1. CALL TO ORDER; ROLL CALL

The Board of Supervisors of the County of Napa met in regular session on Tuesday, March 17, 2020, at 9:00 a.m. with the following supervisors present: Chair Diane Dillon, Vice Chair Alfredo Pedroza and Supervisors Ryan Gregory, Belia Ramos (present via teleconference) and Brad Wagenknecht (via teleconference).

2. PLEDGE OF ALLEGIANCE

Joelle Gallagher led the assembly in the pledge of allegiance.

3. APPROVAL OF MINUTES

None.

4. PRESENTATIONS AND COMMENDATIONS

Public Health Officer and Health Director Dr. Karen Relucio reported on the status of the Coronavirus (COVID-19) Public Health Emergency via PowerPoint during discussion of Consent Item 6Q.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

County Executive Officer Minh C. Tran summarized the County's efforts to address operational issues during the Shelter in Place Order prior to the discussion of the Consent Agenda.

6. CONSENT ITEMS

The record shall reflect that Item 6Q pulled for separate discussion.

No public comment provided.
Motion by Alfredo Pedroza, Second by Ryan Gregory, to approve the Consent Calendar including Items 6A through 6R with the exception of Item 6Q that was pulled for separate discussion.

Chair Dillon instructed the Clerk of the Board to conduct a roll call vote.

Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza and Supervisors Ryan Gregory, Belia Ramos and Brad Wagenknecht voting yes.

Law & Justice

A. Director of Corrections and Chief Probation Officer request approval of the following:
   1. Establishing a fixed asset in each department for the purchase of a total of two (2) LiveScan fingerprinting systems:
   2. Approval of Budget Adjustment No. COR003 for the following (4/5 vote required):
      a. Increase appropriations $35,600 in the Corrections budget (Fund 1000, Subdivision 14000-01, Account 55400) to purchase the equipment; and
      b. Increase revenue in the Corrections budget (Fund 1000, Subdivision 14000-01, Account 48200) via a budgeted transfer-in funded by the Fingerprint ID Special Revenue Fund;
   3. Approval of Budget Adjustment No. PRO001 for the following (94/5 vote required):
      a. Increase appropriations $34,000 in the Probation budget (Fund 1000, Subdivision 142100-00, Account 55400) to purchase the equipment;
      b. Increase revenue $34,000 in the Probation budget (Fund 1000, Subdivision 142100-00, Account 48200) via a transfer-in funded by the Fingerprint ID Special Revenue Fund; and
      c. Increase appropriations $34,000 in the Fingerprint ID Special Revenue Fund (Fund 2420, Subdivision 13600-51, Account 56100) via a transfer-out; and
   4. A waiver of competitive bidding requirements and sole source award of the purchase of two (2) LiveScan fingerprinting systems from IDEMIA for a total of $69,600 pursuant to County Ordinance Code 2.36.090.

Public Safety

B. Sheriff requests the following actions regarding the State Department of Boating Safety and Enforcement Financial Aid Program:
   1. Approval of and authorization for the Sheriff to sign Revenue Agreement No. 3446-8 with the State of California Department of Boating and Waterways for a maximum of $308,150 for the
term July 1, 2020 through June 30, 2021 for the provision of law enforcement services;
2. Approval for Sheriff or his designee to sign quarterly activity reports and other documents for the State Department of Boating and Waterways; and
3. Authorize the county auditor to certify the amount of prior year vessel taxes received by the county.

Community Resources & Infrastructure

C. Director of Public Works requests the following:

1. Approval of the "bid relief" for the first lowest bidder, Valentine Corporation, for their base bid of $319,739.00 due to "keystroke" error in their bid submittal; Award of the contract to the second lowest bidder, Granite Rock Company of San Jose, California for their base bid of $423,085 and authorize the Chair to sign the construction contract for the Manley Lane Culvert (LOP 235) MPM 0.60, RDS 17-31, FEMA PA-09-CA-4193 PW-00213(0)
2. Approval of Budget Transfer No. DPW031 for the following (4/5 vote required):
   a. Increase appropriation by $500,000 in the Accumulated Capital Outlay Fund (Fund 3000, Sub-Division 3000000) offset by the use of its available fund balance to fund Manley Lane Culver project (Fund 2040, Sub-Division 2040500, Program R8390); and
   b. Increase appropriation by $500,000 in Manley Lane Culvert project budget (Program R8390) offset by increase in revenue from the transfer from the Accumulated Capital Outlay fund.

