

# COMMITTEES/COMMISSIONS/ADVISORY BOARDS

## CHECKLIST (2018/2019)

<b>NAPA COUNTY COMMISSION ON AGING</b>	<b>Date Completed</b>
First Recruitment – One Vacancy; Second Recruitment - Seven Reappointments	6/19/19 & 8/29/19
Posted <b>Media Release</b> online & emailed News Media	6/20/19 & 8/29/19
Posted Media Release in display case – Admin. Bldg.	6/20/19 & 8/29/19
Posted Openings on County Social Media	7/15/19 & 9/5/19
Closing Date	Open until filled & 9/12/19
Applications/Reappointments received (see below)	7
Applications Approved by County Counsel	7/30/19, 8/5/19 & 9/13/19
Prepare Board Letter and forward to Clerk of the Board	9/26/19

### **APPLICATIONS RECEIVED:**

	<b>NAME</b>	<b>(District)</b>	<b>DIST CHK'D</b>	<b>DATE RCV'D</b>	<b>LTR TO APPLICANT</b>	<b>APPL REDACTED</b>
1	Donna Altes*	(2)	✓	3/6/19	3/14/19	3/14/19
2	Angela Peatman	(5)	✓	7/29/19	7/30/19	8/15/19
3	Heather Stanton	(1)	✓	8/30/19	8/30/19	8/30/19
4	Mary G. Palmer	(3)	✓	9/3/19	9/4/19	9/4/19
5	Beverly Saxon Leonard	(2)	✓	9/5/19	9/5/19	9/5/19
6	Kristi Lesnewich	(1)	✓	9/6/19	9/6/19	9/6/19
7	Naomi Dreskin-Anderson	(2)	✓	9/6/19	9/6/19	9/6/19
8						
9						
10						
<b>NOTES:</b> *There were no openings available when Ms. Altes first applied. She was informed of the current opening, and she requested her application be presented to the Commission on Aging for consideration.						
**The Commission on Aging was unable to complete interviews from the first recruitment in time for the September 17 BOS Meeting, so requested both recruitments be presented on the October 15 BOS Agenda.						