



A Tradition of Stewardship
A Commitment to Service

**MINUTES OF THE
NAPA COUNTY – BOARD OF SUPERVISORS
REGULAR MEETING**

November 19, 2019

Draft Summary of the Proceedings

1. CALL TO ORDER; ROLL CALL

The Board of Supervisors of the County of Napa met in regular session on Tuesday, November 19, 2019, at 9:00 a.m. with the following supervisors present: Chair Ryan Gregory, Vice Chair Diane Dillon and Supervisors Alfredo Pedroza, Belia Ramos and Brad Wagenknecht. Chair Ryan Gregory called the meeting to order.

2. PLEDGE OF ALLEGIANCE

Chair Ryan Gregory led the assembly in the pledge of allegiance.

3. APPROVAL OF MINUTES

A. Clerk of the Board requests approval of minutes from the following meetings:

1. Regular Meeting of Tuesday, June 4, 2019;
2. Regular Meeting of Monday, June 10, 2019;
3. Regular Meeting of Tuesday, June 18, 2019;
4. Regular Meeting of Tuesday, July 9, 2019;
5. Regular Meeting of Tuesday, July 23, 2019;
6. Regular Meeting of Tuesday, July 30, 2019;
7. Regular Meeting of Tuesday, August 20, 2019; and
8. Special and Regular Meetings of Tuesday, August 27, 2019.

Motion by Alfredo Pedroza, Second by Brad Wagenknecht, to approve the minutes as presented. Motion passed 5 – 0 with Chair Ryan Gregory, Vice Chair Diane Dillon and Supervisors Alfredo Pedroza, Belia Ramos and Brad Wagenknecht voting yes.

4. PRESENTATIONS AND COMMENDATIONS

Public Works Natural Resource Conservation Manager Patrick Lowe presented report.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

Director of Library Services and Community Outreach Danis Kreimeier made presentation.

6. CONSENT ITEMS

Law & Justice

- A. Chief Probation Officer requests approval of and authorization for the Chair to sign an agreement with California Institute for Behavioral Health Solutions (CIBHS) for a maximum of \$60,000 for the term November 19, 2019 through June 30, 2020, with a one-year automatic renewal to provide Crisis Intervention training for Probation and local law enforcement agencies.

A-200189B

- B. Chief Probation Officer, Director of Human Resources and Chief Information Officer requests approval of and authorization of the following as a result of a grant award from the Judicial Council of California (JCC) to support a Pretrial Pilot Program for the term August 9, 2019 through June 30, 2021: Approve a MOU with the Probation Department and Superior Court of Napa County to accept up to \$1,623,543 in grant funding; Adopt a resolution amending the Departmental Allocation List for the Probation Department to add 5.0 FTEs and the ITS Department to add 2.0 FTEs effective November 19, 2019, with no impact to the General Fund: Add Four 1.0 FTE Deputy Probation Officer I/II - Limited Term*; Add One 1.0 FTE Supervising Staff Services Analyst - Limited Term*; and Add Two 1.0 Information System Specialist I/II/Senior - Limited Term** Limited term through June 30, 2021

A-200190B; R-2019-139

- C. District Attorney requests authorization for the Chair to sign Amendment No. 3 to Agreement 170972B with NEWS to increase maximum compensation to \$62,000 and to extend the term of the agreement to December 31, 2020 for administration of victim assistance flexible funding provided under a Victim Services Program grant sub award with the California Office of Emergency Services.

A-170972B (Amend. 3)

Public Safety

- D. Director of Corrections requests approval of the following actions related to the jail security system: A waiver of competitive bidding requirements and sole source award to Status Electrical Corporation

of Washington State, for maintenance and support, pursuant to Napa County Code Section 2.36.090; and Authorization for the Chair to sign an agreement with Status Electrical Corporation for a maximum of \$250,000 for the term November 19, 2019 through June 30, 2022, with an automatic rollover of two (2) additional one (1) year terms to provide maintenance and support.

A-200191B

- E. County Fire Chief requests adoption of a resolution authorizing the submittal of the grant application for the 2019-2020 California Climate Investments Fire Prevention Grant in the amount of \$200,000.

R-2019-140

- F. Napa Special Investigations Bureau (NSIB) Governing Board requests approval of a distribution totaling \$77,796.63 from funds held in the Napa Special Investigations- Bureau Asset Forfeiture Trust account to various law enforcement agencies in accordance with the NSIB bylaws for future equipment purchases.
- G. Sheriff requests the approval and authorization for the Chair to sign an agreement with NEC Corporation of America for a maximum of \$49,841 for the term of October 23, 2019 through October 22, 2020 for maintenance services of the Automated Fingerprint Identification System (AFIS) equipment and software.

A-200192B

Community Resources & Infrastructure

- H. Director of Public Works requests the following:
Approval of Amendment No. 2 to WRECO Professional Services Agreement No. 170638 extending the term to June 30, 2025, with no change to maximum annual compensation which is \$150,000 per fiscal year, to provide on-call engineering, inspection, environmental and other miscellaneous engineering services, including staff augmentation, to address work in relation to the South Napa Earthquake that occurred on August 24, 2014; and Approval of Budget Transfer No. DPW016 for the following (4/5 vote required): Increase appropriation by \$50,000 in the Accumulated Capital Outlay Fund (ACO) (Fund 3000, Sub-Division 3000000) with use of its available fund balance; and Increase appropriation by \$50,000 in Road Capital Improvement Program Budget, Program R8020 – Partrick Road Bridge MPM 0.88 (LOP 198), RDS 20-12 offset by increase in revenue from the transfer from the ACO.

A-190638 (Amend.2); BT-DPW016; R-2019-142

- I. Director of Public Works requests approval of Budget Transfer No. DPW019 increasing appropriations by \$45,000 in the Property Management-Maintenance budget (Fund 4300, Sub-Division 4300000) with offsetting use of its available fund balance and establishment of a capital asset in the amount of \$45,000 for the purchase of an electric forklift. (4/5 vote required)

BT-DPW019

- J. Director of Public Works requests permanent modification of the Napa County Animal Shelter's weekly public access hours of operation to Tuesday through Sunday from 11:00 a.m. - 4:45 p.m., with closure on Monday, effective immediately.

General Admin & Finance

- K. Assessor-Recorder-County Clerk requests the following actions:
 - 1. Adoption of a resolution establishing new boundaries of St. Helena Unified School District and Calistoga Joint Unified School District and approval of new legal descriptions for each district; and
 - 2. Direct staff to update county maps indicating the boundaries established for each district impacted.

R-2019-141

Correction memo submitted adding the legal description of the St. Helena Unified School District.

- L. Auditor-Controller requests the Board accept and instruct the Clerk of the Board to file the quarterly report of donations received for the quarter ended September 30, 2019, including acceptance of donations totaling \$3,033.40 received by the Auditor-Controller on behalf of the Animal Shelter and Public Health.
- M. Director of Housing and Homeless Services requests approval of and authorization for the Chair to sign an agreement with St. Joseph Health Northern California LLC, doing business as Queen of the Valley Medical Center, for a maximum of \$199,110 per fiscal year for the term November 19, 2019 through June 31, 2021 for complex care coordination case management services for Whole Person Care clients.

A-200193B

- N. County Executive Officer and Chief Information Officer request the following: Declare certain items of personal property as surplus and no longer required for public use; and authorize the Purchasing Agent

to dispose of these items of personal property by donating them to Computers for Classrooms.

- O. County Executive Officer requests appointment of William Chadwick to the Napa County Advisory Board on Alcohol and Drug Programs to represent Interested Citizen, with the term of office to commence immediately and expire on January 1, 2021.
- P. County Executive Officer requests the appointment of Evelyn Denzin as the Natural Resources Conservation Service (NRCS) member on the Watershed Information and Conservation Council of Napa County, with the term of office to commence immediately and expire August 2020.

Motion by Alfredo Pedroza, Second by Brad Wagenknecht, to approve Consent Items as revised including a Correction Memo for Item 6K. Motion passed 5 – 0 with Chair Ryan Gregory, Vice Chair Diane Dillon and Supervisors Alfredo Pedroza, Belia Ramos and Brad Wagenknecht voting yes.

7. DISCUSSION OF ITEMS PULLED FROM THE CONSENT CALENDAR

None.

8. PUBLIC COMMENT

Two (2) people spoke during public comment.

9. SET MATTERS OR PUBLIC HEARINGS

A. 9:15 AM

Report by Barbara Nemko, Napa County Superintendent of Schools, regarding the results of the Williams Monitoring visits in Napa County Schools.

Napa County Office of Education Superintendent Barbara Nemko presented report.

Information only, no formal action taken by the Board.

B. 9:35 AM PUBLIC HEARING

Consideration and possible action regarding an appeal filed by Andrea Matarazzo, Pioneer Law Group, LLP on behalf of Cain Vineyard & Winery to a decision by the Director of Planning, Building and Environmental Services on July 23, 2019 regarding Status Determination No. P19-00114-SD which recognized certain operational entitlements for the Cain Vineyard & Winery located at 3800 Langtry Road, St Helena; (Assessor's Parcel No. 027-010-

030). (APPELLANT AND STAFF REQUEST A CONTINUANCE TO JANUARY 14, 2020 AT 9:30 A.M.)

ENVIRONMENTAL DETERMINATION: The Director's issuance of a Status Determination is a ministerial action which is exempt from CEQA (14 CCR Section 15268).

Chair Ryan Gregory opened the public hearing.

Motion by Alfredo Pedroza, Second by Brad Wagenknecht, to continue the public hearing to January 14, 2020 at 9:30 A.M. Motion passed 5 – 0 with Chair Ryan Gregory, Vice Chair Diane Dillon and Supervisors Alfredo Pedroza, Belia Ramos and Brad Wagenknecht voting yes.

C. 9:40 AM

County Executive Officer requests the following related to possible concessions management at Lake Berryessa:

1. Discussion and possible direction on negotiations regarding concessions management at Lake Berryessa under a Managing Partner Agreement; and
2. Approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 170664B with Ragatz Realty increasing the amount by \$80,000 for a new maximum of \$230,000, extending the term to December 31, 2021 and amending the Scope of Work to include additional technical assistance related to the negotiations, marketing and seeking of concessionaires at the Lake Berryessa resort areas.

A-170664B (Amend. 3)

Deputy County Executive Officer Molly Rattigan made presentation. Also present was County Consultant Grant Sedgwick, President of Ragatz Resort Realty, who also presented to the Board.

Lee Mao, Jonathon Freedman and Margaret Bailey from the U.S. Bureau of Reclamation as well as Napa County Purchasing Manager Jeff Brooner also addressed the Board.

Held discussion.

Two (2) people spoke during public comment.

U.S. Bureau of Reclamation Deputy Area Manager Lee Mao addressed the Board.

Motion by Diane Dillon, Second by Brad Wagenknecht, to approve the requested action. Motion passed 5 – 0 with Chair Ryan Gregory, Vice

Chair Diane Dillon and Supervisors Alfredo Pedroza, Belia Ramos and Brad Wagenknecht voting yes.

D. 10:15 AM

County Executive Officer requests that the Board receive a report from the County's Federal legislative advocates on the 2019 legislative session.

Legislative Staff Liaison Nelson Cortez introduced item.

Van Scoyoc Federal Legislative Representatives Steve Palmer and David Haynes presented reports to the Board.

Held discussion.

One (1) person spoke during public comment.

Information only, no formal action taken by the Board.

10. ADMINISTRATIVE ITEMS

Community Resources & Infrastructure

A. The Director of Public Works requests approval of and authorization for the Chair to sign the following documents to support watershed monitoring by the County and City of Napa to assess water quality in the Lake Hennessey and Milliken Reservoir watersheds:

1. A Memorandum of Understanding with the City of Napa to jointly monitor the Hennessy and Milliken Watersheds until June 30, 2022 at a not-to-exceed cost of \$200,000 (County Share) annually; and
2. Amendment No.2 to Napa County Joint Powers Agreement No. 170579B (formerly Agreement No. 8386) with the Napa County Resource Conservation District, increasing the not-to-exceed amount by \$35,000 for a new maximum of \$110,000, to provide water quality monitoring assistance.

A-200194B; A-170579B (Amend.2)

Deputy Public Works Director – Flood Control and Water Resources Phillip Miller made presentation.

Held discussion.

Motion by Brad Wagenknecht, Second by Alfredo Pedroza, to approve the requested action. Motion passed 5 – 0 with Chair Ryan Gregory, Vice Chair Diane Dillon and Supervisors Alfredo Pedroza, Belia Ramos and Brad Wagenknecht voting yes.

General Admin & Finance

- B. Director of Housing and Homeless Programs requests discussion and direction on proposed revisions to the Transaction Underwriting Guidelines for loans from the Affordable Housing Fund.

Deputy County Executive Office Molly Rattigan, in her capacity as Director of Housing and Homeless Services, made presentation.

Held discussion.

Direction only, no formal action taken by the Board.

- C. County Executive Officer requests appointment of one of the following applicants to represent the General Public on the Napa County Airport Land Use Commission (ALUC) with the 4-year term of office to commence immediately and expire on December 17, 2022:

Name

Charles Koch

Bruce McLean

Anne Palotas

Motion by Brad Wagenknecht, Second by Belia Ramos, to appoint Charles Koch to the Airport Land Use Commission to represent the General Public with a 4-year term of office to commence immediately and expire on December 17, 2022. Motion passed 5 – 0 with Chair Ryan Gregory, Vice Chair Diane Dillon and Supervisors Alfredo Pedroza, Belia Ramos and Brad Wagenknecht voting yes.

11. LEGISLATIVE ITEMS

None.

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

None.

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

None.

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None.

15. CLOSED SESSION

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
(Government Code Section 54956.8)

Property: 2344 Old Sonoma Road, Napa, California
Agency Negotiator: Steve Lederer, Director of Public Works
Negotiating Parties: Napa County and Caritas Related, LLC
Under Negotiation: [X] Price [X] Terms of Payment

Closed session held. No reportable action.

- B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Government Code Section 54956.9)

Name of case: 3030 Airport Road, LLC v. County of Napa, Steve Lederer,
Greg Baer et. al., Napa County Superior Court #19CV000257.

Name of case: County of Napa v. 3030 Airport Road, LLC et. al., Napa
County Superior Court #19CV000305

Closed session held. No reportable action.

- C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4):
(1 Case)

Closed session held. No reportable action.

16. ADJOURNMENT

**Adjourn to the Board of Supervisors Special Meeting, Tuesday, December 10,
at 8:00 a.m.**

RYAN GREGORY, Chair

ATTEST:

JOSE LUIS VALDEZ, Clerk of the Board