A-200316B

D. Director of Public Works requests the following:

1. Approval of plans and specifications for the Zinfandel Lane Paving Project, RDS 19-05 and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code;
2. Creation of new Capital Improvement Projects (CIP) within the Roads Capital Improvement Program budget (Fund 2040, Sub-Division 2040500) for Measure T Zinfandel Lane Project (Program 20041); and
3. Approval of Budget Transfer No. DPW029 for the following (4/5 vote required):
   a. Increase appropriations by $44,126 in the Measure T Non-Operating Special Revenue Fund (SRF) budget
(Fund 2440, Sub-Division 1220053) to transfer to Program 20041 offset by use of its available fund balance; and
b. Increase appropriations by $44,126 in Program 20041 (Zinfandel Lane Project) budget offset by an increase in revenue from the transfer from the Measure T SRF budget.

E. Director of Public Works requests the following:

1. Approval of plans and specifications for the Taxiway H Section 1 Reconstruction Project, PW20-20, authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code; and
2. Authorization to file a grant application for FAA Airport Improvement Program (AIP) funds and accept any grant funds awarded to Napa County Airport.

F. Director of Public Works requests the following actions related to the Oakville to Oak Knoll Reach (OVOK) Group D Project, PW 20-28:

1. Approval of plans and specifications; and
2. Authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

G. Director of Public Works requests a waiver of competitive bidding requirements and a sole source award to Nixon-Egli Equipment Co. for the two month rental of Wirtgen W120 XTi Cold Milling Machine in the amount of $61,000 pursuant to Napa County Code Section 2.36.090. The equipment will allow staff to "mill and fill" permanent repairs on various County roads.

H. Director of Public Works requests approval of and authorization for the Chair to sign a Federal Apportionment Exchange Program and State Match Program Agreement with the State of California Department of Transportation for the term July 1, 2019 through June 30, 2020 providing revenue in the amount of $337,648 to the County Roads Fund for general transportation purposes.

A-200283B

I. Director of Public Works requests adoption of a resolution authorizing the County Executive Officer to execute and deliver a facility sublease for and ratifying all previous actions with respect to the Napa County Staff Secure Facility Project and authorizing certain actions in connection therewith.

A-200284B; R-2020-31
General Admin & Finance

J. Director of Human Resources and Assessor-Recorder-County Clerk request adoption of a resolution amending the Departmental Allocation List for the Elections Division of the Napa County Assessor's Office by adding one 1.0 FTE Assessment Records Assistant I/II (limited term*), effective March 17, 2020 through June 30, 2022, with a net increase of one full-time equivalent and a slight increase to the General Fund.

R-2020-32

K. Director of Human Resources and County Executive Officer request the adoption of a resolution amending the Departmental Allocation List for the Human Resources Division of the County Executive Office, as follows, effective March 21, 2020, with no net increase in full-time equivalents and a slight increase to the General Fund:

1. Delete one 1.0 FTE Human Resources Analyst II.
2. Add one 1.0 FTE Senior Human Resources Analyst.

R-2020-33

L. Director of Human Resources and County Fire Chief request adoption of a resolution amending the Table and Index of Classes by adding Vegetation Management Aide, effective March 17, 2020, with no increase to full-time equivalents, with no impact to the County General Fund for use by the County Fire Department to assist with fire prevention activities.

R-2020-34

M. Director of Human Resources and Chief Probation Officer request adoption of a resolution amending the Departmental Allocation List for the Napa County Probation Department by adding one 1.0 FTE Staff Services Analyst I (limited term), effective March 17, 2020 through June 30, 2022, with a net increase of one full-time equivalent and no increase to the General Fund.

R-2020-35

N. Director of Human Resources requests adoption of a resolution regarding an application for industrial disability retirement determining that an employee in the Sheriff's Office is substantially incapacitated within the meaning of the California Public Employees' Retirement Law for performance of his duties and eligible for advance disability pension payments effective March 7, 2020.
R-2020-36
O. County Executive Officer requests the reappointments and appointments of the following applicants to the Napa County Advisory Board on Alcohol and Drug Programs (ABAD) with terms to commence immediately:

<table>
<thead>
<tr>
<th>Name</th>
<th>District</th>
<th>Representing</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maria Biddenback</td>
<td>2</td>
<td>Education</td>
<td>Reappointment</td>
</tr>
<tr>
<td>Gary Pitkin</td>
<td>1</td>
<td>Law Enforcement</td>
<td>Reappointment</td>
</tr>
<tr>
<td>Catalina Chavez Tapia</td>
<td>2</td>
<td>Interested Citizen</td>
<td>Reappointment</td>
</tr>
<tr>
<td>Amy Bailey</td>
<td>1</td>
<td>Interested Citizen</td>
<td>Reappointment</td>
</tr>
<tr>
<td>Danis Kreimeier</td>
<td>1</td>
<td>Interested Citizen</td>
<td>New Applicant</td>
</tr>
</tbody>
</table>

P. Treasurer-Tax Collector requests adoption of a resolution renewing the delegation of investment/reinvestment authority to the Treasurer-Tax Collector for an additional one-year period beginning April 1, 2020 pursuant to California Government Code Sections 53607 and 27000.1.

