



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday March 19, 2013 9:00 A.M.

Brad Wagenknecht
District 1

Mark Luce
District 2

Diane Dillon
District 3

Bill Dodd
District 4

Keith Caldwell
District 5

Nancy Watt
County Executive Officer

Gladys I. Coil, CCB
Clerk of the Board

Minh Tran
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580 (253-6088TDD).

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 310, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****4. PRESENTATIONS AND COMMENDATIONS**

- A. Presentation of a proclamation by Agricultural Commissioner's Office recognizing the importance of Community Gardens within the County of Napa.

5. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

6. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**7. CONSENT ITEMS**Public Safety

- A. Fire Chief requests approval of a revised Stipend Policy adding a \$75 monthly stipend for volunteer firefighter recruits in the process of completing training requirements.

Human Services

- B. Director of Health and Human Services requests approval of and authorization for the Chairman to sign the following agreements related to an Intergovernmental Fund Transfer (IGT):
1. An agreement with the California Department of Health Care Services (DHCS) for the term July 1, 2011, through September 30, 2013, for the transfer of \$1,334,430 to DHCS pursuant to section 14164 of the Welfare and Institutions Code to be used as local matching funds to enable Partnership HealthPlan of California (PHC) to obtain Medi-Cal managed care capitation rate increases reflecting the period July 1, 2011, through June 30, 2012;
 2. An agreement with the California Department of Health Care Services (DHCS) for the term July 1, 2011, through September 30, 2013, for a 20 percent assessment fee to reimburse DHCS for administrative costs associated with the operation of the IGT program; and
 3. Amendment No. 1 to Agreement No. 7655 with Partnership HealthPlan of California (PHC) for the term July 1, 2011, through October 31, 2014, with a provision for annual renewal, for payment of Medi-Cal managed care capitation rate increases by PHC to Napa County to enable the County to provide health care services to Napa County residents.

- C. Director of Health and Human Services requests approval of and authorization for the Chairman to sign the following for the provision of nutrition education training under the Supplemental Nutrition Assistance Program:
1. An Agreement with Healthy Cooking with Kids, Inc., for a maximum of \$30,000 for the term March 19, 2013 through September 30, 2013.
 2. Amendments with the following providers, increasing each of the contract maximums. incorporating Addenda to the Scope of Work and Compensation sections and extending each of the terms through September 30, 2013:
 - a. Amendment No. 1 to Agreement No. 7820 with On The Move, Inc., increasing the amount by \$37,000 for a new maximum of \$67,125;
 - b. Amendment No. 1 to Agreement No. 7829 with Calistoga Family Center, Inc, increasing the amount by 6,084 for a new maximum of \$16,096; and
 - c. Amendment No. 1 to Agreement No. 7830 with American Canyon Family Resource Center, Inc., increasing the amount by \$6,000 for a new maximum of \$16,000.
- D. Director of Health and Human Services requests authorization to accept a donation of 24 workstations valued at \$79,824 from Constellation Brands, Inc.

Community Resources & Infrastructure

- E. Director of Planning, Building and Environmental Services requests approval of and authorization for the Chairman to sign a "Mills Act" contract with Chris Tilley and Pauline Cullen for preservation of the historic property located at 3199 St. Helena Highway N., St. Helena, APN 022-080-025, known as the V. Madrone Cellars.
- F. Director of Public Works requests adoption of a resolution establishing a No Parking Zone along the west side of Atlas Peak Road from Hillcrest Drive north for a distance of 465 feet.
- G. Director of Public Works requests approval of and authorization for the Chairman to sign:
1. A Notice of Termination for Agreement No. 4894 with Paula Stabler; and
 2. An agreement with Paula Stabler, for a maximum of \$25,000 for the term March 19, 2013 through June 30, 2014, with automatic renewals in the amount of \$25,000 per fiscal year thereafter, in order to obtain on-call space planning and reconfiguration services.
- H. Director of Public Works and Chief Probation Officer request approval of and authorization for the Chairman to sign an Agreement with California Security Self Storage for a maximum of \$220 per month, on a month to month term, for a storage unit for Juvenile Probation.
- I. Director of Public Works requests approval and authorization for the Chairman to sign Amendment No. 1 to Agreement No. 6703 with Double Buck Investments Inc., dba Interiors Incorporated, amending the Agreement to increase the maximum allowable compensation through June 30, 2013 by \$92,000 to a new maximum \$120,000 and amending the scope of work to include four moves related to the remodel of the County Administration building.

- J. Director of Public Works requests approval of and authorization for the Chairman to sign Amendment No. 1 to Agreement No. 7870 with TLCD Architecture Inc. increasing the amount by \$28,070 for a new maximum of \$238,523, amending the scope of work to include land surveying services required as part of the Mylan Inc. property purchase due diligence process.

