



A Tradition of Stewardship
A Commitment to Service

**MINUTES OF THE
NAPA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING – 9:00 AM**

March 10, 2020

Draft Summary of the Proceedings

1. CALL TO ORDER; ROLL CALL

The Board of Supervisors of the County of Napa met in regular session on Tuesday, March 10, 2020, at 9:00 a.m. with the following supervisors present: Chair Diane Dillon, Vice Chair Alfredo Pedroza, and Supervisors Ryan Gregory, Belia Ramos, and Brad Wagenknecht. Chair Diane Dillon called the meeting to order.

2. PLEDGE OF ALLEGIANCE

Public Health Officer Dr. Karen Relucio led the assembly in the pledge of allegiance.

3. APPROVAL OF MINUTES

None.

4. PRESENTATIONS AND COMMENDATIONS

A. Director of Human Resources to introduce new County employees.

Assistant Human Resources Director Christine Briceno introduced eleven (11) new employees

B. Presentation by Dr. Karen Relucio, the County's Public Health Officer and discussion regarding the Coronavirus (COVID-19) situation.

Public Health Officer Dr. Karen Relucio made presentation.

One (1) person presented public comment.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

Registrar of Voters John Tuteur provided an update on the March 3, 2020 Primary Election.

Agricultural Commissioner/Sealer of Weights and Measures Humberto Izquierdo reported on the detection of the Mediterranean Oak Borer (MOB) Pest in Napa County.

6. CONSENT ITEMS

Law & Justice

- A. Director of Corrections requests the following actions related to a security scanning system:
1. A waiver of competitive bidding requirements and sole source award to Tek84, Inc. of Poway, CA, for purchase of an Intercept security scanning system in the amount of \$196,298, pursuant to County Ordinance Code 2.36.090;
 2. A revision of the Schedule of Approved Capital Assets in the Final Budget for Fiscal Year 2019-2020 for purchase of a security scanning system; and
 3. Approval of Budget Transfer No. COR002 increasing appropriations in account 55400 in Corrections' Law Enforcement Operations budget (Fund 1000, Subdivision 1400001) by \$196,298 offset by a commensurate transfer from the Criminal Justice Facility Construction budget fund balance (Fund 3000, Subdivision 3001500) and establishment of a capital asset in the amount of \$196,298 for an Intercept security scanning system. (4/5 vote required)

BT-COR002

Public Safety

- B. Sheriff requests acceptance of a donation in the amount of \$2,800 from the Simmons Canyon Foundation and approval for the Chair to sign a letter of appreciation.

Human Services

- C. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 10 to Agreement No. 170446B with Progress Foundation, Inc. ("Progress") increasing the amount by \$55,000 for a new annual maximum of \$655,180, amending the Scope of Work exhibit and the Compensation exhibit for the provision of mental health services for clients of Health and Human Services Agency (HHSA) at Bella House.

A-170446B (Amend. 10)

- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 5 to Agreement No. 170608B with Oaklandidence Opco, LLC dba Medical Hill Healthcare Center amending the Compensation exhibit and the Specific Terms and Conditions with no change to the contract maximum for the term July 1, 2019 through June 30, 2020 and each automatic renewal to provide mental health services in a skilled nursing facility.

A-170608B (Amend. 5)

- E. Director of Health and Human Services requests approval of and authorization for the Chair to:
1. Sign a new Agreement with Davis Guest Home, Inc. for an annual maximum of \$1,600,000 for the term July 1, 2019 through June 30, 2020 and each automatic renewal thereof to provide residential mental health services for Napa County clients; and
 2. Terminate current Agreement No. 170333B (previously Agreement No. 4402) with Davis Guest Home, Inc. as of July 1, 2019 and replace it with the new Agreement.

A-200270B

- F. Director of Health and Human Services requests approval of and authorization for the Chair to:
1. Sign a new Agreement with John Muir Behavioral Health Center, Inc. for an annual maximum of \$250,000 for the term July 1, 2019 through June 30, 2020 and each automatic renewal thereof to provide inpatient psychiatric hospitalization services for Napa County clients; and
 2. Terminate current Agreement No. 170939B (previously Agreement No. 6132) with John Muir Behavioral Health Center, Inc. as of July 1, 2019 and replace it with the new Agreement.

A-200271B

- G. Director of Health and Human Services requests approval of and authorization for the Chair to sign the following Agreements with the County of Santa Cruz for the term July 1, 2019 through June 30, 2022 for:
1. Up to \$30,000 per fiscal year for participation fees for Local Governmental Agency (LGA) Host Entity duties for County-Based Medi-Cal Administrative Activities (CMAA)/Targeted Case Management (TCM) programs; and

2. Up to \$600 per fiscal year for participation fees for LGA Host Entity duties for Mental Health Medi-Cal Administrative Activities (MH MAA) program.

A-200279B; A-200280B

- H. Director of Health and Human Services requests approval of and authorization for the Chair to sign an Agreement with Corinne Weaver, LCSW, for an annual maximum of \$50,000 for the term March 10, 2020 through June 30, 2020 and each automatic renewal thereof to provide mandated conservatorship investigation services for clients of the Mental Health Program.

A-200272B

- I. Director of Health and Human Services requests approval of and authorization for the Chair to:
 1. Sign a new Agreement with Willow Glen Care Center, Inc. for an annual maximum of \$500,000 for the term July 1, 2019 through June 30, 2020 and each automatic renewal thereof to provide residential mental health services; and
 2. Terminate Agreement No. 170630B with Willow Glen Care Center, Inc. as of March 10, 2020 and replace it with the new Agreement.

A-200273B

Community Resources & Infrastructure

- J. Director of Library Services and Community Outreach requests acceptance of the Fiscal Year 2019-2020 California Library Literacy Services (CLLS) additional funding in the amount of \$26,519 for the Adult Literacy Program
- K. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 3 to Napa County Agreement No. 6121 and Amendment No. 1 to Napa County Agreement No. 7735 with ACV Napa Flight, LLC, consenting to the assignment and assumption of the lease at 3010 Airport Road to DRG Star Management, LLC.

A-6121 (Amend. 1); A-7735 (Amend. 1)

- L. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 170684B with Humane Society of Napa County & SPCA, Inc., increasing maximum compensation by \$20,000 for a new maximum of \$115,000 per fiscal year to provide spay, neuter, and veterinary services for publicly

owned animals and animals being cared for at the Napa County Animal Shelter and Adoption Center.

A-170684B (Amend. 1)

- M. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 180210B with Andrew Moffatt BVSC, Inc., doing business as Alley Cat Small Animal Hospital and California Pet Hospital, increasing maximum compensation by \$30,000 for a new maximum of \$165,000 per fiscal year to provide veterinary services for animals being cared for at the Napa County Animal Shelter and Adoption Center.

A-180210B (Amend. 4)

- N. Director of Public Works requests the following related to completing environmental review for the Airport's Terminal Area Redevelopment Project:
1. Approval of and authorization for the Chair to sign amendment No. 1 to Napa County Agreement No. 200162B with Coffman Associates to increase maximum compensation by \$79,400 for a new maximum of \$166,474 in order to complete Phase 2 of the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA) processes for the Airport's Terminal Area Redevelopment Project; and
 2. Approval of Budget Transfer No. AIR004 appropriating \$79,400 in the Airport-Operations budget (Fund 5010, Sub-Division 5010000) with the use of its available fund balance.(4/5 vote required)

A-200162B (Amend. 1)

- O. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Arboricultural Specialties, Inc. for \$200,000 for the term March 10, 2020 through June 30, 2020, with a provision for automatic annual renewal for a maximum of five years thereafter, for tree pruning and removal services related to the Napa River Restoration Projects and other County related projects and programs.

A-200274B

- P. Director of Public Works requests approval of and authorization for the Chair to sign a revenue agreement with Hunt Motorsports Concepts (HMC) for \$41,504 for the term June 25, 2020 through September 30, 2020 for the operation of three race events at the Calistoga Speedway located on the Napa County Fairgrounds.

A-200275B

- Q. Director of Public Works and County Executive Officer request the following:
1. Declare certain capital asset vehicles and equipment as surplus and no longer required for public use;
 2. Authorize the Auditor-Controller to remove these surplus assets from the capital asset listing; and
 3. Authorize the sale of capital asset surplus vehicles and equipment at public auction (4/5 vote required).
- R. Director of Public Works requests the following actions regarding a grant from the Napa Valley Community Foundation (NVCF) for the Napa County Animal Shelter (NCAS):
1. Acceptance of a David and Jane Gotelli Family Fund grant of \$20,000 for general support; and
 2. Authorization for the Chair to sign a letter of appreciation for the Gotelli Family and the NVCF.
- S. Director of Public Works requests acceptance of donation of \$1,320 and an additional \$2,190.15 in gift cards from Pet Food Express to the Napa County Animal Shelter and approval for the Chair to sign a letter of appreciation.
- T. Director of Public Works requests adoption of a resolution temporarily closing a portion of Berryessa Knoxville Road on Saturday and Sunday, April 4 and 5, 2020 from 7:00 a.m. to midnight and on Sunday, April 5, 2020 from 7:00 a.m. to 2:00 p.m. for the HITS Triathlon Series - Napa Valley.

R-2020-22

General Admin & Finance

- U. Assessor-Recorder-County Clerk requests the adoption of a resolution requiring an application for reduction in assessment made outside the regular assessment period be filed no later than 60 days after the date of mailing printed on the tax bill or the postmark whichever is later.

R-2020-23

- V. Auditor-Controller requests the Board accept, and instruct the Clerk of the Board to file, the report for the property tax administrative fee cost allocation to public entities in Napa County for Fiscal Year 2019-20 for services rendered in Fiscal Year 2018-19 as authorized by Chapter 3.44 of the Napa County Code and Section 95.3 of the Revenue and Taxation Code.

- W. Director of Human Resources requests approval of and authorization for the Chair to sign Amendment No. 1 to Employment Contract No. 180191 with Minh C. Tran to allow for outside activities, including pro bono legal work as long as the activities are done on his own time (e.g. using vacation leaves) and the activities cannot conflict with the County's interest; all other terms and conditions will remain the same.

A-180191B (Amend. 1)

- X. Director of Human Resources and Director of Health and Human Services Agency request adoption of a resolution amending the Departmental Allocation List for the Public Health Division of the Health and Human Services Agency, as follows, effective March 10, 2020, with no net increase to full-time equivalents and no increase to the County General Fund:

1. Deleting one 1.0 FTE Staff Nurse;
2. Deleting one 1.0 FTE Public Health Nutritionist;
3. Adding one 1.0 FTE Health Education Specialist; and
4. Adding one 1.0 FTE Senior Office Assistant.

R-2020-24

- Y. Director of Human Resources and County Executive Officer request adoption of a resolution amending the Table and Index of Classes, the Departmental Allocation List, and appropriate personnel policies as follows, effective March 21, 2020, with no net increase in full-time equivalents, and a slight impact to the County General Fund:

1. Amend the Table and Index of Classes by:
 - a. Deleting Staff Assistant - BOS (NCO);
 - b. Adding Staff Assistant I - BOS (NCO); and
 - c. Adding Staff Assistant II - BOS (NCO)*.
2. Amend the Departmental Allocation List for the County Executive Office by:
 - a. Deleting three 1.0 FTE Staff Assistant - BOS (NCO);
 - b. Adding two 1.0 FTE Staff Assistant I - BOS (NCO); and
 - c. Adding one 1.0 FTE Staff Assistant II - BOS (NCO).
3. Amend appropriate personnel policies as outlined in "Exhibit A" of the resolution.

*Note: Staff Assistant I - BOS and Staff Assistant II - BOS are not flexibly-staffed classifications.

R-2020-25

- Z. Director of Human Resources requests adoption of a resolution amending Napa County Policy Manual, Part I: Section 37AA, Influenza Pandemic Planning and Response, effective March 10, 2020 to provide clear direction in a variety of situations and changing the title to Infectious Disease Planning and Response.

R-2020-26

- AA. Director of Housing and Homeless Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No 190277B with Catholic Charities of the Diocese of Santa Rosa, increasing the annual maximum by \$48,570 for a total of \$308,570 per fiscal year to provide and operate a resource center and emergency shelter for families referred through Napa's Coordinated Entry System.

A-190277B (Amend. 1)

- BB. Director of Housing and Homeless Services requests the following related to the Affordable Housing Fund:
1. Approval of and authorization for the Chair to sign an agreement with Burbank Housing for a maximum of \$75,000 for the term March 10, 2020 through June 30, 2020 for expenditures incurred for the development of a No Place Like Home housing program at Heritage House; and
 2. Approval of Budget Transfer No. CEO014 increasing appropriations in the Affordable Housing Fund by \$825,000 with \$75,000 offsetting revenue from the State of California for the No Place Like Home Technical Assistance grant and \$750,000 from the Affordable Housing Fund Balance for pre-development of Phase 1 of the Affordable Housing development at Napa Pipe. (4/5 vote required)

A-200276B; BT-CEO014

- CC. Director of Housing and Homeless Services requests approval of and authorization for the Chair to sign an agreement with Kamer Consulting Group for the term March 10, 2020 through June 30, 2021 for a maximum amount of \$80,000 for the development of a communication plan and community outreach materials as part of a grant received for the homeless services system.

A-200277B

- DD. Director of Housing and Homeless Services requests the following actions concerning the emergency purchase of a warming oven for the South Napa Shelter:
1. Approval of Budget Transfer No. CEO015 establishing one fixed asset in the amount of \$8,405 (4/5 vote required);

2. Ratify the emergency purchase of one Alto Halo Heat Slo Cook and Hold Oven pursuant to County Ordinance Code 2.36.100; and
3. Removal of one warming over from the Housing and Homeless Services fixed asset inventory.

BT-CEO015

- EE. County Executive Officer and Chief Information Officer request the following: Declare certain items of personal property as surplus and no longer required for public use; and authorize the Purchasing Agent to dispose of these items of personal property by donating them to Computers for Classrooms.
- FF. County Executive Officer and Chief Information Officer request the following:
1. Declare certain items of capital asset property as surplus and no longer required for public use;
 2. Authorize removal of the capital assets from the Information Technology Services' capital asset inventory; and
 3. Authorize e-waste disposal.
- GG. County Executive Officer requests approval and authorization from the Chair to sign Amendment No. 1 to Agreement No. 190200B with Training Solutions Group amending the scope of work to include SharePoint Training to the list of available courses at hourly rate of \$379/hr. with no change to the maximum amount of the contract.

A-190200B (Amend. 1)

- HH. County Executive Officer requests adoption of a resolution creating a policy in the Napa County Policy Manual, Part I: Section 31D, Information Accessibility Policy effective March 10, 2020.

R-2020-27

- II. County Executive Officer requests adoption of a resolution substituting officers authorized to direct transfer of Tobacco Settlement funds.

R-2020-28

Motion by Brad Wagenknecht, Second by Ryan Gregory, to approve the consent calendar as presented. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza, and Supervisors Ryan Gregory, Belia Ramos, and Brad Wagenknecht voting yes.

7. DISCUSSION OF ITEMS PULLED FROM THE CONSENT CALENDAR

None.

8. PUBLIC COMMENT

Two (2) people presented public comment.

9. SET MATTERS OR PUBLIC HEARINGS

A. 8:00 AM

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957) Title: Director of Library Services and Community Outreach. **(please see 8:00 AM Special Meeting Minutes).**

B. 9:15 AM

Recess to the Lake Berryessa Resort Improvement District (LBRID) meeting **(please see LBRID Meeting Minutes).**

C. 9:20 AM

Recess to the Napa Berryessa Resort Improvement District (NBRID) meeting **(please see NBRID Meeting Minutes).**

D. 9:40 AM PUBLIC HEARING

Consideration and possible action regarding an appeal filed by Andrea Matarazzo, Pioneer Law Group, LLP on behalf of Cain Vineyard & Winery to a decision by the Director of Planning, Building and Environmental Services on July 23, 2019 regarding Status Determination No. P19-00114-SD which recognized certain operational entitlements for the Cain Vineyard & Winery located at 3800 Langtry Road, St Helena; (Assessor's Parcel No. 027-010-030). (CONTINUED FROM NOVEMBER 19, 2019 and JANUARY 14, 2020. APPELLANT AND STAFF SUPPORT A CONTINUANCE TO JUNE 9, 2020 AT 9:15 A.M.)

ENVIRONMENTAL DETERMINATION: The Director's issuance of a Status Determination is a ministerial action which is exempt from CEQA (14 CCR Section 15268).

County Counsel Jeffrey M. Brax advised that a continuance is requested to June 9, 2020 at 9:15 A.M.

Motion by Brad Wagenknecht, Second by Alfredo Pedroza, to approve the requested action continuing the public hearing to June 9, 2020 at 9:15 A.M. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza, and Supervisors Ryan Gregory, Belia Ramos, and Brad Wagenknecht voting yes.

