RESOLUTION NO. 2018-167

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, AMENDING THE TABLE AND INDEX OF CLASSES, THE DEPARTMENTAL ALLOCATION LIST FOR THE MENTAL HEALTH DIVISION OF THE HEALTH AND HUMAN SERVICES AGENCY, AND APPROPRIATE PERSONNEL POLICIES, EFFECTIVE DECEMBER 1, 2018

**WHEREAS,**  Government Code section 25300 provides that the Board of Supervisors shall provide for the number, compensation, tenure, appointment and conditions of employment of county employees and that such action may be taken by ordinance or resolution; and

**WHEREAS,** section 2.100.270 of the Napa County Code provides that “Table and Index” may be amended from time to time by resolution of the Board of Supervisors; and

**WHEREAS**, section 2.100.280 of the Napa County Code provides that the number of positions and classifications in the Departmental Allocation List shall be established from time to time by resolution of the Board of Supervisors; and

 **WHEREAS**, due to the resignation of the Deputy Director of Health and Human Services – Mental Health Director, the position of Deputy Director of Health and Human Services – Mental Health Director is vacant; and

**WHEREAS**, the Director of Human Resources recommends that the proposed changes to the Table and Index of Classes, the Departmental Allocation List for the Mental Health Division of the Health and Human Services Agency, and appropriate policies, as set forth in Exhibit “A,” be implemented.

**NOW, THEREFORE, BE IT RESOLVED**, that the Napa County Board of Supervisors hereby approves the changes to the Table and Index of Classes, the Departmental Allocation List for the Mental Health Division of the Health and Human Services Agency, and appropriate personnel policies, as set forth in Exhibit “A.”

**BE IT FURTHER RESOLVED**, that the Board of Supervisors further authorizes deletion of the Acting Deputy Director of Health and Human Services – Mental Health Director from Table and Index of Classes, the Departmental Allocation List for the Mental Health Division of the Health and Human Services Agency, and appropriate personnel policies, upon appointment of a Deputy Director of Health and Human Services – Mental Health Director.

**[REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY]**

 **THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board held on the 18th day of December, 2018, by the following vote:

 AYES: SUPERVISORS

 NOES: SUPERVISORS

 ABSTAIN: SUPERVISORS

 ABSENT: SUPERVISORS

 NAPA COUNTY, a political subdivision of

 the State of California

 By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 BRAD WAGENKNECHT, Chair of the

 Board of Supervisors

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| APPROVED AS TO FORMOffice of County CounselBy: *Jennifer Yasumoto* Chief Deputy County CounselDate: November 29, 2018  | APPROVED BY THE NAPA COUNTYBOARD OF SUPERVISORSDate: Processed By:  Deputy Clerk of the Board | ATTEST: JOSE LUIS VALDEZClerk of the Board of SupervisorsBy: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

# EXHIBIT “A”

Director of Human Resources requests approval of the following actions, effective December 1, 2018:

1. Amend the Table and Index of Classes, as follows:

Add: Acting Deputy Director of Health and Human Services – Mental Health

 Director (NCO)

 $5,877.60 - $7,141.60 (biweekly)
$12,735.00 - $15,473.00 (approximate monthly salary)

1. Amend the Departmental Allocation List, as follows:

**HEALTH AND HUMAN SERVICES AGENCY MENTAL HEALTH DIVISION: BUDGET UNIT #20002**

Add: One 1.0 FTE Acting Deputy Director of Health and Human Services – Mental Health Director (NCO)

1. Amend Part I: Section 37C-3 of the Napa County Policy Manual, Management Compensation Plan-Management Non-Classified (Other) by adding Acting Deputy Director of Health and Human Services – Mental Health Director to Attachment 1, Part A, Section 1.
2. Amend Part I: Section 37A of the Napa County Policy Manual, Employer-Employee Relations Policy, by adding Acting Deputy Director of Health and Human Services – Mental Health Director to the list of Management Classes.
3. Amend Part I: Section 37B of the Napa County Policy Manual, Overtime Policy, by adding Acting Deputy Director of Health and Human Services – Mental Health Director to the List of Classes Exempt from Overtime.