RESOLUTION NO. 2020-XX

**RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, AMENDING NAPA COUNTY POLICY MANUAL, PART I: SECTION 37W, EFFECTIVE JULY 21st, 2020**

**WHEREAS**,Napa County Human Resources Polices are set forth in the Napa County Policy Manual; and

 **WHEREAS,** the Director of Human Resources has reviewed Napa County Policy Manual Part I: Section 37W, Telecommuting Policy; and

 **WHEREAS,** as a result of this review, the Director of Human Resources recommends that County Policy Manual Part I: Section 37W be amended to make various changes guidelines and principles, particularly relating to emergency situations, and to make administrative edits;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Napa as follows:

The Board hereby amends Section 37W of Part I of the Napa County Policy Manual, relating to "Telecommuting Policy," as shown by the redlined changes in Exhibit "A," attached hereto and incorporated herein, and directs the Clerk of the Board of Supervisors to integrate the changes to Section 37W of Part I of the Napa County Policy Manual, relating to "Telecommuting Policy," so that Section 37W of Part I reads in the manner set forth in Exhibit "B," attached hereto and incorporated herein.

**[REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK]**

 **THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board held on the 21st day of July, 2020, by the following vote:

 AYES: SUPERVISORS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 NOES: SUPERVISORS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 ABSTAIN: SUPERVISORS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 ABSENT: SUPERVISORS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 NAPA COUNTY, a political subdivision of

 the State of California

 By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 DIANE DILLON, Chair of the

 Board of Supervisors

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| APPROVED AS TO FORM FOR RESOLUTION ONLYOffice of County CounselBy*: Susan B. Altman*, Deputy Deputy County CounselDate: July 15, 2020 | APPROVED BY THE NAPA COUNTYBOARD OF SUPERVISORSDate:Processed By:  Deputy Clerk of the Board | ATTEST: JOSE LUIS VALDEZClerk of the Board of SupervisorsBy:  |