



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/16/2017

Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for Howard Himes - Director
Health & Human Services Administration

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Renewal of Privacy and Security Agreement with the California Department of Social Services

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign a Data Privacy and Security agreement with the California Department of Social Services, at no cost to the County, for the term May 23, 2017 through October 1, 2019, in order to ensure the privacy and security of Social Security Administration Medi-Cal Eligibility Data System and Applicant Income and Eligibility Verification System Personally Identifiable Information.

EXECUTIVE SUMMARY

The purpose of today's recommended action is to enter into a Privacy and Security Agreement (PSA) between the California Department of Social Services and each county department to ensure the security and privacy of Personally Identifiable Information (PII) contained in the Medi-Cal Eligibility Data System (MEDS), the Applicant Income and Eligibility Verification System (IEVS), and in data received from the Social Security Administration (SSA) and other sources. Because counties have access to the SSA-provided information, the SSA requires that CDSS enter into individual agreements with counties to safeguard this information.

This Agreement covers the County's Health and Human Services Agency and county staff who access, use, or disclose PII covered by this Agreement, to assist in the administration of programs.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Department of Health Care Services (DHCS) is required to enter into a data sharing agreement with the Social Security Administration (SSA). DHCS operates the Medi-Cal Eligibility Determination System (MEDS), which enables California counties to access the data covered under the DHCS-SSA Agreement. Counties access MEDS data to track, confirm, and/or determine eligibility for public assistance programs.

This Data Privacy and Security Agreement must be entered into with the California Department of Social Services (CDSS) and the County to ensure the privacy and security of SSA, MEDS, and Applicant Income and Eligibility Verification System (IEVS) Personally Identifiable Information (PII), which counties access through CDSS and DHCS. This agreement covers the following eleven (11) programs:

- | CalFresh
- | California Food Assistance Program (CFAP)
- | California Work Opportunity and Responsibility to Kids Program (CalWORKs)
- | Cash Assistance Program for Immigrants (CAPI)
- | Entrant Cash Assistance (ECA)
- | Foster Care (FC) Eligibility
- | Kinship Guardianship Assistance Program (Kin-GAP)
- | Federal Guardianship Assistance Program (Fed-GAP)
- | General Assistance / General Relief (GA/GR)
- | Refugee Cash Assistance (RCA)
- | Trafficking and Crime Victims Assistance Program (TCVAP)

CDSS has an Inter-Agency Agreement with DHCS that allows CDSS and local county agencies to access SSA and MEDS data for the purpose of determining eligibility for the programs listed above. The inter-agency agreement requires that CDSS may only share SSA and MEDS data if its contract with the entity with whom it intends to share the data reflects the entity's obligations under the inter-agency agreement.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula