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FEB -8 2018

NAPA COUNTY  
EXECUTIVE OFFICE

## Application for Appointment to Board, Commission, Committee, or Task Force

*Applicants appointed by the Board of Supervisors will be required to take an oath of office. All applications will be kept on file for one year from the date of application.*

### Public Records Act

*Applications are public records that are subject to disclosure under the California Public Records Act. Information provided by the applicant is not regarded as confidential except for the addresses and phone numbers of references and the applicant's personal information including home and work addresses, phone numbers and email address.*

Application for Appointment to: Emergency Medical Care Committee

Category of Membership for Which You Are Applying: Public Member

### Personal Information

*The following information is provided in confidence, but may be used by the Board of Supervisors when making the appointment, or be used by the Committee/Commission/Board/Task Force following appointment for purposes of communicating with the appointee.*

Full Name: Ricci Hayes

Supervisory District in Which You Reside: District 4

Home Address: [REDACTED]

City: Napa

State: CA

Zip: [REDACTED]

Phone	[REDACTED]
Email Address	[REDACTED]
Work Address	[REDACTED]
City	Napa
State	CA
Zip	[REDACTED]
Work Phone	[REDACTED]
Current Occupation	Facility Administrator, Registered Nurse
Current License	Registered Nurse, issued 2012, expires October 2019. Active.
Education/Experience	Associate Degree of Nursing, multiple Associate of Arts Degrees, Napa Valley College. Currently enrolled at Colorado State University Global in pursuance of Bachelor and then Master level degree in Healthcare Administration and Management.
Resume	<a href="#"><u>Hayes 11.2017p.pdf</u></a>
Community Participation	Participation in Women's March Napa Valley 2018, 2017. Historical volunteer at: Bel Aire Park Elementary and St. Apollinaris; coached girls softball and youth soccer; Earth Day clean up; community theater
Other County Board/Commission/Committee on Which You Serve/Have Served	<i>Field not completed.</i>

*Provide names, addresses and phone numbers of 3 individuals who are familiar  
with your background.*

Reference 1

Name	Veda McDonald
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Phone	[REDACTED]
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Address	[REDACTED]
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City Napa  
State CA  
Zip [REDACTED]

Reference 2

Name Phil Sary  
Phone [REDACTED]  
Address [REDACTED]  
City Napa  
State CA  
Zip [REDACTED]

Reference 3

Name Tracy Reeves  
Phone [REDACTED]  
Address [REDACTED]  
City Napa  
State CA  
Zip [REDACTED]

Name and occupation of spouse within the last 12 months, if married. Richard Woodley, retired / disabled

Please explain your reasons for wishing to serve and, in your opinion, how you feel you could contribute.

For the past two and a half years, I managed a dialysis center in Rohnert Park. During that time I participated in the Sonoma County Healthcare Coalition which gave me opportunity to collaborate with other dialysis providers, as well as voice concerns about our specific needs. During the October 2017 fires, I was torn not being able to fully serve either Napa or Sonoma County. As a result, I

stepped down from my position in Rohnert Park, and look forward to working in Napa County as the Facility Administrator of a new facility. I have been inspired by speakers at different rallies held in our town, and desire greater participation in our government and operations. I hope to use my experience to serve Napa County.

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### **Objective**

Obtain a Clinical Manager, Compliance Consultant, or Research RN position in order to utilize the breadth of my experience to improve clinical outcomes, support and grow teams in providing excellent patient care, as well as research best practices and models of efficient holistic healthcare delivery.

### **Education**

- 2019 (*expected completion*) Dual enrollment Bachelor/Master Degree, Healthcare Administration and Management. Colorado State University - Global Campus
- 2012 A.S. Nursing\*
- 2007 A.A. Natural Sciences and Mathematics\*
- 2001 A.A. Social and Behavior Sciences\*, Humanities and Fine Arts\*, and GE\*

*\* with honors*

### **Work History**

#### **Center Manager, 8/2015 - present**

Satellite Healthcare Rohnert Park (707) 303-2040

- Center Operations Management: clinical, financial and regulatory
- Recognized leader for quality improvement, participated in multiple forums for organization level programs development
- Grew center from 18 to 25 employees, from 70 to over 100 patients
- Successfully petitioned for improved wages for front-line workers
- Research project proposal approved and initiated
- Selected site for pilot program
- 'Best practices' presenter for Satellite and Network 17
- Fostered and maintained relationships with Nephrology Associates, Kaiser, local hospital case managers, and interventional radiology teams

#### **Clinical Coordinator/Charge Nurse, 2/2014 - 8/2015**

DaVita Silverado (707) 224-6533

- Lead clinical Continuous Quality Improvement and compliance nurse
- Ensured that policies coordinate with best demonstrated practices
- Monitored patient care delivery by nurses and certified dialysis technicians
- Advised Facility Administrator on staffing needs, policy and procedure implementation, special projects, and compliance concerns
- Mentored new-grad RNs

**Ricci Hayes, RN CDN**

- Managed anemia, mineral & bone, vascular access, adequacy, fluid balance, and infection control
- Fostered and maintained relationships with area vascular surgeons, skilled nursing social workers, and hospital discharge planners
- Educated staff on policy and procedure changes, product recalls, and/or new safety programs
- Demonstrated culturally competent care with some Spanish language proficiency

**Staff Nurse, 9/2012 - 2/2014**

DaVita Silverado

- Assessed and planned treatment, performed duties autonomously with MD direction
- Requested and received greater level of responsibility
- Delegated and monitored care delivered by Certified Hemodialysis Technicians
- Ensured education and safety audits were performed according to guidelines
- Planned emergency drills

**Certified Hemodialysis Technician, 6/2011 - 9/2012**

DaVita Silverado

- Provided technical training to RNs and technicians
- Supervised technician team
- Scheduled technicians and patients
- Cannulated difficult arterio-venous fistulae

**Administrative Coordinator/CHT, 1/2005 - 6/2011**

Napa Valley Community Dialysis Center, (707) 280-1402

- Recognized a need for and created position to assist administrator operations needs
- Managed operations in absence of administrator
- Managed accounts payable and accounts receivable
- Alerted administrator to outlier water culture values
- Collaborated with software developer for improved EMR
- Assisted administrator with operations of Acute Dialysis Services

**CHT/Administrative Assistant, 5/1991 - 8/2005**

Napa Valley Community Dialysis Center

- Patient care
- Clerical support, A/P & A/R

Challenges to providing healthcare in an efficient manner are pervasive; the need for experienced, adaptable, inquisitive workers has never been more urgent. I look forward to the opportunity to discuss with you how I may best continue to serve the dialysis community.

Thank you.