1. CALL TO ORDER; ROLL CALL

The Board of Supervisors of the County of Napa met in regular session on Tuesday, February 4, 2020, at 9:00 a.m. with the following supervisors present: Chair Diane Dillon, Vice Chair Alfredo Pedroza and Supervisors Ryan Gregory, Belia Ramos and Brad Wagenknecht.

2. PLEDGE OF ALLEGIANCE

Frances Houser led the assembly in the pledge of allegiance.

3. APPROVAL OF MINUTES

None.

4. PRESENTATIONS AND COMMENDATIONS

A. Director of Human Resources to introduce new County employees.

Human Resources Director Karen Taylor introduced 19 new employees.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

Public Health Officer and Health Director Dr. Karen Relucio reported on the Coronavirus (COVID-19).


County Executive Officer Minh C. Tran introduced new County Chief Probation Officer Julie Baptista.
6. CONSENT ITEMS

Motion by Brad Wagenknecht, Second by Ryan Gregory, to approve consent items with the exception of Item 6M and 6G (Correction Memo Submitted) as modified. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza and Supervisors Ryan Gregory, Belia Ramos and Brad Wagenknecht voting yes.

Law & Justice

A. Chief Probation Officer requests approval of and authorization for the Chair to sign an Agreement with the City of Napa for use of their shooting range at a rate of $1,000 monthly for the term February 1, 2020 through June 30, 2021 with automatic renewals annually.

A-200238B

B. Chief Probation Officer requests approval and authorization for the Chair to sign an Agreement with the City of Napa for a maximum of $260,000 for the term January 24, 2020 through June 30, 2022 to fund the City’s Intelligence Analyst to collect and generate statistical and crime trend reports for the City and County partners.

A-200239B

Public Safety

C. Sheriff requests the following actions regarding the State of California Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division grant funding: Adoption of a Resolution to accept a grant award of $19,921 for the period of January 1, 2020 through December 31, 2020; and Appoint the Sheriff as agent to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, and payment requests which may be necessary for completion of the project, subject to approval of County Counsel.

R-2020-09

Human Services

D. Second reading and intention to adopt an ordinance amending the Napa County Code Chapter 5.60 (Permits for Elder and/or Dependent Adult Caregivers) to transfer responsibility for managing the registration and background check process of individual caregivers from the County, except in special circumstances, to the California Department of Social Services (CDSS) via their Home Care Aide Registry.
Community Resources & Infrastructure

E. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Questa Engineering Corp. for a maximum of $500,000 for the term of February 4, 2020 through June 30, 2020, with an automatic annual renewal provision not to exceed three (3) additional years, to begin final design, environmental review and permitting for the Bale Slough - Bear Creek Restoration Project.

A-200240B

F. Director of Public Works requests adoption of a resolution temporarily closing portions of Silverado Trail, Oak Knoll Avenue, Big Ranch Road, and El Centro Avenue from 7:00 A.M. to 1:00 P.M. on Sunday, March 1, 2020 for the 42nd Annual Kaiser Permanente Napa Valley Marathon.

R-2020-10

G. Second reading and adoption of an ordinance of the Napa County Board of Supervisors, State of California, amending Section 18.10.020 of Chapter 18.10 (Zoning Administrator), Sections 18.124.080 and 18.124.130 of Chapter 18.124 (Use Permits), and amending Section 18.126.030 and adding a new Section 18.126.065 to Chapter 18.126 (Administrative Permits) of Title 18 (Zoning) of the Napa County Code regarding issuance of small winery use permits and modifications to winery use permits.

Item removed for separate discussion. See Item 7.

H. Director of Public Works requests authorization for the Chair to sign a Certificate of Acceptance of Avigation and Hazard Easement Deed for Storage Tech LLC, (Assessor's Parcel Number 057-170-018-000).

I. Director of Planning, Building and Environmental Services requests adoption of a resolution authorizing the submission of an application to the California Department of Resources Recycling and Recovery for a Waste Tire Enforcement Grant in the amount of $52,722 for the State's Fiscal Year 2019-2020 award cycle, to be received by the County in Fiscal Year 2020-2021 and authorizing the Director of Planning, Building, and Environmental Services to execute the necessary grant documents.