E. 9:50 AM PUBLIC HEARING

Consideration and possible action regarding an appeal filed by Grape Lane Association, c/o REB Engineering, to a decision by the Napa County Planning Commission on December 4, 2019 to approve Use Permit P17-00387-UP for the Mathew Bruno Wines Tasting Room to allow a wine bar with wine storage, tasting, retail sales and marketing events on a re-purposed single-family residential property that is currently being utilized for administrative offices. In addition to renovation of the historic residential structure, on-site construction for the project would include planting of new landscaping; installation of seven paved, on-site parking stalls; installation of a new, on-site wastewater treatment system; and construction of a wraparound porch, also to be used for wine tasting. Off-site modifications would include widening of the asphalt paved surface of the northern portion of Grape Lane immediately adjacent to the project site, and installation of a mid-block pedestrian crossing on Rutherford Road. The proposal also includes a request for a public road exception to the requirement under Napa County Road and Street Standards to install a left turn lane in the right-of-way of Rutherford Road at its intersection with Grape Lane. The proposed project site is a 0.38-acre parcel located at 1151 Rutherford Road, Napa (Assessor's Parcel No. 030-160-007), in the CL (Commercial Limited) zoning district. The General Plan designation is Agricultural Resource.

ENVIRONMENTAL DETERMINATION: Consideration and possible adoption of a Negative Declaration (ND). According to the proposed ND, the project would not have a significant impact on the environment. This project site is not on any of the lists of hazardous waste sites enumerated under Government Code Section 65962.5.

(APPLICANT, APPELLANT AND STAFF PREVIOUSLY REQUESTED A CONTINUANCE TO APRIL 14, 2020 AT 9:45 A.M. THE REQUEST HAS BEEN AMENDED TO CONTINUE THE HEARING TO MAY 5, 2020 AT 9:35 A.M.)

Chair Diane Dillon opened the public hearing.

County Counsel Jeffrey M. Brax advised of an amended request to continue the public hearing to May 5, 2020 at 9:35 A.M. A request for a continuance to April 14, 2020 at 9:45 A.M. was previously received.

Motion by Brad Wagenknecht, Second by Ryan Gregory, to approve the requested action continuing the public hearing to May 5, 2020 at 9:35 A.M. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza, and Supervisors Ryan Gregory, Belia Ramos, and Brad Wagenknecht voting yes.

F. 9:55 AM

Director of Planning, Building and Environmental Services (PBES) requests adoption of a resolution regarding exterior building colors and finishes to accomplish the following: Provide a standardized procedure for the review and approval of final exterior colors and finishes for new buildings and structures; Establish an exemplar color palette of approved earth tone colors; and Provide a process and criteria for the Director of Planning, Building and Environmental Services to review and approve earth tone colors that do not fall within the range of colors on the approved color palette.

Planning, Building and Environmental Services Supervising Planner John McDowell made presentation.

Also present was Planning, Building and Environmental Services Director David Morrison.

Held discussion.

Three (3) people presented public comment.

Motion by Brad Wagenknecht, Second by Ryan Gregory, to define earth tones as browns, tans, greys and greens to replace the words “palette” in the proposed resolution. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza, and Supervisors Ryan Gregory, Belia Ramos, and Brad Wagenknecht voting yes.

G. 1:30 PM

County Executive Officer and Emergency Services & Risk Manager will introduce members of the Napa Valley Community Organizations Active in Disaster (COAD) to present a discussion of COAD's role in the community.

Risk and Emergency Services Manager Kerry Whitney made presentation.

Emergency Services Officer Kevin Twohey made presentation.

COAD Director Celeste Guinta made presentation.

Executive Director of the Community Health Initiative for the Napa Valley Community Foundation Elba Gonzalez-Mares made presentation.

Members of the COAD Public Information and Outreach Sub-committee were also present.

Held discussion.

Information only, no formal action taken by the Board.

10. ADMINISTRATIVE ITEMS

Community Resources & Infrastructure

A. Director of Public Works requests following:

1. Approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 190311B with Napa Valley Transportation Authority (NVTa) to provide funding in the amount of \$126,900 to help pay for Caltrans fees to review the environmental, design, and engineering documents for the Calistoga segment of the Vine Trail; and
2. Approval of Budget Transfer No. DPW028 for the following (4/5 vote required):
 - a. Increase appropriation by \$126,900 in General Fund Non-Departmental budget (Fund 1000, Sub-Division 1050000) offset by decrease in appropriation in General Fund Appropriations for Contingencies budget (Fund 1000, Sub-Division 1059000); and
 - b. Increase appropriation by \$126,900 in Roads Operations budget (Fund 2040, Sub-Division 2040000) offset by increase in revenue by the same amount from the transfer from General Fund.

A-190311B (Amend. 3); BT-DPW028

Public Works Director Steve Lederer made presentation.

Held discussion.

Item 10A-1: Motion by Ryan Gregory, Second by Brad Wagenknecht, to approve the requested action. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza, and Supervisors Ryan Gregory, Belia Ramos, and Brad Wagenknecht voting yes.