General Admin & Finance

- K. Auditor-Controller requests authorization to perform on behalf of the Board of Supervisors an assessor division reduction in the assessed value of \$10,100,211 for business equipment located at the closed COPIA facility APN 003-183-013 which is in excess of the \$10,000,000 limit set forth in Resolution No. 88-96.
- L. Director of Human Resources requests approval of and authorization for the Chairman to sign Amendment No. 4 to Agreement No. 4528 with Exertec Health Systems Inc., dba Exertec Fitness Center, effective April 1, 2013 to provide for increased membership rates for employees participating in fitness program services, at no additional cost to the County (membership is paid through employee payroll deductions).
- M. Director of Human Resources and Director of Health and Human Services request adoption of a resolution, as follows, effective March 30, 2013 with a net increase of one Full-Time Equivalent (1.0 FTE).
1. Adopt the new classification specifications for the classifications of Employment Services Worker, Senior Employment Services Worker, and Supervising Employment Services Worker (Attachments B, C and D);
 2. Amend the Table and Index of Classes and the Department Allocation List for the Self Sufficiency Services Division of the Health and Human Services Agency by adding and deleting the appropriate position allocations and classifications as outlined in Exhibit "A" of the resolution;
 3. Approve the reclassification of the existing employees in the classifications of Employment & Training Worker I/II, Employment & Training Worker III, Employment & Training Worker Supervisor, and the classifications of Resource Specialist, Senior Resource Specialist and Supervising Resource Specialist to the appropriate level in the classifications of Employment Services Worker, Senior Employment Services Worker and Supervising Employment Services Worker, as outlined in Attachment E;
 4. Amend appropriate Personnel Policies as outlined in Exhibit "A" of the resolution.
- N. Treasurer-Tax Collector requests appointment of the following nominees to serve on the Napa County Treasury Oversight Committee with the term of office to commence April 1, 2013, and expire on March 31, 2014:

Nominee

Tracy Schulze

Alternate: Robert G. Minahen

Assistant Auditor-Controller

Representing

Auditor-Controller

Mark Luce Alternate: Brad Wagenknecht Supervisor	Representative of the Board of Supervisors
Barbara Nemko Alternate: Josh Schultz Chief Business Official	Superintendent of Schools
Sean Maher (St. Helena Unified) Alternate: Jose Hurtado (Napa Valley Unified)	Representative selected by a majority of the presiding officers of the governing bodies of the school districts and community college district
Vacant Alternate: Jill Techel	Representative selected by a majority of the presiding officers of the legislative bodies of the special districts in the county which are required or authorized to deposit funds in the County Treasury

8. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

9. SET MATTERS OR PUBLIC HEARINGS

A. 9:00 AM

Recess to the Board of Equalization Meeting (See BOE Agenda).

B. 9:40 AM

Director of Human Resources and the County's Actuary, John Bartel will provide an overview of the County of Napa employee pension benefits and Other Post Employment Benefits (OPEB) through CalPERS and request direction to staff to continue efforts to work with CalPERS to reduce unfunded liabilities associated with employee pensions and other post retirement benefits.

C. 10:15 AM

Recess to the In-Home Supportive Services (IHSS) Public Authority of Napa County special meeting (See IHSS Agenda).

D. 10:30 AM

Presentation by Queen of the Valley Medical Center President/CEO Walt Mickens.

E. 11:00 AM PUBLIC HEARING

Director of Planning, Building and Environmental Services and Director of Public Works request the following regarding the Health and Human Services Agency (HHSA) Campus Project: continue the public hearing regarding the County's proposed purchase of approximately 25.32 acres of property located at 2751 Napa Valley Corporate Drive, Napa, California, APN 046-610-021 for approximately \$25,000,000 from Mylan, Inc.

(CONTINUED FROM FEBRUARY 5 AND FEBRUARY 26, 2013; STAFF REQUESTS CONTINUANCE TO APRIL 16, 2013 10:00 AM)

F. 11:05 AM**CLOSED SESSION****CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code Section 54956.9(e)(1): (1 case)

G. 1:30 PM

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (See NCFCWCD Agenda).

10. ADMINISTRATIVE ITEMS**Law & Justice**

- A. District Attorney reports out-of-state travel to Hilton Head, South Carolina for the National District Attorneys' Association Spring Board of Directors Meeting from March 20 - 24, 2013.

Public Safety

- B. Fire Chief requests approval of and authorization to sign an Assistance by Hire Agreement with the California Department of Forestry and Fire Protection (CAL FIRE) for the term January 1, 2013 through December 31, 2013 for the immediate utilization of Napa County firefighting resources to augment State resources on State Responsibility Area incidents.

Community Resources & Infrastructure

- C. Director of Planning, Building & Environmental Services to provide an annual report regarding the status of the Napa County General Plan and progress in its implementation as required by Government Code Section 65400.

General Admin & Finance**D. Treasurer-Tax Collector requests the following actions regarding the County's investments:**

1. Adoption of a resolution renewing the delegation of investment/reinvestment authority to the Treasurer-Tax Collector for an additional one-year period beginning April 1, 2013 pursuant to California Government Code Sections 53607 and 27000.1; and
2. Approve the proposed Napa County Statement of Investment Policy in accordance with California Government Code Section 53646(a)(1).

E. County Executive Officer requests that the Board:

1. Review and accept the Fiscal Year 2012-13 Mid Year Fiscal Review; and
2. Approve Budget Transfer No. CEO027, making budget adjustments to two Special Revenue Funds-Non Operating in the Health and Human Services Agency in the amount of \$8,041,348. (4/5 vote required)

11. LEGISLATIVE ITEMS**12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS**

- A. Update from Two by Two Committee on negotiations with the City of Napa regarding the Napa Pipe project.

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS**14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS****15. CLOSED SESSION**

- A. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR** (Government Code Section 54956.8)

Property: 2751 Napa Valley Corporate Drive, Napa

Agency Negotiator: Larry Florin, Director of Housing and Intergovernmental Affairs

Negotiating Parties: Mylan Specialty LP

Under Negotiation: Price Terms of Payment

16. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, APRIL 02, 2013 AT 9:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON MARCH 15, 2013 BY 5:00 PM. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)
GLADYS I. COIL, Clerk of the Board