

Adopted: 08-14-12; Resolution 2012-123 (eff 10-13-2012)
Revised 02-05-13; Resolution 2013-13 (eff 04-08-2013)
Revised 07-31-18; Resolution 2018-XX (eff 10-01-2018)

PART 75

PLANNING BUILDING AND ENVIRONMENTAL SERVICES-ENGINEERING SERVICES

Sec. 75.010. General

**Effective
10-13-13**

Sec. 75.015. Surcharge

Sec. 75.020. Grading Application

Sec. 75.025. Road Exception Request~~Modification~~

Sec. 75.030. Floodplain Management~~Permit~~ Application

Sec. 75.035. ~~Land Division~~Site Development Application

Sec. 75.040. County Road and Street Standards

Sec. 75.045. Code Compliance, Enforcement, Miscellaneous Services

Sec. 070.050. Appeal

Sec. 070.055. Review of Other Department Permits and Referrals

Sec. 75.010. General

The fees set forth in this Part shall be paid prior to processing the application for the permit or franchise. No such permit, franchise, or other document shall be accepted for filing unless the fees are paid at that time. Fees are either (1) a one-time fixed payment (flat fee), or (2) based on actual cost of staff time utilizing a standard hourly rate for the department which incorporates the overall cost of the County to provide this service (hourly fee). Any costs of legal review and consultation provided by the office of the County Counsel in connection with the processing of the application, including preparation of any related environmental documents will be charged to applicant. Actual time shall be billed to the nearest half hour after the first hour, and a two (2) hour minimum payment shall be deposited with the application or service request submittal. Further deposits may be required pursuant to the estimated time to process the request for service. Excess fees shall be refunded when the services have been completed. The Director of Planning Building and Environmental Services will provide a reasonable estimate of the cost of service paid by the standard hourly rate prior to the service being provided. All such fees shall be paid to the Department of Planning Building and Environmental Services unless otherwise indicated. No part of any fee shall be refundable unless otherwise indicated. Unless specifically noted, governmental agencies and non-profit organizations are not exempt from these provisions. Additional fees associated with review and inspections may be collected by the Department pursuant to other sections of the Fee Policy Manual. Other fees established by statute shall also be collected by the Department as required. Agencies for which the Department collects fees, not established by this part of the Fee Policy Manual, include the following:

Napa County Planning and Conservation Division– Policy Manual Part 80
Napa County Environmental Services Division– Policy Manual Part 110

Napa County Public Works-Policy Manual Part 140
Napa County Fire Department/Fire Marshal – Policy Manual Part 85
Napa County Counsel – Policy Manual Part 95
Napa County Assessor – Policy Manual Part 40
Napa County Recorder – Policy Manual Part 90
California Department of Fish and Game – Fish & Game Code

Current Fee**Proposed Fee
Effective
October 1,
2018****Sec. 75.015. Surcharge**

In addition to the fees set forth in this Part, a General Plan surcharge of ~~1.73.3~~3% shall be added to all fees in this Part, ~~except Sections, 75.035(g), and~~

Sec. 75.020. Grading Application

(a)	Application review and inspection of a grading permit	\$169.00 per hour	<u>\$146.00 per hour</u>
(b)	Processing a request for a grading permit exemption	\$77.00	<u>\$222.00</u>
(c)	Processing a request for a grading permit extension	\$36.00	<u>\$141.00</u>

Sec. 75.025. Road Exception Request~~Modification~~

(a)	<u>Road Exception Application</u>		<u>\$146.00 per hour</u>
(b)	<u>Road Exception request associated with a Planning Administrative or ZA referral or Building Permit Application</u>		<u>\$867.00</u>

~~Request processing:~~ \$169.00 per hour

Sec. 75.030. Floodplain ~~Management~~Permit Application

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|---|-------------------|--------------------------|
| (a) New construction <u>building</u> , substantial building remodel/ <u>alteration</u> , or other major construction as determined by the Director of Planning, Building and Environmental Services. | \$626.00 | <u>\$676.00</u> |
| (b) Minor construction | \$169.00 | <u>\$246.00</u> |
| (c) Grading | \$169.00 per hour | <u>\$146.00 per hour</u> |

Sec. 75.035. ~~Land Division~~Site Development Application

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| (a) Request for extension of time to complete off-site improvements
<u>Plan Review and Inspection for a Site Development Application</u> | \$542.00 | <u>\$146.00 per hour</u> |
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Sec. 75.040. County Road and Street Standards

