost than Security Guard Services.

BlackTalon Enterprises is a local vendor.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Karen Collins