R-2020-37
Q. County Executive Officer acting as the Director of Emergency Services requests adoption of a resolution ratifying and continuing a Proclamation of a Local Health Emergency related to COVID-19.

Item pulled for separate discussion. See Item 7.

R. County Executive Officer acting as the Director of Emergency Services requests adoption of a resolution ratifying and continuing a Proclamation of a Local Health Emergency and a Proclamation of a Local Emergency related to COVID-19.

(ITEM 6Q REVISED AS OF MARCH 13, 2020)

R-2020-38

7. DISCUSSION OF ITEMS PULLED FROM THE CONSENT CALENDAR

Item 6Q:

County Executive Officer Minh C. Tran presented the item to the Board.

Public Health Officer and Health Director Dr. Karen Relucio reported on the status of the Coronavirus (COVID-19) Public Health Emergency via PowerPoint.

Held discussion.

County Executive Officer Minh C. Tran spoke to the process of addressing public health crises such as the COVID-19 Public Health Emergency in accordance with expert scientific and medical guidance.
Two (2) people spoke during public comment from the audience.

Clerk of the Board Louie Valdez read four (4) public comment emails into the record.

Motion by Ryan Gregory, Second by Alfredo Pedroza, to approve the requested action to approve the resolution as presented.

Chair Dillon instructed the Clerk of the Board to conduct a roll call vote.

Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza and Supervisors Ryan Gregory, Belia Ramos and Brad Wagenknecht voting yes.

County Executive Officer Minh C. Tran advised that Consent Items 6R and 6Q are closely related and both have been approved by the Board.

8. PUBLIC COMMENT

Four (4) people spoke during public comment.

9. SET MATTERS OR PUBLIC HEARINGS

A. 9:30 AM PUBLIC HEARING

Consideration and possible action regarding an appeal filed by Michael Hackett to a decision by the Napa County Planning Commission on October 16, 2019 to approve a request from Bremer Group LLC/Bremer Family Winery for an exception to the Napa County Conservation Regulations in the form of a Use Permit (No. P19-00153-UP) to maintain, in their current configuration, the following existing physical site improvements, or portions thereof, that encroach into the minimum required stream setbacks: (1) an approximate 2,200 square foot agricultural storage building and associated water tank; (2) an approximate 800 square foot pad and associated walls attached to the winery; (3) an approximate 150 square foot ground floor/story addition and second floor/story deck to the farmhouse/office building; (4) an approximate 100 square foot freestanding restroom; (5) approximately 1,210 lineal feet of rock walls; and (6) two pedestrian bridges over a blue-line stream.

The project is located on an approximately 47.1-acre holding (Assessor's Parcel Nos. 021-400-002 and 021-420-027) at 975 Deer Park Road, St. Helena, California. (CONTINUED FROM FEBRUARY 4, 2020)

ENVIRONMENTAL DETERMINATION: Consideration and possible adoption of Categorical Exemptions Class 1, 2, 3, and 4. It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act (CEQA). [See Section 15301, Class 1 Minor Alterations to Existing Facilities;
Section 15302, Class 2 Replacement or Reconstruction; Section 15303 Class 3 New Construction or Conversion of Small Structures; Section 15304, and Class 4 Minor Alterations to Land, which may be found in the guidelines for the implementation of the CEQA at 14 CCR Sections 15301, 15302, and 15304. This project has also been determined to be exempt pursuant to CCR Section 15061 in that the recognition, retention, and maintenance of existing site improvements has no possibility of causing a significant effect. This project is not on any lists of hazardous waste sites enumerated under Government Code Section 65962.5.

Chair Dillon introduced Item 9A by reading the matter into the record and recessed the Board Meeting until 10:30 AM.

Motion by Diane Dillon, Second by Alfredo Pedroza to deny the appeal on Items E and F as listed in the staff report for Item 9A and remand Items A, B, C, and D to the Planning Commission for re-consideration.

Chair Dillon instructed the Clerk of the Board to conduct a roll call vote.

Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza, Supervisors Ryan Gregory, Belia Ramos and Brad Wagenknecht voting yes.

