



A Tradition of Stewardship
A Commitment to Service

MINUTES OF THE
NAPA COUNTY - BOARD OF SUPERVISORS MEETING
COUNTY OF NAPA

January 30, 2018

Draft Summary of the Proceedings

1. CALL TO ORDER; ROLL CALL

The Board of Supervisors of the County of Napa met in regular session on Tuesday, January 30, 2018, at 9:00 a.m. with the following supervisors present: Chair Brad Wagenknecht, Supervisors Ryan Gregory, Diane Dillon, Alfredo Pedroza and Belia Ramos. The meeting was called to order by Chair Brad Wagenknecht.

2. PLEDGE OF ALLEGIANCE

Chair Brad Wagenknecht led the assembly in the pledge of allegiance.

3. APPROVAL OF MINUTES

None.

4. PRESENTATIONS AND COMMENDATIONS

None.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

Public Health Official Dr. Karen Relucio provided an update on the flu epidemic.

6. CONSENT ITEMS

Law & Justice

A. Chief Probation Officer and Public Defender requests adoption of a resolution to:

1. Repeal the assessment and collection of all juvenile probation and public defender administrative fees and legal services fees;
2. Authorize the discharging of accounts receivable balances, refunding fees collected after January 1, 2018 and the satisfaction and release of liens and stipulated judgments for juvenile criminal and civilly assessed fine and fees; and
3. Authorize the Chief Probation Officer and Public Defender, in concurrence with County Counsel, to take all appropriate actions to complete the authorized tasks herein stated.

R-2018-13

Public Safety

- B. Director of Corrections requests approval of and authorization for the Chair to sign the renewal of Agreement No. 170692B with MorphoTrust USA for a maximum of \$11,338 for the term January 1, 2018 through December 31, 2018, to provide maintenance and repair services for the LiveScan machine located at the Napa County Jail.

A-170692B

Human Services

- C. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 160075B with North Valley Behavioral Health, LLC incorporating Addendum 1 to the Scope of Work to add Temporary Conservatorship Declarations and Addendum 1 to Exhibit B Reimbursement to include a rate increase for Fiscal Year 2017-2018 and each automatic renewal thereof to provide inpatient psychiatric hospitalization services for both Medi-Cal and indigent beneficiaries.

A-160075B (Amend. 1)

- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with Jo A. Pollock for an annual maximum of \$10,000 for the term January 30, 2018 through June 30, 2022 to serve as the grievance hearing officer for "Gomez v. Saenz" administrative hearings for individuals who are formally challenging their listing on the Child Abuse Central Index and for denial of foster placements.

A-180242B

Community Resources & Infrastructure

- E. Director of Public Works requests adoption of a resolution temporarily closing portions of Silverado Trail, Oak Knoll Avenue, Big Ranch Road and El Centro Avenue from 7:00 A.M. to 1:00 P.M. on Sunday, March 4, 2018 for the 40th Annual Kaiser Permanente Napa Valley Marathon.

R-2018-14

- F. Director of Public Works requests acceptance of a donation in the amount of \$3,205.63 from The Benevity Community Impact Fund to the Napa County Animal Shelter and approval for the Chair to sign a letter of appreciation.

General Admin & Finance

- G. Assessor-Recorder-County Clerk requests approval of Budget Transfer No. ARE 001 increasing appropriations in the Recorder-County Clerk budget by the following (4/5 vote required):

1. Establishing a capital asset in the amount of \$15,176 for two scanners with offsetting revenues from the Micrographics Special Revenue Fund; and

2. Increasing appropriations by \$9,309 to pay for the Social Security Truncation Special Revenue Fund review performed by the Auditor Controller and completed in September 2017 with offsetting revenues from the Social Security Truncation Special Revenue Fund.

BT-ARE001

- H. Chief Information Officer requests approval of and authorization for the Chair to sign the following agreements regarding the Geographic Information System (GIS) regional aerial land photography (orthophotography) project:

1. Agreement with Pictometry International Corporation for a maximum of \$145,149 for the term January 30, 2018 through June 30, 2018 to provide orthophotography services; and
2. Agreement with Dewberry Engineers, Inc. for a maximum of \$20,160 for the term January 30, 2018 through June 30, 2018 to provide independent quality assurance services.

A-180243B; A-180244B

- I. County Counsel and the Deferred Compensation Board of Control request approval of the Chair to sign Trust Agreements with Reliance Trust Company ("RTC") to serve as passive trustee for the County's 401(a), 457(b) and Part-Time and Seasonal Worker Retirement Savings Plans.

A-8546; A-8547

- J. County Counsel requests that the Board appoint Richard Newman to an open seat on the Napa River Reclamation District Board of Trustees for a term ending December 3, 2021 pursuant to the Board's authority under California Water Code section 50742.

- K. County Executive Officer requests the reappointment of the following applicants to the First 5 Napa County Children and Families Commission with the terms of office to commence immediately and expire January 1, 2021.

<u>Name</u>	<u>Representing</u>
Howard Himes	Category A - County Representative
Laura Keller	Category A - County Representative

- L. County Executive Officer requests appointment of the following applicants to serve on the Napa County Wildlife Conservation Commission representing Public at Large with the terms of office to commence immediately and expire February 1, 2021.

<u>Name</u>	<u>District</u>
Gregory Matsumoto	4
Kimberly Richard*	4

*Incumbent

M. Treasurer-Tax Collector requests the following regarding tax-defaulted properties:

1. Adoption of a resolution approving the sale of tax-defaulted property at public auction via the Internet; and
2. Authorization to re-offer any unsold parcel at a reduced minimum bid.