Item 10A-2: Motion by Ryan Gregory, Second by Brad Wagenknecht, to approve the requested actions. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza, and Supervisors Ryan Gregory, Belia Ramos, and Brad Wagenknecht voting yes.

- B. Director of Public Works requests discussion and possible direction related to the development of a policy regarding allowing special events to be held within and around airport hangars located at the Napa County Airport.

Correction memo submitted.

Deputy Public Works Director – General Services Leigh Sharp made presentation.

Also present was Napa County Airport Manager Greg Baer.

Held discussion.

Direction only, no formal action taken by the Board.

General Admin & Finance

- C. Auditor-Controller, Director of Human Resources and Chief Information Officer request the following actions:

Chief Information Officer Jon Gjestvang made presentation.

Auditor-Controller Tracy Schulze made presentation.

Human Resources Director Karen Taylor attended via teleconference.

Held discussion.

1. Receive an update of the Financial and Human Resource Enterprise Resource Planning (ERP) system project;

Information only, no formal action taken on this item.

2. Approve Budget Transfer No. ACO007 to establish a new program and appropriations in Fund 3000 - Capital Projects, in the amount of \$6,315,000, offset by revenue from Teeter Tax-Loss Reserve fund; (4/5 vote required)

BT-ACO007

Item C-1: Motion by Belia Ramos, Second by Brad Wagenknecht, to approve the requested action. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza, and Supervisors Ryan Gregory, Belia Ramos, and Brad Wagenknecht voting yes.

3. Approval of and authorization for the Chair to enter into contract with Tyler Technologies for implementation and hosted software services, including annual maintenance for 5 years, of a new Countywide Financial and Human Resource ERP system, in the amount of \$4,103,352;
4. Approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 180155B with Government Finance Officers Association (GFOA) for continuing consulting services during the project implementation for an additional \$250,000; and
5. Adoption of a resolution amending the Departmental Allocation List, effective March 10, 2020, adding one 0.75 FTE Senior

Accountant-Auditor Limited Term position through June 30, 2023
in the Auditor-Controller's office.

A-200281B; A-180155B (Amend. 3); R-2020-29

Items C-3, C-4, and C-5: Motion by Belia Ramos, Second by Ryan Gregory, to approve the requested actions for. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza, and Supervisors Ryan Gregory, Belia Ramos, and Brad Wagenknecht voting yes.

- D. Director of Human Resources requests adoption of a resolution amending Napa County Policy Manual Part I: Section 37C-1, Management Compensation Plan - Management Classified, Section 37C-2, Management Compensation Plan - Management Non-Classified, and Section 37C-3, Management Compensation Plan - Management Non-Classified (Other), retroactive to February 22, 2020.

R-2020-30

Assistant Human Resources Director Christine Briceno made presentation.

Held discussion.

Motion by Brad Wagenknecht, Second by Ryan Gregory, to approve the requested action. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza, and Supervisors Ryan Gregory, Belia Ramos, and Brad Wagenknecht voting yes.

11. LEGISLATIVE ITEMS

Chair Diane Dillon reported a full report from the Legislative Subcommittee will be provided at the March 17 or 24 Board of Supervisors meeting.

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

Supervisor Brad Wagenknecht reported on his attendance at the Local Government Commission Policy Planning Session in Yosemite, CA. He also invited the public to attend a webinar regarding legislation related to cigarette butts in the Board of Supervisors Chambers.

Supervisor Ryan Gregory reported on his attendance at the first meeting of the Napa Regional Housing Needs Allocation Committee Meeting two weeks ago.

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

Supervisor Brad Wagenknecht requested the implementation of a rule change to allow the Board to “call up” any Planning Commission item that was not formally appealed.

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

County Executive Officer Minh C. Tran reported on the following upcoming events:

- 1. Cannabis workshops on March 25 at Napa Valley College and March 26 in the St. Helena Community Room; and**
- 2. The Emergency Preparedness Open House on May 12, which will include remote participation opportunities.**

15. CLOSED SESSION

County Counsel Jeffrey M. Brax read the following Closed Session into the record:

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - (Government Code Section 54956.9(d)(4)): (1 Case)

Closed Session held. No reportable action.

16. ADJOURNMENT

Adjourn to the Board of Supervisors Regular Meeting, Tuesday, March 17, 2020 at 9:00 a.m.

DIANE DILLON, Chair

ATTEST:

JOSE LUIS VALDEZ, Clerk of the Board