R-2020-11

J. Interim Director of Library Services and Community Outreach requests the following: Acceptance of a $55,000 donation from the Napa County Library Foundation; Acceptance of a $2,500 donation from Robert and Ellen Streich Family Endowment for the Adult Literacy Program; and Authorization for the Chair to sign letters of appreciation in acceptance of these donations.

K. Director of Public Works requests acceptance of a donation in the amount of $1,550 from Bissell Pet Foundation to the Napa County Animal Shelter and approval for the Chair to sign a letter of appreciation.
General Admin & Finance

L. Chief Information Officer requests a revision of the Schedule of Approved Capital Assets in the Adjusted Budget for Fiscal Year 2019-2020 with no change to the total appropriation in order to purchase radio and networking equipment.

M. Director of Housing and Homeless Services requests the following regarding the Homeless Housing, Assistance and Prevention (HHAP) grant program:

1. Authorization for the Director of Housing and Homeless Services to submit a grant application in the amount of $351,411 on behalf of Napa County for capital improvements to the South Napa Shelter and rental assistance and housing support services to transitional aged youth;
2. Authorization for the Director of Housing and Homeless Services to submit a grant application in the amount of $500,000 on behalf of the Napa City & County Continuum of Care for capital improvements to the South Napa Shelter and rental assistance and housing support for individuals and families experiencing or at-risk of experiencing homelessness; and
3. Authorization for the Director of Housing and Homeless Services or the County Executive Officer to sign subsequent loan documents and agreements with the State of California and the Continuum of Care regarding these two grant applications.

Correction memo submitted.

7. DISCUSSION OF ITEMS PULLED FROM THE CONSENT CALENDAR

Item 6G:

Two (2) people spoke during public comment.

Clerk of the Board Jose Luis Valdez responded to public comment.

Planning, Building and Environmental Services Director David Morrison responded to public comment.

Motion by Vice Chair Alfredo Pedroza, Second by Ryan Gregory, to approve the recommended action. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza and Supervisors Ryan Gregory, Belia Ramos and Brad Wagenknecht voting yes.

8. PUBLIC COMMENT

Two (2) people spoke to public comment.
9. SET MATTERS OR PUBLIC HEARINGS

A. 9:15 AM
Recess to the In-Home Supportive Services (IHSS) Public Authority of Napa County special meeting (please see IHSS Special Meeting Minutes).

B. 9:15 AM
Recess to the Lake Berryessa Resort Improvement District (LBRID) meeting (please see LBRID Meeting Minutes).

C. 9:20 AM
Recess to the Napa Berryessa Resort Improvement District (NBRID) meeting (please see NBRID Meeting Minutes).

D. 9:30 AM PUBLIC HEARING
Consideration and possible action regarding an appeal filed by Michael Hackett to a decision by the Napa County Planning Commission on October 16, 2019, approving a request from Bremer Group LLC/Bremer Family Winery for an exception to the Napa County Conservation Regulations (County Code Chapter 18.108), in the form of a Use Permit (P19-00153-UP), in order to maintain in their current configuration the following existing physical site improvements, or portions thereof, that encroach into the minimum required stream setbacks: (1) an approximate 2,200 square foot agricultural storage building and associated water tank, (2) approximate 800 square foot pad and associated walls attached to the winery, (3) an approximate 150 square foot ground floor/story addition and second floor/story deck to the farmhouse/office building, (4) an approximate 100 square foot freestanding restroom, (5) approximately 3,740 square feet of landscaping, (6) approximately 1,210 lineal feet of rock walls, and (7) two pedestrian bridges over a blue-line stream. The project is located on an approximately 47.1-acre holding (assessor's Parcel Nos. 021-400-002 and 021-420-027) at 975 Deer Park Road, St. Helena, California.

ENVIRONMENTAL DETERMINATION: It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Section 15301, Class 1 Minor Alterations to Existing Facilities; Section 15302, Class 2 Replacement or Reconstruction; Section 15303 Class 3 New Construction or Conversion of Small Structures; Section 15304, and Class 4 Minor Alterations to Land, which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301, §15302, and §15304. This project has also been determined to be exempt pursuant to CCR §15061 in that the recognition, retention, and maintenance of existing site improvements has no possibility of causing a significant effect. This project is not on any lists of hazardous waste sites enumerated under Government Code Section 65962.5.
Chair Diane Dillon opened the public hearing.