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|---|------------------|------------------------------|
| County Road and Street Standards, printed version | \$20.00 per copy | <u>Standard copy charges</u> |
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Sec. 75.045. Code Compliance, Enforcement, Miscellaneous Services

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| (a) Correction of violation, failure, or condition non-compliance, investigation of unsubstantiated assertions, meter reading by County staff when groundwater permit holder fails to submit required reading, or other investigation, enforcement, or permit compliance actions. Fee is in addition to fees for any necessary permits. | \$169.00 per hour | <u>\$146.00 per hour</u> |
| (b) Other services including applicant consultation, abandonment of an irrevocable offer, and services not otherwise listed in this Part. | \$169.00 per hour | <u>\$146.00 per hour</u> |

Sec. 070.050. Appeal

Appeal to Board of Supervisors or Planning Commission based on Record or *De Novo*

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|---|----------|-----------------------------|
| (a) Fee paid by appellant to file appeal | \$416.00 | <u>\$1,000.00</u> |
| (b) These fees are in addition to the fee collected by the Clerk of the Board of Supervisors for filing and processing appeals. | | |
| (c) <u>For services rendered as a result of an appeal, the Standard Hourly Rate as identified in each division's fee policy will be charged to the project applicant.</u> | | <u>Standard hourly rate</u> |

Sec. 070.055. Review of Other Department Permits and Referrals

(a)	Building permit application review: quick (typically less than 1 hour to process) permits <u>Building Application Review: Same Day (OTC)</u>	\$84.00	<u>35.00</u>
(b)	Building permit application review; solar energy system permits <u>Building Application Review: Quick Permit</u>	\$169.00	<u>106.00</u>
(c)	Building permit application review; permits not listed otherwise <u>Building Application Review: Residential-New</u>	\$402.00	<u>\$493.00</u>
(d)	Building permit application review in excess of 4 hours per application <u>Building Application Review: Commercial-New</u>		<u>\$704.00</u>
(e)	Building Application Review: Residential Alteration	\$169.00 per hour	<u>\$211.00</u>
(f)	<u>Building Application Review: Commercial Alteration</u>		<u>\$352.00</u>
(g)	<u>Building Application Review: Permit Alteration or Revision-Residential</u>		<u>\$141.00</u>
(h)	<u>Building Application Review: Permit Alteration or Revision-Commercial</u>		<u>\$141.00</u>
(e)	Inspection of building permits for new residential dwellings <u>Building Permit: Final Inspection by Engineering</u>	\$558.00	<u>\$187.00</u>
(f)	<u>Inspection of building permits for new commercial structures</u>	\$911.00	
(g)	Re-inspection of building permits by stormwater technician when required by failure to comply with permit requirements	\$227.00 per inspection	<u>\$187.00 per inspection</u>
(h)	Stormwater Quality Inspection for compliance with post-construction stormwater best management practices	\$169.00 per inspection	<u>\$187.00 per inspection</u>
(i)	Attendance at a pre-application conference arranged by another division or department <u>the Planning Division</u> (one-hour of meeting time and one-hour of preparation/follow-up)	\$338.00	<u>\$293.00</u>
(m)	<u>Attendance at pre-application site visit arranged by another division or department</u>		<u>\$146.00 per hour</u>
(j)	Planning Referral: Minor Administrative <u>Review of a general-use permit</u>	\$1,050.00	<u>\$141.00</u>
(k)	Planning Referral: Administrative <u>Review of a use permit modification</u>	\$754.00	<u>\$282.00</u>
(p)	<u>Planning Referral: Z</u> A <u>Review of a tentative parcel map</u>	\$585.00	<u>\$422.00</u>

PART III: FEES

~~or subdivision map to assign conditions of approval~~

(mq)	Planning Referral: PC/BOS <u>Review of a new or amended agricultural preserve contract</u>	\$964.00	<u>\$146.00 per hour</u>
(nr)	Review of an Agricultural eErosion Ceontrol pPlan application for technical adequacy, if required to address off-site stormwater management	\$169.00 per hour	<u>\$146.00 per hour</u>
(o)	Review of general plan or zoning map amendments, or final map or parcel map filings, referred by the Planning Division or Public Works.	\$169.00 per hour	
(ps)	Review of all other applications referred from any otherthe Planning Division or DepartmentEnvironmental Health Division	\$288.00	<u>\$146.00 per hour</u>