B. 1:45 PM

Recess to the Napa County Groundwater Sustainability Agency (NCGSA) special meeting (please see NCGSA Meeting Minutes).

10. ADMINISTRATIVE ITEMS

General Admin & Finance

A. County Executive Officer requests approval of and authorization for the Chair to sign a Managing Partner Agreement with the United States Bureau of Reclamation regarding concession management at Lake Berryessa effective November 1, 2020.

This item was taken up immediately following the Bremer Appeal Hearing prior to the lunch time Closed Session.

Deputy County Executive Officer Molly Rattigan made presentation.

Held discussion.

Two (2) people spoke during public comment.

The Clerk of the Board read one public comment email into the record.
Motion by Alfredo Pedroza, Second by Ryan Gregory, to approve the requested action.

Chair Dillon instructed the Clerk of the Board to conduct a roll call vote.

Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza and Supervisors Ryan Gregory, Belia Ramos and Brad Wagenknecht voting yes.

County Counsel Jeffrey M. Brax advised that the public hearing was now closed so additional Ex-parte contact and site visits should be avoided while the findings are being prepared as the hearing is a quasi-judicial matter.

A-200285B

B. County Executive Officer requests consideration of the following applicants to fill four vacancies due to expiring terms on the Napa County Fire Services Advisory Committee with the terms of office to commence immediately.

<table>
<thead>
<tr>
<th>Name</th>
<th>District</th>
<th>Representing</th>
<th>Reassurance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Timothy Borman*</td>
<td>3</td>
<td>Public Member</td>
<td>Reappointment</td>
</tr>
<tr>
<td>Patrick Brown*</td>
<td>2</td>
<td>Napa County Volunteer Firefighter</td>
<td>Reappointment</td>
</tr>
<tr>
<td>Stephen Jones*</td>
<td>3</td>
<td>Napa County Volunteer Firefighter</td>
<td>Reappointment</td>
</tr>
<tr>
<td>Sandra Storck*</td>
<td>4</td>
<td>Napa County Volunteer Firefighter</td>
<td>Reappointment</td>
</tr>
<tr>
<td>Daniel Herdon</td>
<td>3</td>
<td>Public Member</td>
<td>New Applicant</td>
</tr>
<tr>
<td>Roger Lutz III</td>
<td>3</td>
<td>Napa County Volunteer Firefighter</td>
<td>New Applicant</td>
</tr>
<tr>
<td>Dave Robertson</td>
<td>3</td>
<td>Napa County Volunteer Firefighter</td>
<td>New Applicant</td>
</tr>
</tbody>
</table>

*Recommended by FSAC

Motion by Brad Wagenknecht, Second by Ryan Gregory, to appoint Timothy Borman, Patrick Brown, Stephen Jones and Sandra Stork to the Fire Services Advisory Committee with terms of office to commence immediately.

Chair Dillon instructed the Clerk of the Board to conduct a roll call vote.

Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza and Supervisors Ryan Gregory, Belia Ramos and Brad Wagenknecht voting yes.

11. LEGISLATIVE ITEMS

None.
12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

Supervisors Ramos reported that ABAG Meetings will be held via remote access and social distancing requirements.

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

None.

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

County Executive Officer Minh C. Tran reported on the following four (4) Human Resource action taken in response to the Coronavirus Public Health Emergency:

1. Suspension on the limitation on the amount of sick leave that can be used by employees to care for ill family members for the remainder of the current calendar year.
2. Compliance with the Governor Newsome’s Executive Order to allow employees to use sick leave to care for children or due to school closure.
3. Advancement of the balance of sick leave that may otherwise have been earned for the remaining pay periods of the current calendar year.
4. Compliance with the Family First Coronavirus Act once passed by Congress and signed by the President of the United States.

Staff will provide the Board with agenda items related to these actions on the March 24, 2020 Board of Supervisors Meeting for formal ratification of these actions as provided by the Brown Act.

15. CLOSED SESSION

County Counsel Jeffrey M. Brad read the following closed session into the record:

A. 11:30 AM - 1 Hour

CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representatives: Karen Taylor, Director of Human Resources
Employee Organization: SEIU Local 1021 - NAPE (Public Services Employee Unit and Supervisory Unit of the County of Napa)

Closed session held. No reportable action.

16. ADJOURNMENT
Adjourn to the Board of Supervisors Special Meeting, Tuesday, March 24, 2020 at 8:00 a.m.

DIANE DILLON, Chair

ATTEST:

JOSE LUIS VALDEZ, Clerk of the Board