



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/20/2017

Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Paul Reyes for Lenard Vare - Director
Corrections

REPORT BY: Paul Reyes, Supervising Staff Services Analyst - 707-299-1784

SUBJECT: Approval of Amendment No.1 to Agreement No. 160099B-16 with The Hitmen Termite and Pest Control

RECOMMENDATION

Director of Corrections requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 160099B-16 with The Hitmen Termite and Pest Control Inc. for a maximum of \$3,000 extending the term from July 1, 2017 through June 30, 2020, for pest control services.

EXECUTIVE SUMMARY

The Department of Corrections has contracted with The Hitmen Termite and Pest Control since 2013. The Hitmen Termite and Pest Control, Inc., has provided pest control for the interior and exterior of the building and on the grounds of the Napa County Jail. The Department of Corrections has been satisfied with the services provided by Hitmen.

Staff is requesting an amendment to extend the term to June 30, 2020. If approved, the proposed amendment will allow Napa County Department of Corrections to continue to receive reliable pest control services. All other terms and conditions will remain unchanged.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Corrections - Subdivision 14000-02

Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This service is needed for the control of pests throughout the kitchen, storage areas, break room, food pantry warehouse, loading dock, and the exterior of the building.
Is the general fund affected?	Yes
Future fiscal impact:	These services are needed on an ongoing basis to control pests in the interior and exterior of the building and will be budgeted accordingly.
Consequences if not approved:	If these services are not provided, pest or rodent infestations could occur, causing the Department of Corrections to become out of compliance with local health codes.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Napa County Department of Corrections has been under contract with The Hitmen Termite and Pest Control, Inc. for pest control services since 2013. On May 24, 2016, the Board of Supervisors approved Agreement No. 160099B-16 with Hitmen, renewing the agreement through June 30, 2017. Prior to renewing the agreement in 2016, the Department of Corrections obtained bids from three additional pest control companies. After reviewing the bids, The Hitmen Termite and Pest Control was selected based on the cost and level of service provided. The Department of Corrections has been satisfied with the services provided by The Hitmen Termite and Pest Control.

Approval of the recommended action will enable the Department of Corrections to continue receiving pest control services from The Hitmen Termite and Pest Control through June 30, 2020.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi