



A Tradition of Stewardship
A Commitment to Service

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Minh C. Tran
County Executive Officer

MEMORANDUM

To: Board of Supervisors	From: Helene Franchi
Date: July 31, 2018	Re: Public Hearing Item regarding Fee Update 9B

The Background discussion incorrectly stated that the consultant, MGT, used the adopted FY 2015-16 budget, staffing and operational information to determine appropriate fees. That statement is true for the completed Phase 1 portion of their work. The action before the Board today is Phase 2. MGT used adopted FY 2017-18 budget, staffing and operational information to determine the proposed fees.

In addition, regarding the proposed \$1,000 fee to cover appeal costs, please note the study is recommending that PBES staff recover time and material costs from the applicant related to the appeal.

Cc: Minh C. Tran
Jeff Brax