Planning, Building and Environmental Services Planner III Donald Barrella made presentation.

No public comment presented.

Chair Dillon closed the public hearing.

Motion by Brad Wagenknecht, Second by Ryan Gregory, to approve the requested action continuing the request for continuance to March 17, 2020 at 9:30 AM. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza and Supervisors Ryan Gregory, Belia Ramos and Brad Wagenknecht voting yes.

E. 9:35 AM PUBLIC HEARING

First reading and intention to adopt an ordinance to conform County Zoning regulations with State Law as they pertain to Accessory Dwelling Units and Junior Accessory Dwelling Units amending Sections 18.08.332 (Junior Accessory Dwelling Unit), 18.08.550 (Second Unit), 18.08.551 (Second Unit, Interior), 18.104.180 (Junior Accessory Dwelling Unit and Second Unit) and 18.110.030 (Number of Parking Spaces Required); and amending the code to allow Junior Accessory Dwelling Units in the AP Zoning District; amending Section 18.28.030, 18.32.030, and 18.34.030 (Uses Permitted Upon Grant of a Use Permit) relating to Commercial Accessory Dwelling Units; and amending Section 13.15.010 (Minor Improvement) relation to Junior Accessory Dwelling Units.

ENVIRONMENTAL DETERMINATION: Pursuant to Public Resources Code section 21080.17, the adoption of this ordinance implementing Government Code section 65852.2 is exempt from the California Environmental Quality Act. The adoption of the ordinance implementing Government Code Section 65852.22 for junior accessory dwelling units is exempt under CEQA Guidelines Section 15303, conversion of small structures, in that it permits only one junior accessory dwelling unit on any parcel, which must include an existing bedroom within an existing single family home with only minor exterior alterations to allow access and limited utility service.

Chair Dillon opened the public hearing.

Planning, Building and Environmental Services Supervising Planning John McDowell made presentation.

Mr. McDowell advised that a revised draft of the proposed ordinance was distributed by the Clerk of the Board showing Section 10 related to Title 13 regarding what constitutes a minor improvement within the Groundwater
Deficient Area has been inadvertently struck through in the final version of the proposed ordinance draft document.

Also present was Planning, Building and Environmental Services Director David Morrison and Deputy County Counsel Silva Darbinian.

Director of Housing and Homeless services also provided the Board with farmworker housing information.

Held discussion.

No public comment provided.

Chair Dillon closed the public hearing.

Motion by Belia Ramos, Second by Brad Wagenknecht, to waive the balance of the reading of the ordinance. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza and Supervisors Ryan Gregory, Belia Ramos and Brad Wagenknecht voting yes.

Motion by Belia Ramos, Second by Ryan Gregory, to waive the balance of the reading of the ordinance. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza and Supervisors Ryan Gregory, Belia Ramos and Brad Wagenknecht voting yes.

F. 1:30 PM Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (please see NCFCWCD Meeting Minutes).

10. ADMINISTRATIVE ITEMS

Community Resources & Infrastructure

A. Director of Planning, Building and Environmental Services (PBES) and County Fire Marshal request adoption of a resolution amending the Napa County Road and Street Standards (the Road Standards) to accomplish the following: Address and reflect changes to the California Board of Forestry and Fire Protection's (the Board of Forestry) State Responsibility Area (SRA) Fire Safe Regulations; Provide consistency with Napa County's Small Winery Protection and Use Permit Streamlining Ordinance (the Small Winery and Streamlining Ordinance); and Improve consistency in the application of the Road Standards.

Planning, Building and Environmental Services Department Engineering Manager Patrick Ryan made presentation.

Also present was Deputy Fire Marshall James Bales.
Held discussion.

Two (2) people provided public comment.
Planning, Building and Environmental Services Director David Morrison responded to public comment.

