**RESOLUTION NO.**

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NAPA, STATE OF CALIFORNIA, ESTABLISHING, INCREASING, OR DECREASING FEES FOR SERVICES PROVIDED BY THE PUBLIC HEALTH VITAL STATISTICS OFFICE

**WHEREAS**, there is a need to increase the fees charged by the County of Napa to comply with California Assembly Bills 1745, 1053, 110 and 52, which mandated a combined state fee increase of $9.00 per death and fetal death certificate, $11 per birth certificate, and $1 per permit for the disposition of human remains; and

**WHEREAS**, Sections 100430, 103525, 103525.5, 103625 (a), (b), (f) and (l), 103675, and 103680 (a), (b), and (c) of the California Health and Safety Code establish fees to be collected by the County to provide certified copies of birth, death and fetal death records and issue permits for the disposition of human remains; and

**WHEREAS**, at least fourteen days prior to the date this resolution is to be considered, notice was mailed to those persons who had requested same; and

**WHEREAS**, at least ten days prior to the date this resolution is to be considered, data was made available to the public indicating the amount of cost, or estimated cost, required to provide the service for which the fee or service charge is levied and the revenue sources anticipated to provide the service, including general fund revenues; and

**WHEREAS**, notice of the hearing of the proposed fees increase was published twice in the manner set forth in section 6062a as required by section 66018, subdivision (a), of the Government Code; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Napa as follows:

1. The Board hereby establishes, increases, or otherwise modifies those fees shown as added (by underlining) or deleted (by strike-out) on Exhibit “A”, attached hereto and incorporated by reference herein;

2. The Board hereby directs the Clerk of the Board of Supervisors of the County of Napa to integrate the changes approved above into Section III of the Board Policy Manual, “Fees for Services Provided by County Departments and Agencies” in the manner set forth in Exhibit “B”, attached hereto and incorporated by reference herein,

1. The Board finds this Resolution is statutorily exempt from the California Environmental Quality Act pursuant to Title 14, California Code of Regulations, section 15273(a)(1) and (2).

4. The establishment, increase or decrease of fees authorized by this Resolution shall become effective upon adoption.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Board of Supervisors of the County of Napa, State of California, at a regular meeting of said Board held on the 12th day of September 2017, by the following vote:

AYES: SUPERVISORS

NOES: SUPERVISORS

ABSENT: SUPERVISORS

NAPA COUNTY, a political subdivision of

the State of California

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BELIA RAMOS, Chair of the

Board of Supervisors

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| --- | --- | --- |
| APPROVED AS TO FORM  Office of County Counsel  By: \_\_\_Dylan Roy\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Deputy County Counsel  Date: July 12, 2017 | APPROVED BY THE NAPA COUNTY  BOARD OF SUPERVISORS  Date:  Processed By:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Deputy Clerk of the Board | ATTEST: GLADYS I. COIL  Clerk of the Board of Supervisors  By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Attachment “A”**

**Sec. 120.400 Vital Statistics Fees**

The fees established for burial permits and certified copies of birth, death and fetal death certificates are as follows:

|  |  |
| --- | --- |
| **Description** | **Fee** |
|  |  |
| Birth Certificate  (Original Issuance, Amendment or Informational) | $28.00 |
|  |  |
| Death Certificate  (Original Issuance, Amendment or Informational) | $21.00 |
|  |  |
| Fetal Death Certificate | $18.00 |
|  |  |
| Burial Permit | $12.00 |

**Attachment “B”**

**Sec. 120.400 Vital Statistics Fees**

The fees established for burial permits and certified copies of birth, death and fetal death certificates are as follows:

|  |  |
| --- | --- |
| **Description** | **Fee** |
|  |  |
| Birth Certificate  (Original Issuance, Amendment or Informational) | $28.00 |
|  |  |
| Death Certificate  (Original Issuance, Amendment or Informational) | $21.00 |
|  |  |
| Fetal Death Certificate | $18.00 |
|  |  |
| Burial Permit | $12.00 |