

SPECIAL MEETING AGENDA



A Tradition of Stewardship
A Commitment to Service

NAPA COUNTY AIRPORT LAND USE COMMISSION

**Wednesday, December 05, 2012
11:00 AM**

COMMISSION MEMBERS

<i>COMMISSIONER</i>	<i>CHAIRPERSON</i>	<i>COMMISSIONER</i>	<i>COMMISSIONER</i>	<i>VICE CHAIRPERSON</i>
<i>Heather Phillips District # 1</i>	<i>Michael Basayne District # 2</i>	<i>Matt Pope District # 5</i>	<i>Bob Fiddaman District # 3</i>	<i>Terry Scott District # 4</i>
<i>COMMISSIONER AVIATION EXPERTISE Gary Wooton</i>		<i>COMMISSIONER AVIATION EXPERTISE Dean Stahr</i>		
<i>COMMISSION COUNSEL Susan McGuigan</i>		<i>SECRETARY-DIRECTOR Hillary Gitelman</i>	<i>COMMISSION CLERK Melissa Gray</i>	

The Commission welcomes you to its special meeting which regularly scheduled meetings are held the first Wednesday of February, May, August and November. The Commission meets at 1195 Third Street, Suite 305, Napa. The following information is provided to ensure your understanding and participation in the Commission's meeting and decision making process. Your comments and participation in the meeting are invited and would be welcomed. It is our desire to give everyone an opportunity to speak and be heard in a timely manner and within an atmosphere of respect and diplomacy. These procedures are meant to foster an atmosphere of respect. Assistive listening devices are available for the hearing impaired from the office of the Clerk of the Board. If an ASL interpreter or any other special arrangement is required, please provide the Clerk of the Commission with 24-hour notice by calling 253-4417.

ITEMS TO BE DECIDED WITHOUT ADDITIONAL TESTIMONY:

Items listed under this section on the agenda are regular items which are recommended for approval or continuance by staff with the applicant's consent concerning conditions of approval, when the applicant has signed any required project revision statement and when no member of the Commission or public indicates a desire to comment or ask questions about the item. These items regardless of their agenda assigned number will be acted upon by the Commission in one motion at the beginning of the meeting. Applicants having items so listed need not speak unless they disagree with the staff recommendation or wish to comment. If an Item requires discussion, it will be heard in the numerical order listed on the agenda.

PERSONS WISHING TO SPEAK CONCERNING AN AGENDA ITEM:

If you wish to speak on an item on the Agenda and under discussion by the Commission, you may do so upon receiving recognition from the Chairperson. After being recognized by the Chairperson, please step to one of the microphones and state your name and address and make your presentation. No comment or testimony shall be shouted from the audience. All comments are to be directed to the Commission, including inquiries requiring staff response. Time limitations shall be at the discretion of the Chair or Commission.

DISCLOSURE – CONFLICT OF INTEREST:

State law requires agency officers (Commissioners, Directors, Board members) to disclose, and then be disqualified from

participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Airport Land Use Commission which are provided to a majority or all of the members of the Commission by Commissioners, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, AT THE time of such distribution, in the office of the Clerk of the Airport Land Use Commission, 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Commission at the meeting will be available for public inspection at the public meeting if prepared by the members of the Commission or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Agenda available on line at www.countyofnapa.org

1. CALL TO ORDER / ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. CITIZEN COMMENTS AND RECOMMENDATIONS (10 Minutes)**

The Commission invites Citizen comments and recommendations concerning current problems and future prospects of a planning nature which are within the jurisdiction of the Airport Land Use Commission. Anyone who wishes to speak to the Commission on such a matter, if it is not on the agenda, may do so at this time.

4. APPROVAL OF A.L.U.C. MINUTES

Minutes of August 15, 2012

Commissioners Basayne, Stahr, Wooton, Fiddaman, Scott and Pope present.

Commissioner Phillips was excused.

5. AGENDA REVIEW**6. DISCLOSURES****7. PUBLIC HEARING ITEMS TO BE DECIDED WITHOUT ADDITIONAL TESTIMONY**

None.

8. PUBLIC HEARING ITEMS

None.

9. ADMINISTRATIVE ITEMS**A. 2012 YEAR END REPORT**

Request: Staff presentation and discussion concerning status of past projects and potential future items subject to review by of the Airport Land Use Commission.

Staff Contact: John McDowell, 299-1354 or john.mcdowell@countyofnapa.org

B. ADOPTION OF 2013 AIRPORT LAND USE COMMISSION MEETING CALENDAR

Request: Adopt regular meeting schedule for 2013.

Staff Contact: Melissa Gray, 299-1380 or melissa.gray@co.napa.ca.us

10. STAFF COMMENTS AND REPORTS**11. COMMISSIONER COMMENTS****12. ADJOURNMENT**