Motion by Brad Wagenknecht, Second by Alfredo Pedroza to adopt the resolution as presented. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza and Supervisors Ryan Gregory, Belia Ramos and Brad Wagenknecht voting yes.

A-2020-12

B. Director of Planning Building and Environmental Services requests adoption of a resolution amending Napa County’s Local Procedures for Implementing California Environmental Quality Act ("CEQA"), to bring it into conformance with the Small Winery Protection and Use Permit Streamlining Ordinance.

ENVIRONMENTAL DETERMINATION: Procedures by definition do not change the law, but provide for its implementation. Therefore the proposed action is not a project as defined by Title 14 California Code of Regulations (CCR) Section 15378 (State CEQA Guidelines) and CEQA is not applicable. Also, it can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable pursuant to the General Rule contained in the Guidelines for Implementation of the California Environmental Quality Act, Title 14 CCR Section 15061(b)(3).

Planning, Building and Environmental Services Director David Morrison made presentation.

Held discussion.

No public comment was provided.

Motion by Alfredo Pedroza, Second by Brad Wagenknecht, to adopt the resolution as presented. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza and Supervisors Ryan Gregory, Belia Ramos and Brad Wagenknecht voting yes.

R-2020-13
B. County Executive Officer requests the following actions regarding the Census 2020 Outreach Efforts: Receive an update on efforts; and Approve receipt of and authorize the County Executive Officer to sign documents accepting an additional $100,800 of State funding to support Census Outreach activities.

Assistant County Executive Officer Mary Booher made presentation that included general information videos and video recorded testimonials.

Held discussion.

No public comment was presented.

Motion by Brad Wagenknecht, Second by Ryan Gregory, to approve the requested action. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza and Supervisors Ryan Gregory, Belia Ramos and Brad Wagenknecht voting yes.

C. County Executive Officer requests consideration of the following applicants to fill two vacancies due to expiring terms on the Emergency Medical Care Committee (EMCC) with the terms of office to commence immediately and expire January 31, 2023.

<table>
<thead>
<tr>
<th>Name</th>
<th>District</th>
<th>Representing:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charles Burton</td>
<td>3</td>
<td>Public Member Reappointment*</td>
</tr>
<tr>
<td>Ricci Hayes</td>
<td>4</td>
<td>Public Member Reappointment*</td>
</tr>
<tr>
<td>John Callanan</td>
<td>4</td>
<td>Public Member New Applicant</td>
</tr>
</tbody>
</table>

Assistant County Executive Officer Mary Booher made presentation.

Motion by Ryan Gregory, Second by Belia Ramos, to appoint Charles Burton and Ricci Hayes to the Emergency Medical Care Commission. Motion passed 5 – 0 with Chair Diane Dillon, Vice Chair Alfredo Pedroza and Supervisors Ryan Gregory, Belia Ramos and Brad Wagenknecht voting yes.

D. County Executive Officer will provide a report on pending future agenda items and seek direction from the Board for each item.

Assistant County Executive Officer Mary Booher made presentation.

Held discussion.

Direction only, no formal action taken by the Board.
11. LEGISLATIVE ITEMS

Chair Dillon provided a report regarding legislative activities in Washington, D.C. and bills sponsored by Senator Bill Dodd.

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

Supervisor Brad Wagenknecht reported on the completion of the Point in Time Count and his participation in this effort.

Supervisor Belia Ramos reported on her attendance at the ABAG/MTC Joint Workshop highlighting AB 1487 that she reports is on a legislative track to appear as a measure on the November 2020 General Election Ballot.

Vice Chair Alfredo Pedroza reported there were many conversations taking place regarding additional regional transportation funding measures.

Chair Diane Dillon reported that she attended the Redwood Grove groundbreaking ceremony on Saturday afternoon.

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

None.

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None.

15. CLOSED SESSION

County Counsel Jeffrey M. Brad read the following Closed Session into the record:

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): (1 Case)

Closed session held. No reportable action.

16. ADJOURNMENT

Adjourn to the Board of Supervisors Regular Meeting, Tuesday, February 11, 2020 at 9:00 a.m.

DIANE DILLON, Chair

ATTEST: JOSE LUIS VALDEZ, Clerk of the Board