



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 3/3/2015  
Agenda Placement: 9H  
Set Time: 11:10 AM  
Estimated Report Time: 1 Hour

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors  
**FROM:** David Morrison - Director  
Planning, Building and Environmental Services  
**REPORT BY:** David Giudice, PRINCIPAL PLANNER - Code Enforcement Supervisor - 299-1347  
**SUBJECT:** Code Enforcement Program Workshop

---

### **RECOMMENDATION**

Director of Planning, Building and Environmental Services to present a report and seek discussion and possible direction regarding the County Code Enforcement program.

### **EXECUTIVE SUMMARY**

The purpose of this agenda item is to provide an overview of the existing Code Enforcement Program, present some notable program activities that have occurred in the recent past, and provide recommendations to the Board of Supervisors to improve Code Enforcement in the future.

### **PROCEDURAL REQUIREMENTS**

1. Staff presentation
2. Public comment
3. Board discussion and direction to staff

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

There is no Environmental Impact for this item.

### **BACKGROUND AND DISCUSSION**

The purpose of this agenda item is to provide an overview of the existing Code Enforcement Program, present some notable program activities that have occurred in the recent past, and to update the Board on the direction of the program and on enhancements the Department is considering implementing.

Currently the Code Enforcement unit consists of four staff members that serve the County of Napa. Its primary role is enforcing local and state land use and building codes. With the department consolidation that occurred in 2012 (i.e. Planning, Building & Environmental Services (PBES)), the Code Enforcement unit has broadened to include other programs including consumer protection and land use within the Environmental Health Division; and storm water within the Conservation and Engineering Division. Later in the year, the Board will receive an update on other division's enforcement efforts in the County. In the interest of time, staff will only be discussing planning and building enforcement during this agenda item.

Attachment A is a Code Enforcement Report which provides an overview of the enforcement program with discussion topics for this agenda item.

### **SUPPORTING DOCUMENTS**

A . Code Enforcement Report

CEO Recommendation: Approve

Reviewed By: Molly Rattigan