R-2018-15

Motion moved by Ryan Gregory, seconded by Alfredo Pedroza, to approve consent items by roll call vote. Motion passed 5 - 0.

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

8. PUBLIC COMMENT

The following spoke during public comment:

Kimberly Richard

James Hinton

Kellie Anderson

9. SET MATTERS OR PUBLIC HEARINGS

A. 8:00 AM

Board of Supervisors (BOS) - Closed Session (**see Special 8:00 AM BOS Minutes**).

B. 9:10 AM

Bureau of Land Management to provide update on the status of the Berryessa Snow Mountain National Monument.

Bureau of Land Management Field Manager Amanda James and Berryessa Snow Mountain National Monument Manager Rebecca Wong made presentation.

Held discussion.

Testimony presented.

10. ADMINISTRATIVE ITEMS

Human Services

- A. Director of Health and Human Services requests adoption of a resolution authorizing the establishment of the Napa County Veterans' Commission, adoption of its bylaws and direction to solicit applications for membership.

R-2018-16

County Executive Office Management Analyst Ben Guerrieri and Health and Human Services Deputy Director of Comprehensive Services for Older Adults Kris Brown made presentation.

Testimony presented.

Motion moved by Diane Dillon, seconded by Alfredo Pedroza, to adopt resolution. Motion passed 5 - 0.

General Admin & Finance

- B. Assessor-Recorder-County Clerk and County Counsel requests that the Board take the following actions regarding the June 5, 2018 Primary Election:
1. Receive the Certifications of the Registrar of Voters that the following petitions are sufficient as to form and have been signed by voters not less in number than 10 percent of the entire vote cast in Napa County for all candidates for Governor at the last gubernatorial election preceding the publication of the notice of intent to circulate the initiative;
 - a. Napa County Watershed and Oak Woodland Protection Initiative of 2018 submitted December 1, 2017;
 - b. Initiative to Disallow the Use of Personal Airports and Helipads submitted December 4, 2017; and
 - c. Blakeley Construction Initiative submitted December 5, 2017; and
 2. As required by Elections Code 9118 take one of the following actions:
 - a. Direct staff to prepare an ordinance containing the provisions of any initiative without alteration for adoption by the Board on February 6, 2018; or
 - b. Direct staff to prepare a resolution placing any initiative on the June 5, 2018 Primary Election ballot enabling the people of Napa County to approve or reject the initiative(s); or
 - c. Direct staff to prepare and present to the Board for any initiative within 30 days one or more reports pursuant to Section 9111 of the Elections Code, and identify what information should be included in each report.

Registrar of Voters John Tuteur made presentation.

County Executive Officer Minh C. Tran made presentation.

Testimony presented.

Held discussion.

Motion moved by Belia Ramos, seconded by Ryan Gregory, to receive the Certifications of the Registrar of Voters for the three initiatives in Item 1. Motion passed 5 - 0.

Motion moved by Belia Ramos, seconded by Ryan Gregory, to direct staff to prepare reports for each of the three initiatives pursuant to Section 9111 of the Elections Code in Item 2c. Motion passed 5 - 0.

C.

Auditor-Controller to present and request acceptance of the County's Comprehensive Annual Financial Report (CAFR) and accompanying Management Letter for the fiscal year ended June 30, 2017.

Item continued to February 6, 2018.

- D. County Executive Officer requests the following actions regarding the Napa County Fire Services Advisory Committee:

1. Appointment of three of the following applicants representing Napa County Volunteer Firefighters with the terms of office to commence immediately and expire December 31, 2019:

<u>Name</u>	<u>District</u>
Patrick Brown*	1
Gary Green	3
Stephen Jones*	3
Mark Shackford	2
Sandra Storck*	4

2. Reappointment of the following applicant representing Public Member with the term of office to commence immediately and expire December 31, 2019:

<u>Name</u>	<u>District</u>
Tim Borman*	3

*Incumbents

Motion moved by Diane Dillon, seconded by Belia Ramos, to appoint Patrick Brown, Stephen Jones and Sandra Storck under Item 1. Motion passed 5 - 0.

Motion moved by Belia Ramos, seconded by Ryan Gregory, to appoint Tim Borman under Item 2. Motion passed 5 - 0.

- E. Registrar of Voters will update Board on implementation of Voter Choice Act for June 5, 2018 Primary Election.

Registrar of Voters John Tuteur made presentation.

Testimony presented.

Held discussion.

11. LEGISLATIVE ITEMS

None.

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

None.

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

None.

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None.

15. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representatives: Heather Ruiz, Human Resources Director
Employee Organization: SEIU Local 1021 - NAPE (Public Services Employee Unit and Supervisory Unit of the County of Napa)

Unrepresented Employees: Non-Classified, Management and Confidential Employees of the County of Napa (Excluding Elected Officials)

Employee Organization: Deputy Sheriff's Association (DSA Unit and Supervisory Unit of the County of Napa)

Closed session held. No reportable action.

B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d) (2): (One case)

Closed session held. No reportable action.

16. ADJOURNMENT

Adjourned to the Napa County Board of Supervisors regular meeting Tuesday, February 6, 2018 at 9:00 a.m.

BRAD WAGENKNECHT, Chair

ATTEST:

KARITA WHITNEY, Clerk of the Board